



# Hennepin-Carver Workforce Development Board

Thank you for your expressed interest in serving on the Hennepin-Carver Workforce Development Board (HCWDB). The HCWDB serves suburban Hennepin (excluding the city of Minneapolis) and Carver counties. We value your interest and expressed commitment to workforce development within our service area. Please complete the following information as it relates to the workforce organization you represent.

## Applicant Information

Applicant Name:	
Applicant Address:	
Applicant Phone Number:	
Applicant Email Address:	
Applicant Position Title:	
Workforce Organization Name:	
Organization Address:	
HC WDB Term of Service:	3 years

## Workforce Category

Are you representing a labor organization?

Yes      No

OR

Are you representing a joint labor-management, or union affiliated, registered apprenticeship program within the area and are you a training director or a member of a labor organization?

Yes      No

OR

Are you representing a community – based organization that has demonstrated experience and expertise in addressing the employment, training or education needs of individuals with barriers to employment?

Yes      No

OR

Are you representing organizations that have demonstrated experience and expertise in addressing the employment, training or education needs of eligible youth?

Yes      No

Please identify who recommends/nominates you to serve on this board as a workforce representative:  
Name:

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Agency:  
Position:  
Address:  
Phone:

Labor representatives are appointed from among individuals who are nominated by local labor federations (or, for a local area in which no employees are represented by such organizations, other representatives of employees).

Describe your experience relating to the position:

## Overview & Definitions

### Governance of the Hennepin-Carver Workforce Development Board

Chief local elected officials are required by law to establish a formal nomination and appointment process, consistent with the criteria established by the Governor and State WDB under sec. 107(b)(1) of WIOA. For Workforce Development Area (WDA) 9 of Suburban Hennepin & Carver Counties. For WDA 9, the chief local elected official is the Hennepin County board, and by extension, the chair of the board.

### Workforce Seats

At least 20 percent of the members of the Local WDB must be workforce representatives

### Essential Requirements

Workforce representatives must<sup>1</sup>:

1. Include 2 or more labor representatives
2. Include 1 joint labor-management, or union affiliated, registered apprenticeship program within the area who must be a training director or a member of a labor organization
3. May include one or more representatives of community-based organizations that have demonstrated experience and expertise in addressing the employment, training or education needs of individuals with barriers to employment
4. May include one or more representatives of organizations that have demonstrated experience and expertise in addressing the employment, training, or education needs of eligible youth

Thank you again for your time and consideration. If you have any further questions please contact Erik Aamoth, Director of the Hennepin-Carver Workforce Development Board ([erik.aamoth@hennepin.us](mailto:erik.aamoth@hennepin.us); 651-396-2041).

<sup>1</sup> WIOA Section 107(b)(2)(B) and Minn. Statute § 116L.666, Subd. 3