**Criminal Justice Coordinating Committee**

**Meeting Summary**

**Date:** November 16, 2023| noon -1:30 pm

**Location:** GC A Level Auditorium

**Committee Members/Representatives Present**

David Bernstein for Kristyn Anderson, John Freude for Mayor Jacob Frey, Michael Berger, Elie Farhat for Marion Greene, Chela Guzmán-Wiegert, Leah Kaiser, Mary Moriarty, Jason Nelson, Michael Rainville, Catherine Johnson, Tracey Martin, Todd Fellman, Kareem Murphy, Geoffrey Isaacman, Hilary Caligiuri Staff: Mary Ellen Heng, Jackie Braun-Lewis Notes: Roberta Groening

Agenda

**10 minutes I Roll Call | Approval of Meeting Minutes (September 2023)**

*Lead: Chief Matt Clark, CJCC Chair*

* Called the meeting to order at 12:06pm
* Welcome Judge Meyer as the new Chief Judge of the 4th Judicial District
* Roll Call
* Approval of meeting minutes from September 28, 2023 – found on CJCC Website motioned and approved. Passed.

Chief Clark called the meeting to order, and roll call was taken. Chief Clark

welcomed the group and moved right into the presentation.

**5- 10 minutes | Data presentation**

*Lead: Jackie Braun-Lewis, Head of Analytics, LSJ*

Jackie Braun-Lewis reviewed the last quarter of 2023 volume.

* In custody population – 769 median population higher than functional capacity of 755. Volume at Adult Detention Center has been consistently high for the last three months.
* Juvenile Detention Center population was at 37
* Adult Corrections Facility was at 158
* January to September Group A Offenses reported and known to law
* enforcement in Hennepin County was at 65,156, a 4.3% Decrease from 2022and does not include minor offenses and traffic offenses.
* According to the Hennepin County Attorney’s Office data, nearly half the cases charged are diverted.
* Fourth Judicial District Court slightly more criminal cases came in than came out. Juvenile delinquencies are over 100 percent.

Chief Clark indicated the group should consider recommendations for data to be reviewed in 2024.

**10-15 minutes | New Leadership for 2024 – Chair and Vice-Chair - positions**

*Lead: Mary Ellen Heng, Director CJCC*

Director Heng indicated that the committee is looking to fill the chair and vice chair position as chair Clark retires.

At the November meeting, the committee was not able to hold a vote as there was no quorum. Only 10 voting members were present, a 2/3 quorum would be needed to hold a vote, meaning about 16 members would have needed to be present.

At the January 8th City of Minneapolis Council meeting will be voting for new members to be representatives within the CJCC.

Director Heng reviewed these possible steps to move the group forward:

1. The committee can elect a chair by voting via email and choose to elect vice chair at next meeting.
2. The committee may choose to delay both votes until a meeting with quorum.
3. Official Hennepin County commissioner appointments need to be determined by the board at their next meeting to set representation.
4. CJCC staff Director had previously sent a survey regarding the meeting time. The membership indicated the current meeting time is the preferred time – please make this meeting a priority, otherwise it makes it difficult to accomplish tasks and make decisions.
5. Committee choices for the meeting dates are either once a quarter or every other month.
6. Mary Ellen reviewed shared insights from the national CJCC conference which included details on how to structure meetings and discussed how the CJCC should have a systemic voice – possible discussions for 2024 on how we work together and collaborate, information she is willing to share further at a strategic planning meeting for the committee.
7. CJCC committee needs to review its mission and vision and engage in strategic planning. Some of the membership has expressed an interest in a subgroup to work on these goals including a purpose statement.
8. The work can get done in the subgroups and committees – these do not have to be made up sorely of the CJCC membership. After the work is done, it can come back to the larger CJCC committee so decisions can be made. A question was asked whether there is an interest in holding this meeting once a quarter to allow the CJCC subgroups to get the work done?

Discussion ensued and noted:

* Judge Caligiuri commented on scheduling, indicating the challenge in coming to consensus regarding scheduling when we do not know the focus and the work that needs to get done in 2024. Concerned that if the committee is meeting every quarter, may lose momentum.
* Council member Rainville indicated that having a strategic plan is important, so the CJCC has a plan to follow in 2024.

**15 minutes I Working Group on Youth Interventions - update**

*Lead: Commissioner Jeff Lunde, Vice-Chair & Mary Ellen Heng, Director CJCC*

* Website: [Working Group on Youth Interventions (mn.gov)](https://www.lcc.mn.gov/youthinterventions/)
* Meeting dates:
	+ Dec. 13th (9 am to noon)
	+ Jan. 3rd (10 am to noon)
	+ Jan. 31st (10 am to noon)
	+ Feb. 14th (10 am to noon)

The working group is the basis for the work the CJCC will be doing, and a key to asking the Legislature for funding. The working group was created by the Legislature, beginning in September 2023. The working group is a statewide group. Four meetings have taken place thus far. The working group has a large charge, and the report is due no later than February 29th. The working group is currently focused on a few key things, including data and Jackie Braun-Lewis and team have been working on collection and analysis. The team has been using DHS reports and surveys including court data from the delinquency side. No race data was provided. A request letter has been sent to Chief Judge Hudson requesting the race data.

The report will also review the current system of programming and licensing requirements. DHS and DOCCR will conduct a scan of best practices around the country – evaluating what works and what does not. It will also contain testimony/lived experience. Members were encouraged to review the October 25 presentation. Staff are completing the information gathering portion of the report and will be working on the draft report. The draft report will be made available for the CJCC membership to review.

If members of the CJCC would like to provide written testimony, this can be sent to Mary Ellen, and she will make sure it gets to the working group. Written testimony gets read at the beginning of the meeting.

**Wrap-up and next steps**

*Lead: Chief Matt Clark, CJCC Chair*

A January 25th meeting will be scheduled. Eligible members will have a chair and vice chair options to vote on. Chief Clark noted he was running for the PERA board.

This meeting is Chief Clark’s last meeting.

Meeting adjourned at 12:38pm.