

Work Type Definition: Computer Aided Facilities Management (CAFM)



I. Description

This work type will provide CAFM (Computer Aided Facility Management) consultant services for Hennepin County facility projects in the IT support of facility management.

II. Description of typical services to be provided by consultant:

Typical project deliverables may include the following:

- Space planning & management – allocations, inventory, classifications
- Strategic planning – real estate, business operations, headcount requirements, forecasting future space
- Capital project management – construction/renovation, move management
- Maintenance management – demand and scheduled (preventative maintenance)
- Sustainability – energy performance, building certifications (LEED, Energy Star), sustainability projects
- Asset management – depreciation, equipment, furniture, telecommunications, cabling
- Lease management – property financial data
- Building Information Modeling (BIM) integration – interaction with other programs
- Emergency management – disaster planning and recovery, safety information
- People management – occupant, vendors, staff