

Housing Stabilization

Hennepin Health



Presenters

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- Carol Dressen, Claims Configuration and Audit Manager
- Rich Pierson, Senior Manager of Provider Relations and Contracting

Hennepin Health

- Hennepin Health (the health plan) is not the same as Hennepin Healthcare (the hospital system), although we partner closely
- Hennepin Health is a department within Hennepin County that serves residents of Hennepin County
- Hennepin Health is a Managed Care Organization contracted with DHS for Prepaid Medical Assistance Program (PMAP), MinnesotaCare (MNCare) and Special Needs Basic Care (SNBC)

Hennepin Health Housing Network

Contracting

- For our housing stabilization services provider network, Hennepin Health uses all DHS enrolled housing stabilization providers.

Credentialing & Registration

- Credentialing is not currently required for housing stabilization providers
- Registration with Hennepin Health IS required for the purposes of claims payment

Locations Registration

- Complete the [Non-network provider information form](#)
- Complete the [W-9/ACH form](#)
- Submit the documents to hhnetworkmanagement@hennepin.us
- To request access to the Hennepin Health Provider Portal or if you have question on the portal, email HennepinHealth.ProviderPortal@Hennepin.us

Authorization Process

* Hennepin Health does not accept Housing Approval letters directly from Providers

DHS Determination



DHS determines eligibility and authorization for services; sends the approval to Hennepin Health and the provider

Approval Received



Hennepin Health UM team receives approval notification via MN-ITS and monthly enrollment reports/ capitation file

Authorization Processed



UM team administratively processes authorizations in Hennepin Health's system linking DHS' approval in our system

Claims Review



The DHS Authorization is viewable and referenced with the claim for payment consideration

Hennepin Health Eligible Members

Hennepin Health Member Group IDs Eligible for HSS services

It is important to check Member Eligibility each month prior to providing services.

Members changing from PMAP or SNBC to Minnesota Care are not eligible for Housing Support services.

SNBC Group IDs

8280, 8290, 8380, 8390

Adult age 18-64

Eligible for HSS services

PMAP Group IDs

9080, 9090, 9280, 9290,
9380, 9390, 9480, 9490,
9980, 9990

All members 18 and
older are eligible for HSS
services

MnCare Member

7000, 7200, 7800, 7900

All Minnesota Care
members are not
eligible for HSS services

Billing Tips

Contact Information

We use the telephone number on the Moving Expense Receipt fax submission to contact you for questions. To avoid delays in claims processing, the person answering the phone should have detailed information regarding the receipts.

If a SNBC, PMAP or eligible MNCare member's eligibility changes, they are no longer eligible for Housing Stabilization expenses. Check the member's eligibility monthly.

- For example: If a member moves from PMAP to MNCare, the member is no longer eligible for Housing Stabilization Services

Changes in Eligibility

Interpreter Services

Interpreter services must be provided by a registered and contracted interpreter services provider. Interpreter services may not be billed by Housing Stabilization providers.

Billing Tips

- **Diagnosis Codes:** Invalid diagnosis code(s) will result in claim rejection at the Clearinghouse level.

Diagnosis Codes for Housing Stabilization Services

Disability	Diagnosis Code
Developmental disability	F84.9
Learning disability	F81.89
Mental illness	F99
Physical illness, injury or impairment	R69
Chemical dependency	F19.20

- **Service Codes and Rates:** Include U4 modifier if billing for remote support

Housing Stabilization Services Codes, Rates and Descriptions

Service Description	Rate	Procedure Code	Unit
Housing Consultation	\$174.22	T2024 U8*	Per session
Housing Transition	\$17.17	H2015 U8*	Per 15-minute unit
Housing Sustaining	\$17.17	H2015 U8/TS*	Per 15-minute unit
Moving Expenses	Up to \$3,000	T2038 U8	One unit per line

Claims Submission

Personal ID Number

- Hennepin Health uses the PMI/DHS ID with a leading zero.

Unique Minnesota Provider Identifier (UMPI)

- Your UMPI must be registered with Hennepin Health prior to submitting claims
- You can confirm your registration status by contacting hhnetworkmanagement@hennepin.us
- Steps to register your UMPI/business are found [HERE](#).

Remote Support Modifier

- Effective February 1, 2024, Housing providers offering support to recipients remotely are required to use the remote support modifier (U4) when billing for units.

Receipts

- There must be detailed itemization of **each item**, and the dollar amount specified for each item
- Documentation of purchases and receipts should be faxed to 612-321-3786
- Receipts will be reviewed for approval prior to claims payment
- Requirements are found [HERE](#) and [HERE](#)

Claims Submission

Billing

- Only 1 month of service can be billed PER CLAIM
- Claims with multiple dates of service within the same month CAN be submitted
- Claims with multiple months of service will be denied

Duplicate Claims Information

- Do not submit duplicate dates of service on multiple claims, as these cannot be processed and will be denied
 - ✓ Example: Claims A has dates of service 12/5/2024-12/20/2024 and Claim B has dates of service from 12/15/2024-12/31/2024. Claim B cannot be processed as it has overlapping dates of service with Claim A.

Replacement Claims

- If an error was made on the number of units billed, submit a replacement claim.
- In Box 22 of the new claim:
 - ✓ 7 indicates a Replacement Claim
 - ✓ 8 indicates to Void Claim
 - ✓ Place the Original Claim # next to the Resubmission Code
- Replacement claims without the original Claim # will be denied
- Additional guidance may be found [HERE](#)

16. DATES PATIENT UNABLE TO WORK IN CURRENT OCCUPATION							
FROM	MM	DD	YY	TO	MM	DD	YY
18. HOSPITALIZATION DATES RELATED TO CURRENT SERVICES							
FROM	MM	DD	YY	TO	MM	DD	YY
20. OUTSIDE LAB?				\$ CHARGES			
<input type="checkbox"/> YES <input type="checkbox"/> NO							
22. RESUBMISSION CODE				ORIGINAL REF. NO.			
23. PRIOR AUTHORIZATION NUMBER							

Moving Expenses

Moving Expense benefit

- Effective April 1, 2024
- Available only to those receiving Housing Stabilization Transition services and transitioning out of Medicaid funded institutions or other provider operated living to a less restrictive living arrangement in a private residence where the person is directly responsible for his or her own living expenses (own home)

Gift Cards

- Moving expenses cannot be in the form of gift cards

Moving Expenses unit classification

- 1 unit = 1 dollar. Example: \$200 security deposit = 200 units

Billing Instructions

- Minnesota DHS billing policies and guidelines are found [HERE](#) and a DHS FAQ is found [Moving Expenses FAQ](#)

Housing Stabilization Compliance

- Requirements are articulated in the DHS Provider Manual, including training and guidance
- General Insurance requirements are published on the MN DHS website
- Hennepin Health expects providers to maintain records in a HIPAA compliant manner and attend MN DHS related trainings.
- Providers are encouraged to inquire with:
 - DHS if they have questions about requirements and documentation standards
 - Hennepin Health if they have questions about billing and claims

Contact Information

- **Billing and Claims Questions**
 - Provider Services 612.596.1036 (Option 2)
 - HennepinHealth@hennepin.us
- **Prior Authorization Processing Status**
 - Provider Services 612.596.1036
 - HennepinHealth@hennepin.us
- **Registration for Claims Payment**
 - HHNetworkManagement@Hennepin.us
- **Housing Policy Questions**
 - dhshousingstabilization@state.mn.us
- **Housing Stabilization Services Eligibility**
 - Hss.eligibility.dhs@state.mn.us
- **Hennepin Health Provider Portal**
 - HennepinHealth.ProviderPortal@Hennepin.us