



Green Partners grant orientation

September 10, 2024

Welcome to Green Partners orientation!

Goals of orientation

- Say “hello”
- Understand expectations for your grant project and reporting requirements
- Learn about environmental resources to support your project



Today's agenda

- 11:00 a.m. Welcome and introductions
- 11:05 a.m. Grant expectations and requirements
- 11:30 a.m. Environmental education resources
- 12:00 p.m. Adjourn

In-person meeting agenda

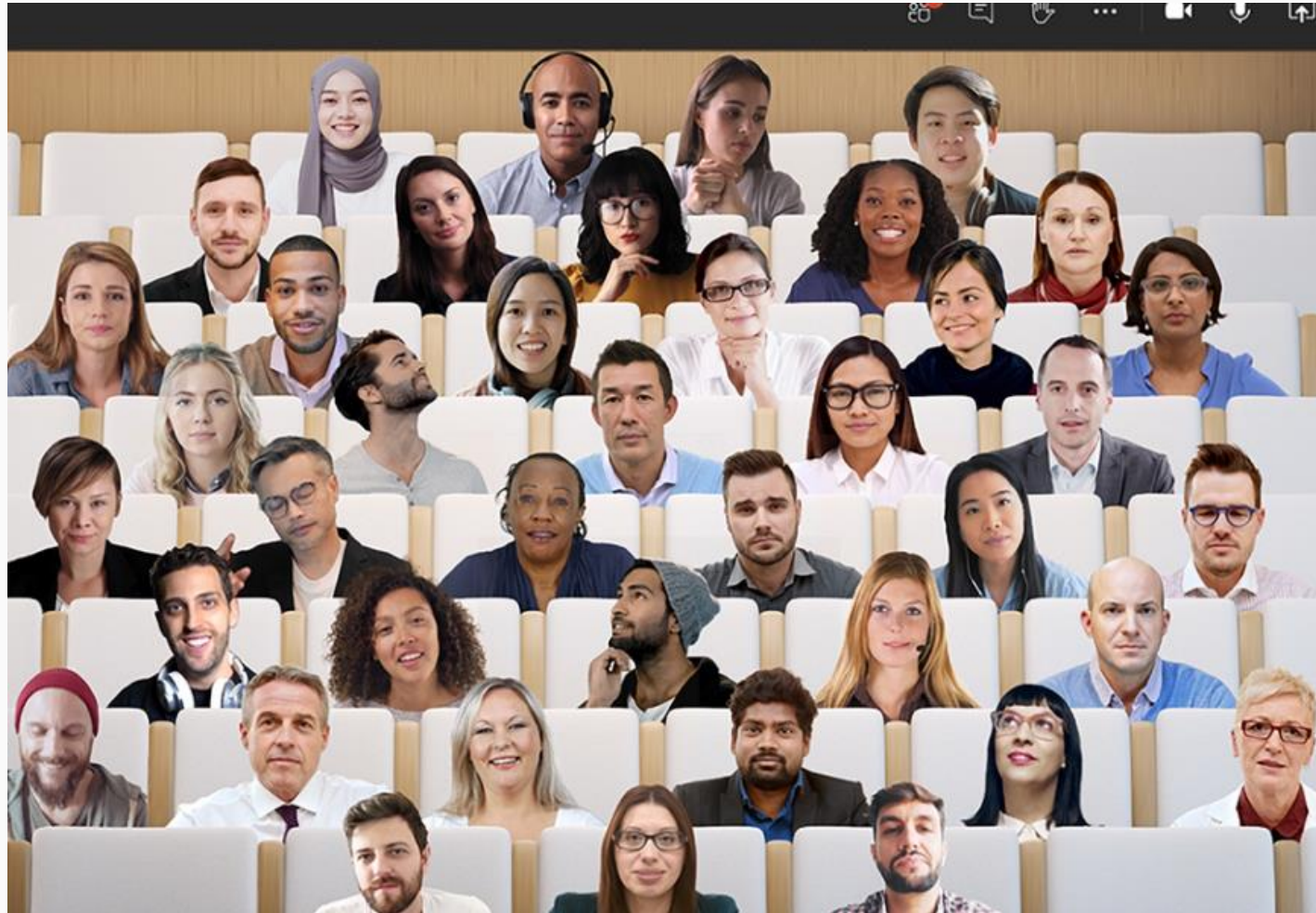
Kroening Nature Center

Sep. 17, 11:00-100 p.m.

- 11:00 a.m. Welcome
- 11:15 a.m. Meet the grant advisors
- 11:30 a.m. Get to know each other
- 12:00 p.m. Lunch
- 12:15 p.m. Breakout groups by cohort
- 1:00 p.m. Adjourn



Introductions



Tell us your organization.

Share your Green Partners project title or a headline that describes your project.

Green Partners grant expectations

Grant expectations

- Grant advisor support
- Project update in Environmental Education News
- Grant funding: payments depend on length of your grant
 - 1-year grants
 - 60% paid after grant agreement signed (Sep/Oct 2023)
 - 40% or spent funds after final report received (Oct/Nov 2024)
 - 2-year grants
 - 50% paid after grant agreement signed (Sep/Oct 2023)
 - 20% paid after annual report received (Sep/Oct 2024)
 - 30% or spent funds after final report received (Oct/Nov 2025)



Grant expectations

- Implement your project
- Communicate with your grant advisor about project activities, challenges, and changes
- Meet with your grantee cohort
- Share photos and updates for our newsletter
- Recognize Hennepin County as a funder
- Complete reports on time
- Have fun!



Green Partners grant reporting

- Where to find reporting documents
- What reports to complete
- Due dates
- What to report
- How to recognize Hennepin County



Green Partners website

Green Partners website

Information for current grantees

Search: Hennepin County Green Partners

www.hennepin.us/GreenPartners

Green Partners grants

Engage, educate, act and collaborate for the environment

Hennepin County provides funding and support to organizations to actively educate, engage and motivate residents to become environmental stewards and make positive behavior changes.

Through the Green Partners grant program, Hennepin County supports organizations doing projects that help residents take action to prevent waste, separate organic waste and recycle, reduce household hazardous waste, combat climate change, care for trees, protect birds, bats, and pollinators, and improve air and water quality.

[Sign up for our Environmental education news monthly update email.](#)

[View the most recent Environmental education news email.](#)

Green Partners grant
coordinator
GreenPartners@hennepin.us
Phone: 612-596-6856

[Open all](#)

+ Green Partners grant information

+ Information for current grantees

+ Recently awarded grants

+ Grantee stories

+ Resources created by grantees

[Open all](#)

Green Partners website

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Green Partners grants

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[Sign up for our Environmental education news monthly update email.](#)

[View the most recent Environmental education news email.](#)

Green Partners grant coordinator

GreenPartners@hennepin.us

Phone: 612-596-6856

Close all

+ Green Partners grant information

- Information for current grantees

The following is important information and documents for current Green Partners environmental education grantees.

Grant reporting documents for projects beginning in 2022 and 2023

Environmental action projects working primarily with adults

- [Barriers discussion guide report \(DOCX\)](#): due December 1, 2023
- [Environmental action mid-term report for two-year grants \(DOCX\)](#): due September 30
 - If your grant ends in 2024, submit your report by September 30, 2023
 - If your grant ends in 2025, submit your report by September 30, 2024
- [Environmental action outcomes report \(DOCX\)](#): due September 30, 2024
- [Environmental action final report \(DOCX\)](#): due September 30

Green Partners website

Information for current grantees

Grant reporting documents for projects beginning in 2024

Environmental action projects working primarily with adults

- [Environmental action annual report \(DOCX\)](#): due September 30

Youth environmental education projects

- [Youth environmental education annual report \(DOCX\)](#): due September 30

Youth green jobs grants

- [Youth green jobs final report \(DOCX\)](#): due September 30

Budget reports for all projects

- [Budget report \(XLSX\)](#): due September 30

Green Partners grant reporting webinar recording

- [30-minute video recording \(YouTube\)](#) of grant reporting webinar held August 2, 2021

Green Partners website

Information for current grantees

Presentations and documents from orientation

Video recording of orientation (2023)



[Watch the video recording \(YouTube\)](#) - Reporting guidelines start at 7 minutes

Presentation slides from orientation

- [Green Partners 2024 grant orientation presentation \(PDF, 13MB\)](#)
- [Green Partners: Telling your project story \(PDF, 146MB\)](#)
- [Motivating action \(PDF\)](#)

Additional resources

- [Recognizing Hennepin County \(PDF\)](#)
- [Youth environmental education survey guide \(DOCX\)](#)
- [Barriers discussion guide \(PDF\)](#)

Green Partners website

Additional resources

Additional resources

- [Recognizing Hennepin County \(PDF\)](#)
- [Youth environmental education survey guide \(DOCX\)](#)
- [Barriers discussion guide \(PDF\)](#)
- [Environmental action outcomes tracking guide \(PDF\)](#)
- [Journey map planning worksheet \(PDF\)](#): Worksheet to help consider your audience's journey to taking action and planning outreach to support them in making change
- [Motivating behavior change checklist \(PDF\)](#): Tips and steps for planning an environmental action projects
- [Best practices for grant projects \(PDF\)](#): developed based on input received from past Green Partners grantees about how they define success and their advice for other project managers.
- [Project work plan template \(DOCX\)](#)
- [Behavior change and youth best practices cheat sheet \(PDF\)](#)
- [Creative survey ideas \(PDF\)](#)
- [Green options for event giveaways \(PDF\)](#)
- [Lead by example checklist \(PDF\)](#)

Recognizing Hennepin County Green Partners

The logo should not be used on educational materials you create that have not been approved by the county.

Download the logo at <http://www.hennepin.us/brand>

Recognizing Hennepin County as a partner

Help spread the word about the grant program and give a shout out to Hennepin County for financially supporting your project!

Groups often create communication materials during their project including blog or newsletter articles, advertising, posters, PowerPoint presentations, and more. Please recognize the support from Hennepin County and the Green Partners grant in your communications. Sample text is provided below along with a link to the Hennepin County logo.

If you have questions, contact your Green Partners grant advisor.

Acknowledgement text (modify to suit your publication):

"This project was supported by the Hennepin County Green Partners environmental education program. For more information: www.hennepin.us/greenpartners"

"Funding for this project was provided by Hennepin County through the Green Partners environmental education program."

"Thank you to the Hennepin County Green Partners environmental education program."

Use of the Hennepin County H logo:

Include the Hennepin County "H" logo when recognizing or thanking Hennepin County for supporting and funding the project.

The logo should not be used on educational literature you create.

Download the logo here: <http://www.hennepin.us/brand>



Recognizing Hennepin County Green Partners

Rusty & The Crew

HOME WHO IS RUSTY? WHO IS THE CREW? RUSTY'S HISTORY CLIMATE CHANGE IS REAL MORE ▾

Our Partners

OLSETH FAMILY FOUNDATION

Hennepin

KMOJ 89.9 Radio

Northside Greenway

Jordan Area Community Council

MAU Minnesota Africans United

SMG

BIRCH BOX PRODUCTIONS

BEAM

Minneapolis Health

Northside Bulldogs

hphc HEALTH PROFESSIONALS HEALTHY CLIENTS

OUR SAVICOUR'S Lutheran Church

Metro Blooms

ZION BAPTIST CHURCH MAKING DISCIPLES FOR CHRIST 621 ELWOOD AVE N MINNEAPOLIS, MN 55411 (612) 377-5436

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Recognizing Hennepin County Green Partners



CLIMATE GENERATION

2021-2022 ANNUAL REPORT

NOTE FROM OUR EXECUTIVE DIRECTOR



Our work is rooted in partnership—climate change is not an issue we can tackle alone.

We're grateful to our partners, sponsors, advocates, and supporters across the country that make our work possible.



CLIMATE CHANGE EDUCATION PROGRAM

- CLEAN
- Environmental Education Association of Illinois
- Hamline University
- Minneapolis Public Schools
- Project Drawdown
- University of Minnesota, Institute on the Environment (IonE)
- Renewable Energy Partners
- YES!
- NOAA Climate Program
- Wardlaw Hartridge School

Instructional Resources Partners

- CLEAN
- Project Drawdown's Neighborhood
- Project Learning Tree
- State of Hawaii Department of Education/Sunset Beach Elementary School, HI
- Subject to Climate
- Waters to the Sea Lake Superior (Center for Global Environmental Education, Hamline University, PBS, WDSE)

YOUTH ENVIRONMENTAL ACTIVISTS (YEA!) PROGRAM

- Emerging Environmental Leaders (EELs)
- PowerShift Network
- MNIPL Youth In Power
- Minneapolis Youth Congress
- Native Youth Arts Collective
- Ignite Afterschool
- Underground School
- Climate Justice Committee
- Environmental Initiative
- Minnesota Valley National Wildlife Refuge
- Unidos MN
- Youth Leadership Initiative
- Urban Designs Perspectives
- Carolyn Foundation
- Fridays For Future Digital
- Northside Safety Net
- Hennepin County Green Partners
- Atlavns Bloomington-Richfield
- Young Adult Coalition of ISAIHA

COMMUNITY ENGAGEMENT AND SPECIAL PROJECTS

- COP Program Partners**
- America is All In
- Ashley Fairbanks
- Barbara Martinez-Guerrero
- Betsy Wilkening
- Chandelle O'Neil
- Climate Equity
- Dana Almed
- Diamond Spratling
- DraweSome
- Dream In Green
- EcoSpectrum
- Eric Pasi
- Girl Plus Environment
- International Student Environmental Coalition
- It's Our Future
- Javan Santos
- Julietta Rodrigo
- Kyle Hill
- Munira Berhe



Reporting on your Green Partners project

What did you (the grantee) do?



Hosted a tour



Knocked on 400 doors



Held an event to take action

What did your participants do?

- 30 neighbors **participated** in storm drain clean up events
- 75 neighbors **signed up** to adopt a storm drain



What difference did it make?

- Neighbors **cleaned out 60 storm drains**
- Neighbors **removed 70 bags of trash** from streets that drain to Lake Hiawatha and the Mississippi River



How did you spend the money?



Green Partners budget expense report

Due September 30

Budget Report

A. Staff Time							Grand total
Date	Vendor	Description	Hours	Pay Rate	Total	Receipt #	\$ -
					0.00	n/a	
					0.00	n/a	
					0.00	n/a	
					0.00	n/a	
SUB-TOTAL					0.00		
B. Project Supplies							
Date	Vendor	Description	Hours	Pay Rate	Total	Receipt #	
						B1	
						B2	
						B3	
						B4	
						B5	
SUB-TOTAL					0.00		
C. Food and Space							
Date	Vendor	Description	Hours	Pay Rate	Total	Receipt #	
						C1	

Budget Report

**Label and submit receipts with
your budget report**

Joann Fabrics

Crystal, MN



9/13/2020

06:45 PM

Expires 11/4/2020

014070168	CRAYONS	\$2.87
010701680	TAPE	\$0.99
072345048	PAINT	\$6.37
<u>010987237</u>	<u>PAPER</u>	<u>\$5.62</u>
	Subtotal	\$15.85
	Tax	\$0.71
	TOTAL	\$16.56
	*3957 VISA CHARGE	\$16.56

****SAMPLE RECEIPT****

Budget Report

A. Staff Time							Grand total
Date	Vendor	Description	Hours	Pay Rate	Total	Receipt #	
	Daryl	Project coordination	200	25	5000.00	n/a	\$ 7,916.56
	Carol	Environmental educator	100	25	2500.00	n/a	
					0.00	n/a	
					0.00	n/a	
SUB-TOTAL					7500.00		
B. Project Supplies							
Date	Vendor	Description			Total	Receipt #	
9/13/2020	JoAnn Fabrics	Art supplies for banner			16.56	B1	
						B2	
						B3	
						B4	
						B5	
SUB-TOTAL					16.56		
C. Food and Space							
Date	Vendor	Description			Total	Receipt #	
10/1/2020	Breaking Bread	Catering for October workshop			400.00	C1	
						C2	

Budget Report

Mileage/gas receipts

- Date of travel
- Miles driven
- Origin/destination
- Reason for the trip

In-house printing

- Number of copies
- Price per copy
- Describe what was printed or copied

Contact your grant advisor or Mary Karius for assistance with the budget report, mary.karius@hennepin.us

www.hennepin.us/GreenPartners

Budget Report

- Purchases must be made by midnight August 31, 2024 (2025 for 2-year grants)
- Label each receipts
- PRO TIP: Take photos of receipts and email to self



Budget changes?

Talk to your grant advisor first.

ALL budget changes must be **pre-approved in writing** by the Green Partners grant manager, Patience Caso.



Pre-approved in writing by Patience

Post in the chat

All budget changes must
be _____.



Pre-approved in writing by Patience

Green Partners annual report

Due September 30

Annual report

Environmental action grant

www.hennepin.us/GreenPartners

Hennepin County Environment and Energy

Green Partners report: Environmental Action grant

Due: September 30

Submit your report to the grant manager at patience.caso@hennepin.us. Call 612-596-6856 for assistance. This report document can be found at: hennepin.us/greenpartners

1) Project summary

1. Organization:
2. Project title:
3. What topics have you covered in the past year of your project?
4. Geographic area (provide addresses, venues, or cities in which project activities took place):

2) Participants and audience

People directly engaged in project activities

Total number of people (in the past year) actively engaged in activities and direct outreach:

People reached through other communications

Total number of people (in the past year) reached through events, newsletters, website, social media, etc.:

3) Activities and accomplishments

1. Describe project activities accomplished during the past year, include a timeline of when activities occurred. Explain any activities you didn't accomplish that were included in your original project goals.
2. Share the outcomes from the past year with this report. What new environmental actions have people taken? How many people have taken those actions?
3. Submit a photo from your project that we can publish in Hennepin County communications.
4. Share or link to stories about this project from your own website, newsletter, local media, or social media.

4) Lessons learned

What did you learn that you can share with county staff and/or other project managers like yourself?

Hennepin County Environment and Energy

hennepin.us/greenpartners

Updated August 2024



Annual report

Environmental action grant

5) Partnership with Hennepin County

1. Which county resources have been helpful during your project?
2. What feedback do you have for the Green Partners program? What can Hennepin County do to better support projects like yours in the future?

6) Budget report

Submit your project expenses from the past year, and any expenses you have not previously submitted, including copies of receipts and invoices that document purchases. For staff paid an hourly rate, simply report the hourly rate and number of hours worked for each staff person. Provide documentation for all other personnel expenses.

www.hennepin.us/GreenPartners

Hennepin County Environment and Energy

Annual report

Youth Environmental Education grant

www.hennepin.us/GreenPartners

Hennepin County Environment and Energy

Green Partners report: Youth Environmental Education grant

Due: September 30

Submit your report to the grant manager at patience.caso@hennepin.us. Call 612-596-6856 for assistance. This report document can be found at: hennepin.us/greenpartners

1) Project summary

1. Organization:
2. Project title:
3. What topics have you covered in the past year of your project?
4. Geographic area (provide addresses, venues, or cities in which project activities took place):

2) Participants and audience

Youth directly engaged in project activities

Total number of youth (in the past year) actively engaged in activities and direct outreach:

People reached through other communications

Total number of people (in the past year) reached through events, newsletters, website, social media, etc.:

3) Activities and accomplishments

1. Describe project activities accomplished during the past year, include a timeline of when activities occurred. Explain any activities you didn't accomplish that were included in your original project goals.
2. Submit youth survey results from the past year with this report.
 - a. How many youth were surveyed?
 - b. How many youth surveyed "want to keep learning about the environment"?
 - c. How many youth surveyed "think they can make a difference in protecting the environment"?
3. Submit a photo from your project that we can publish in Hennepin County communications.
4. Share or link to stories about this project from your own website, newsletter, local media, or social media.

Annual report

Youth Environmental Education grant

www.hennepin.us/GreenPartners

Hennepin County Environment and Energy

4) Lessons learned

What did you learn that you can share with county staff and/or other project managers like yourself?

5) Partnership with Hennepin County

1. Which county resources have been helpful during your project?
2. What feedback do you have for the Green Partners program? What can Hennepin County do to better support projects like yours in the future?

6) Budget report

Submit your project expenses from the past year, and any expenses you have not previously submitted, including copies of receipts and invoices that document purchases. For staff paid an hourly rate, simply report the hourly rate and number of hours worked for each staff person. Provide documentation for all other personnel expenses.

Annual report

Youth Green Jobs grant

www.hennepin.us/GreenPartners

Hennepin County Environment and Energy

Green Partners report: Youth Green Jobs grant

Due: September 30

Submit your report to the grant manager at patience.caso@hennepin.us. Call 612-596-6856 for assistance. This report document can be found at: hennepin.us/greenpartners

1) Project summary

1. Organization:
2. Project title:
3. What green jobs and environmental topics did you cover during your project?
4. Geographic area (provide addresses, venues, or cities in which project activities took place):

2) Participants and audience

Youth directly engaged in project activities

Total number of youth (in the past year) employed in a green job or internship during the project:

Total number of youth (in the past year) engaged in education about green jobs during the project:

People reached through other communications

Total number of people (in the past year) reached through events, newsletters, website, social media, etc.:

3) Activities and accomplishments

1. Describe project activities accomplished during the past year, include a timeline of when activities occurred. Explain any activities you didn't accomplish that were included in your original project goals.
2. Submit a photo from your project that we can publish in Hennepin County communications.
3. Share or link to stories about this project from your own website, newsletter, local media, or social media.
4. Youth accomplishments and future plans:

Green job skills

- a. How many of the youth learned new green job skills?
- b. What green job skills did they learn?

Hennepin County Environment and Energy

hennepin.us/greenpartners

Updated August 2024



Annual report

Youth Green Jobs grant

- c. How many of the youth that you engaged received a certificate related to their job or training?
- d. What certificates were received by youth?

Green education pathway

- a. How many of the youth you engaged are going to continue their education in a green field?
- b. What areas of green study are youth pursuing?

Green employment pathway

- c. How many of the youth will ~~continue on~~ a path to employment in green jobs in the next year?
- d. How many of the youth will be employed in a full-time green job?
 - i. What types of green jobs?
- e. How many of the youth will be employed in a part-time or temporarily green job or green internship?
 - ii. What types of green jobs or internships?
- f. How ~~do~~ youth plan to incorporate green practices or principles into their future work, regardless of their job?
- g. How many of the youth want to pursue a green job but have no plans right now?
 - iii. What is understood about their barriers to pursuing their goals?

4) Lessons learned

What did you learn that you can share with county staff and/or other project managers like yourself?

5) Partnership with Hennepin County

1. Which county resources have been helpful during your project?
2. What feedback do you have for the Green Partners program? What can Hennepin County do to better support projects like yours in the future?

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Submit your project expenses from the past year, and any expenses you have not previously submitted, including copies of receipts and invoices that document purchases. For staff paid an hourly rate, simply report the hourly rate and number of hours worked for each staff person. Provide documentation for all other personnel expenses.

www.hennepin.us/GreenPartners

Hennepin County Environment and Energy

Youth environmental education projects

Youth survey responses

Annual report

Youth Environmental Education survey

Green Partners youth environmental education survey

Due: September 30

This survey will help assess how this environmental project made an impression on youth participants. Email the report to patience.caso@hennepin.us. This survey can be found at: hennepin.us/greenpartners

Survey requirements

- The two survey questions should be asked of youth participants after the activity or project is complete.
- The Project Leaders Survey should be completed by staff working directly with youth.

How to administer the surveys

Administer the surveys on paper, on-line, interviews, a show of hands, or other creative means.

Environmental education survey questions for youth

1. I want to keep learning about the environment.

Yes No

2. I think I can make a difference in protecting the environment.

Yes No

Annual report

Youth Environmental Education survey

Project leaders survey

Please rate the experience of youth participants

1. Youth learned new environmental or science concepts
 - a. True for nearly all youth
 - b. True for some youth
 - c. Not true for most youth

2. Youth learned about actions they can take to help the environment
 - a. True for nearly all youth
 - b. True for some youth
 - c. Not true for most youth

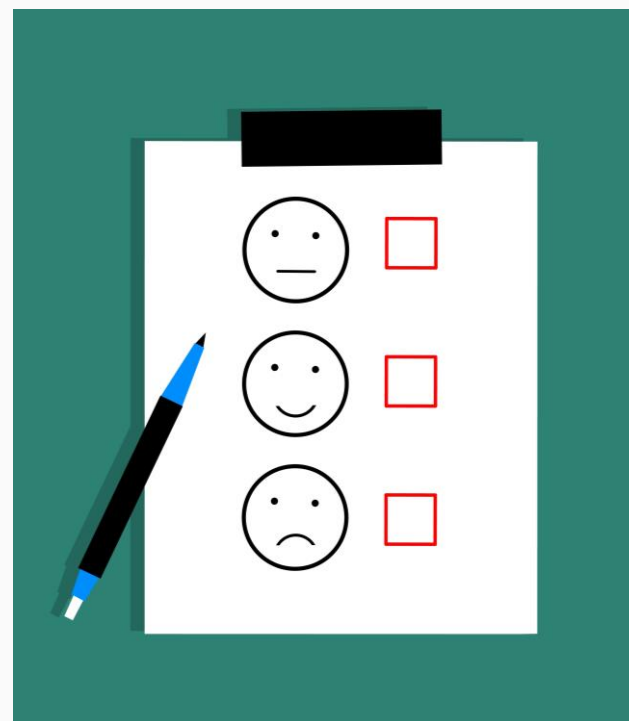
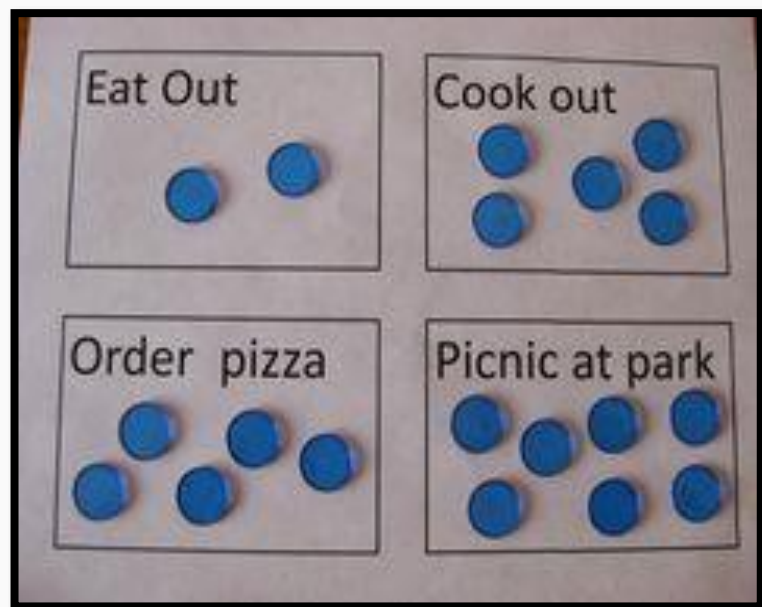
3. Youth were actively engaged and not bored
 - a. True for nearly all youth
 - b. True for some youth
 - c. Not true for most youth

4. Youth are likely to continue to share/use what they learned
 - a. True for nearly all youth
 - b. True for some youth
 - c. Not true for most youth

5. What barriers stand between you and teaching more environmental education lessons? (Indicate all that apply)
 - a. Educator time needed elsewhere
 - b. Budget constraints
 - c. Access to educational supplies
 - d. Access to quality curriculum
 - e. Lack of support
 - f. Application to state education standards
 - g. Educator experience with topics
 - h. Lack of participant interest
 - i. Other (please explain)

Tracking survey responses

Be creative – use rocks, marbles, stickers, social media, conversations, raised hands...



Youth green jobs projects

Youth Green Jobs grants

Outcomes reporting

No specific outcomes reporting guidelines

Answer the questions in the report

Explain outcomes as your organization typically does

Environmental Action projects

Ideas for tracking environmental behavior change outcomes

Environmental Action grants

Barriers discussion guide

- Host a small focus group
- Dig deeper to identify what barriers are holding them back.
- Based on their barriers, identify a strategy or strategies to motivate them to take action

Green Partners barriers and benefits discussion guide

Identifying barriers and benefits to environmentally friendly actions

Directions

This discussion is recommended for those who are trying to influence environmental behaviors. This document can be found at: hennepin.us/greenpartners

Focus your discussion on the one or two actions that you plan to focus on during your project. Use the questions below as a guide and tailor the discussion to your audience. Keep the conversation on point, dig deep, and guide folks in identifying what is really holding them back from **taking action**. Past project leaders have found that initial responses are not always reflective of the actual barriers people perceive and experience. Take your time to uncover what the biggest barriers really are for your audience. Take notes on your discussion to inform your project activities.

Discussion guide

Introductory remarks

Thank you for joining me today. We are leading an environmental action project and we are asking community members like you about your experience with _____ (fill in the blank with action you will focus on during your project). This discussion will help us create a project that addresses real concerns and challenges in our community. We also want to learn what motivates you to **take action** on this topic.

Discussion questions

1. Do you currently _____ (fill in the blank with one action you will focus on during your project)?
2. If yes, why did you start? Why do you continue? What are the benefits of taking this action?
3. If not (or not always), what are the barriers? What makes it hard to do, or hard to do all the time?
4. What would need to change in your household to make it easier?
5. What would need to change in your community to make it easier?

Post discussion reflection (for project leaders)

1. How many people participated in the discussion?



2. Who participated in the discussion? Do they reflect the audience you are trying to reach?
3. What age groups participated in the discussion
 - a. Adults
 - b. Youth
 - c. Youth and adults
4. What barriers to **taking action** did your participants bring up most often during the discussion?
5. Based on what you heard and the barriers and strategies chart, what strategies will you focus on or add to your plan for this project?
6. What else did you (the project leader) learn during your discussion that you will use in your project?

Barriers and strategies chart

What you may hear	Barrier	Strategy
"I've been meaning to do that."; "That sounds interesting."	Lack of motivation — value action	Commitment
"That sounds hard."; "I'm not interested."	Lack of motivation — don't value	Social norms, Modeling, Incentives
"I always forget to do that."; "I can't remember how to take action."	Forget to act	Prompts
"How does that work?"; "What happens when I take that action?"	Lack of information	Communication, Social diffusion
"I'm afraid I'm going to do it wrong."	Lack of skills; anxiety	Let people try an activity, Social diffusion
"I can't take that action."; "I don't have that service."	External barriers	Make it easy to act ; infrastructure, tools, supplies

Environmental Action grants

Outcomes reporting guide

HENNEPIN COUNTY
MINNESOTA

Guide to tracking environmental action outcomes

This document contains examples of outcomes that can be tracked to demonstrate that environmentally friendly behaviors are being adopted by participants of your project. This list does not include all possible options.

This document can be found at: hennepin.us/greenpartners

Outputs and outcomes

An *output* is what you did. Holding a workshop to educate 50 people on recycling electronic waste is an output.

An *outcome* is what difference it made. Ten families in your neighborhood successfully repairing their cell phones is a positive behavioral outcome for the environment.

Instructions

1. Determine what environmental and behavioral actions you want to track.
2. Learn more about the barriers that keep people from taking those actions.
3. Determine how you will track the outcomes and progress toward your goals. Data collection, observations, and intercept surveys are common methods to track outcomes. Focus groups, surveys, and interviews may be used in some cases.
4. Discuss the outcomes with your audience and evaluate the effectiveness of your program.
5. Modify project activities as needed.

Hennepin County Environment and Energy
hennepin.us/greenpartners
Updated August 2024



1



Environmental Action grants

Outcomes reporting guide

Climate change

Climate and trees

- Number of new trees planted
- Number of trees pruned and watered
- Number of homeowners with a completed tree inventory
- Number of households with a tree management plan in place
- Number of diseased trees removed, treated, or replaced

Climate and food

- Number of people growing food locally
- Number of people purchasing food from local sources
- Number of people cooking or eating local food

Climate and household energy use

- Number of people completing home energy audits
- Number/types of energy saving practices installed
- Number of people line drying laundry
- Number of loads of laundry washed in cold water
- Number of sign-ups for renewable energy programs
- Number of wood-burning stoves/fireplaces replaced
- Number of fossil-fuel based lawn equipment replaced with electric, manual, or solar
- Energy savings calculated from changes made at home

Climate and transportation

- Miles/trips by foot, bike or bus instead of car
- Number of carpool participants
- Number of carpool trips or miles traveled
- Number of bikes parked at school (before/after)
- Number of trips via car/bike/scooter/kayak share programs

Land and water

Pollinators

- Square feet of lawn converted to pollinator plants
- Number of pollinators counted (before/after)
- Number people who planted pollinator plants
- Number of pollinator friendly yards certified
- Number of residents reducing pesticide use

Water in the yard

- Number of people reducing salt use in winter
- Number of people adopting green lawn practices
- Number of downspouts moved to drain in yard instead of pavement
- Number of rain barrels installed to downspouts
- Gallons of rain infiltrated per year
- Number of rain sensors installed on lawn systems
- Number of gallons of grey water used for landscaping

Water on the street or boat landing

- Number of storm drains cleaned
- Number of storm drains adopted
- Number of storm drains labeled
- Number of people picking up trash
- Amount of trash/litter removed from streets

Environmental Action grants

Outcomes reporting guide

Waste reduction and recycling

Backyard composting

- Volume of compost bins installed/filled/emptied
- Number of compost maintenance hours (turning, watering, etc.)
- Number of people trying backyard composting for the first time

Recycling and organics composting

- Number of residents signed up to recycle organic waste
- Number of people that started recycling at home
- Number of people who downsized their trash cart
- Number of people starting to recycle and reduce waste on the go
- Amount of waste reduced by measuring fullness of household trash and recycling bins each week

Waste prevention

- Number of reusable bags used for grocery trips
- Number of reusable bags filled on non-grocery shopping trips
- Number of used/repurposed items purchased (bikes, skates, clothing, sports equipment, etc.)
- Number of household items donated
- Amount of waste prevented (plastic forks, cups, bags, etc.)
- Number of items purchased in bulk (condiments, soap, etc.)
- Number of items swapped (clothing, toys, sporting gear, household items, books, tools, etc.)
- Number of items repaired (lamps, toys, etc.)

Green cleaners

- Number of green cleaners made
- Number of green cleaners used at home
- Number of green cleaners purchased

Household hazardous waste

- Number of household hazardous waste assessments completed
- Number of broken household electronics repaired
- Number of people recycling items like, CFLs, laptops, paint cans, etc., at a local waste collection site or a designated retailer
- Number of people visiting a household waste drop-off facility

Environmental Action grants

Outcomes reporting guide

Before and after waste sort tracking sheet

Date/time/waste sources: |

Trash composition				
Material	Weight (lbs) - BEFORE	Proportion (%)	Weight (lbs) - AFTER	Proportion (%)
Trash				
Recycling (plastic, metal, glass, paper, cardboard, cartons)				
Organics (food, paper towel and soiled paper waste)				
Hazardous waste (batteries, paint, aerosol cans, electronics, etc.)				
Reusable items (list items found)				
Total				
Recycling composition				
Material	Weight (lbs) - BEFORE	Proportion (%)	Weight (lbs) - AFTER	Proportion (%)
Trash				
Recycling (plastic, metal, glass, paper, cardboard, cartons)				
Organics (food, paper towel and soiled paper waste)				
Hazardous waste (batteries, paint, aerosol cans, electronics, etc.)				
Reusable items (list items found)				
Total				
Organics composition				
Material	Weight (lbs) - BEFORE	Proportion (%)	Weight (lbs) - AFTER	Proportion (%)
Trash				
Recycling (plastic, metal, glass, paper, cardboard, cartons)				
Organics (food, paper towel and soiled paper waste)				
Hazardous waste (batteries, paint, aerosol cans, electronics, etc.)				
Reusable items (list items found)				
Total				



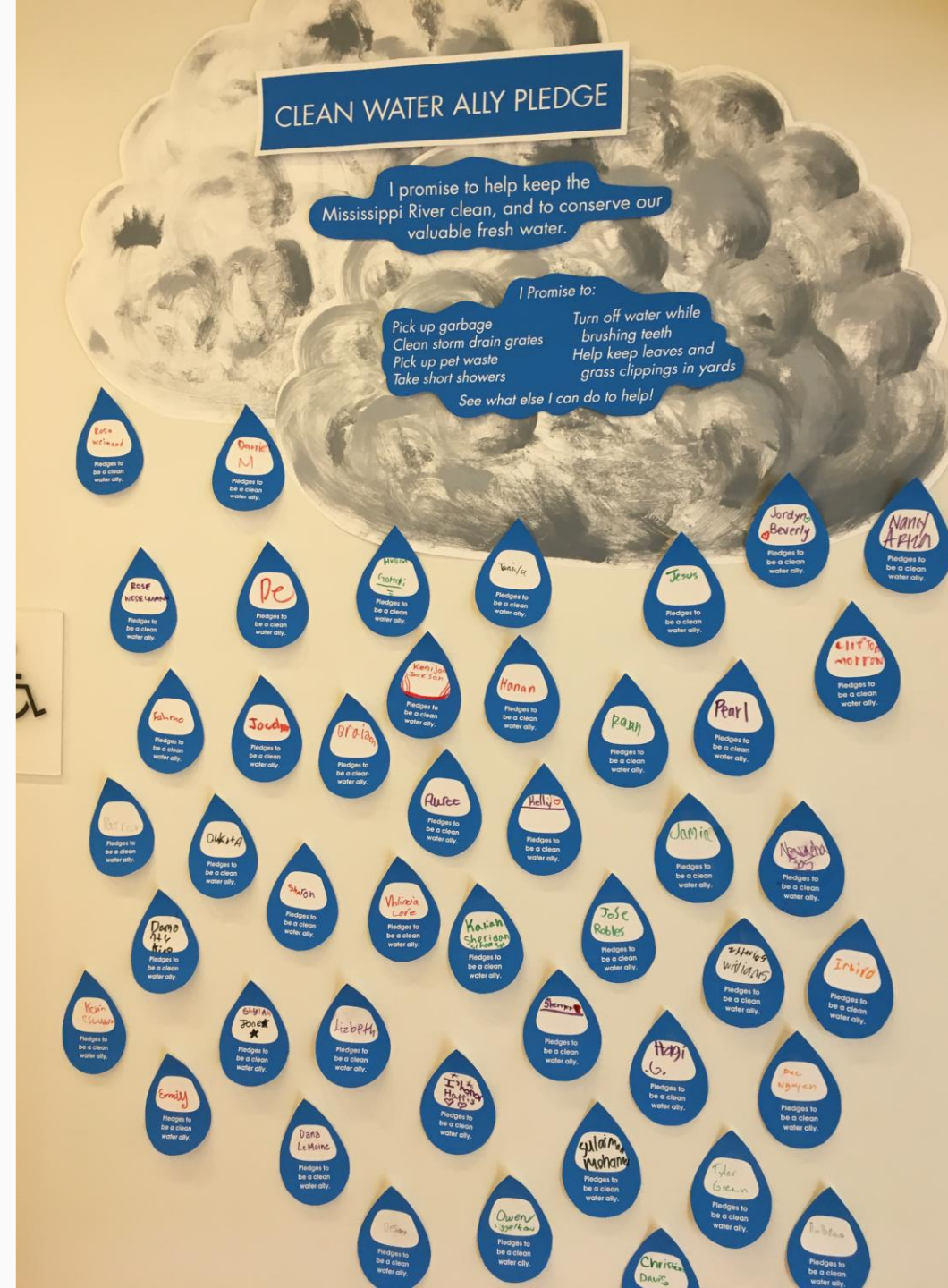
Visuals, stories, and anecdotes

- Expresses emotion and brings the project to life
- Makes the case for project activities in a more compelling way
- Provides a better understanding of your audience and their engagement



(Some) ways to tell your project story

- Stories about participant experiences
- Presentations by participants
- Participant created art (music, visual arts, etc.)
- Photos, audio, or videos of project activities
- Social media posts, blog posts, newsletter updates
- Creative communications (podcasts, interactive displays, infographics, etc.)



We want to hear from you!

- Let us know if you have events to promote, project milestones to celebrate, other updates
- Tag us on social
- Send us photos
- Share your newsletters, videos, blog posts, or other updates

Environmental education news



Rethos hosts free home weatherization workshop

Rethos, a regional nonprofit that advocates for the reuse and repair of old buildings, will be offering six free home weatherization and energy efficiency workshops (PDF) to residents of Hennepin County in 2022. Workshops will teach homeowners, renters, and caretakers of old buildings how to maximize energy efficiency in their residences, saving money and prolonging the life of their homes.



Upcoming workshop:

Seasonal Home Maintenance Tips: Tuesday, July 19 from 5:30 to 7 p.m. at Hosmer Library

Off the Blue Couch and Rusty & the Crew offers recycling workshops for BIPOC community members

Learn more about all events on the Rusty & the Crew website.

Online trainings on recycling and organics basics

Monday, July 25 from 6 to 7:30 p.m.

This training covers recycling and organics basics along with the connection to climate change and health disparities in BIPOC communities.

Waste station setup

Thursday, June 23 between 11 a.m. and 2:30 p.m.

Waste station setup includes a home visit from The Crew. During the visit, they will help you set up your waste station and provide tools to get started with recycling and organics recycling.

Altlawns of Richfield-Bloomington


Native plants and rain barrels

- Replace existing lawns with native plants to support pollinators and reduce the urban heat island
- Install rain barrels to redirect stormwater for use in native gardens


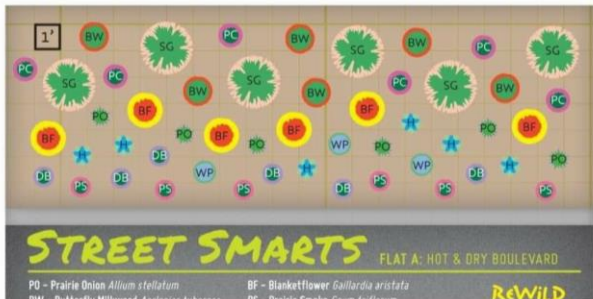


Social media: Help residents plan, share project progress, share activities and successes

← ≡ Altlawns of Ri... 🔍 ↗


 **Katelynne Deal**
Admin · Aug 26 · 🌐

Love these Buzzfest plant kits. Want them all! I'm reading the ordinances trying to make sure I'm following rules. My question is: will Bloomington allow a garden plan like this within 5' of property line/street? Trying to replace this area. (We live on a corner. The sidewalk is behind the home at the property line.)

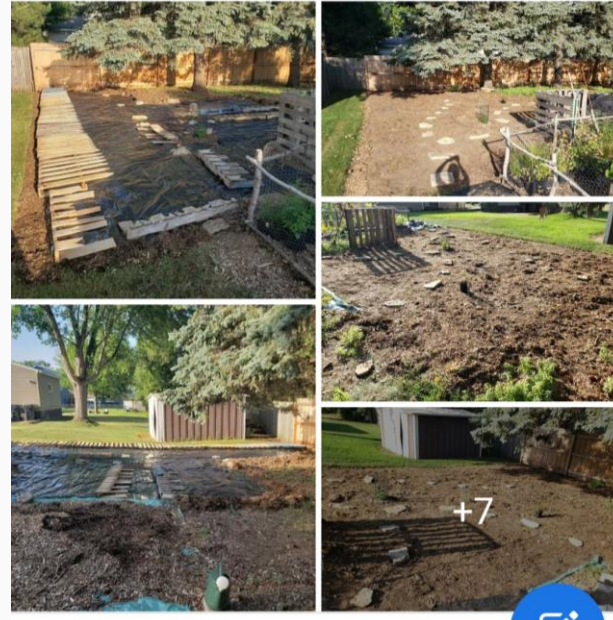



👍 6 14 comments

← ≡ Altlawns of Ri... 🔍 ↗

 **Alicia Waters**
Admin · 4d · 🌐

The back corner of my yard has been waiting patiently for today. We solarized it to kill the grass and other weeds. This morning I took the plastic off, put some stepping stones down, and arranged all the plants that we winter sowed and that have been waiting in pots all summer. And then we planted them! We ran out of plants for the space ... See more



👍 9 Ava Tamis and 31 others



Altlawns of Richfield and Bloomington
Buzz Fest rain barrel pre-sale is live! Altlawn's DIY kits and pre-made barrels assembled by Minnesota Valley Chapter Izaak Walton League youth volunteers are available for purchase!... See more

AUG 24 AT 9:27 AM

MESSAGE ALTЛАWNS OF RICHFIELD AND BLOOMINGTON

👍 7 1 comment

👍 Like 💬 Comment



Waite House

PEAPs

- Youth-led effort to learn about plastic toxicity, recycling, and waste reduction
- Conducted outreach and improved community cleanup





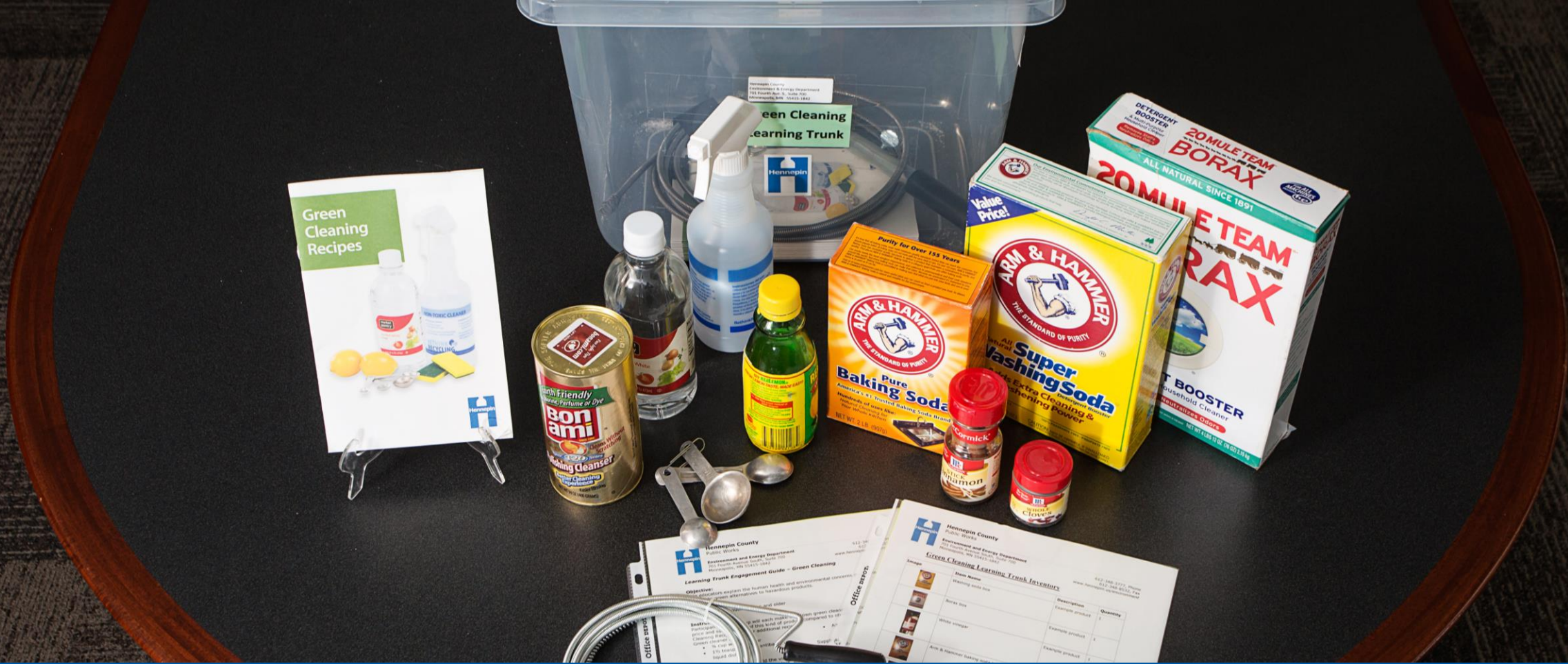


Reporting documents

www.hennepin.us/GreenPartners

or

Search: Hennepin County Green Partners



Environmental education resources

Hennepin County Environment and Energy



Environmental education tools and resources

www.hennepin.us/environmentaleducation

or

Search: *Hennepin County Environmental Education*

Environmental education

A wide variety of free environmental education resources, project support and funding are available to organizations working with residents and youth in Hennepin County.

Get the latest updates on environmental education programs and resources, learn about events and training opportunities, and read what others in the field are doing:

- [Subscribe to our Environmental education news](#) monthly update email. See the [most recent edition](#) for an example of the content.
- Join our [Environmental education network Facebook group](#) to collaborate about environmental education and connect with others.

Environment and Energy

environment@hennepin.us

Phone: 612-348-3777

[Open all](#)

+ Environmental education network

+ Communication resources and print materials

+ Educational kits, supplies and event displays

+ Curriculum ideas and activity guides

+ Training, volunteer, certification and citizen science opportunities

+ Tours, field trip transportation and presentations

+ Environmental education programs

+ Grants

[Open all](#)

Environmental education kits

Waste education kits

- Brick of cans display
- Food waste prevention
- Green cleaning
- Green gifts
- Green parties
- Household hazardous waste
- Organics recycling
- Packaging waste reduction
- Recycled bowling game
- Recycled products
- Recycling education for youth
- Recycling sorting activity

Nature education kits

- Every drop water demo kit
- Trees and forestry
- Water quality game










Environmental education kit contents

Hennepin County
Public Works

Environment and Energy Department
701 Fourth Avenue South, Suite 700
Minneapolis, MN 55415-1842

612-348-3777, Phone
612-348-8532, Fax
www.hennepin.us/environment

Household Hazardous Waste Learning Trunk Inventory

Image	Item Name	Description	Quantity
	Fungicide Powder (Fake product to be used in label reading activities)	Example product	1
	Be Gone Paint Stripper (Fake product to be used in label reading activities)	Example product	1
	Rise and Shine Furniture Polish (Fake product to be used in label reading activities)	Example product	1
	Spray oil paint (Fake product to be used in label reading activities)	Example product	1
	Hold tight aerosol hairspray (Fake product to be used in label reading activities)	Example product	1
	Six Gun Garden herbicide (Fake product to be used in label reading activities)	Example product	1
	Insect killer aerosol (Fake product to be used in label reading activities)	Example product	1

An Equal Opportunity Employer Recycled Paper

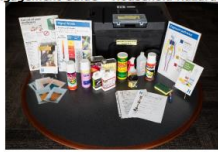
Visual Inventory

Hennepin County
Public Works

Environment and Energy Department
701 Fourth Avenue South, Suite 700
Minneapolis, MN 55415-1842

612-348-3777, Phone
612-348-8532, Fax
www.hennepin.us/environment

Learning Trunk Engagement Guide – Household Hazardous Waste Events



Objective:
Help educators explain the importance of proper use, storage, disposal, and safety information of household hazardous products.

Audience:
Residents of all ages, with a focus on those who purchase and use products for their homes.

Events:

- Common questions about HHW sheet
- Pictures of set up display
- PowerPoint presentations
- Behavior change strategies

Barriers:
To be most effective using the learning trunks, you need to analyze your audience and identify barriers.

Barriers participants might have related to household hazardous waste include:

- "Toxic chemicals clean better"
- "Natural products cost more"
- "I don't know what to buy"
- "I don't know what to look for"
- "It won't really hurt me"

To overcome barriers, make sure participants:

1. Are aware of a problem.
2. Know specifically what they can do about the problem.
3. Desire to do the action
4. Believe they are capable of doing it and that it is worthwhile

Discussion questions:

- What did you learn about household hazardous waste? What did you learn that you want to share with someone else?
- Why should we care about the products we use?
- What do you want to do about this issue?
- What do you want to learn more about?

Contact information

An Equal Opportunity Employer Recycled Paper


Event Engagement Guides

Hennepin County
Public Works

Environment and Energy Department
701 Fourth Avenue South, Suite 700
Minneapolis, MN 55415-1842

612-348-3777, Phone
612-348-8532, Fax
www.hennepin.us/environment

Learning Trunk Engagement Guide – Household Hazardous Waste



Objective:
Help educators explain the importance of proper use, storage, disposal, and safety information of household hazardous products.

Audience:
Residents of all ages, with a focus on those who purchase and use products for their homes.

Activities:

- "Chemicals in the home" quiz
- Label reading
- Household hazardous waste product survey
- PowerPoint presentations

Barriers:
To be most effective using the learning trunks, you need to analyze your audience and identify barriers.

Barriers participants might have related to household hazardous waste include:

- "Toxic chemicals clean better"
- "Natural products cost more"
- "I don't know what to buy"
- "I don't know what to look for"
- "It won't really hurt me"

To overcome barriers, make sure participants:

1. Are aware of a problem.
2. Know specifically what they can do about the problem.
3. Desire to do the action.
4. Believe they are capable of doing it and that it is worthwhile.

Discussion questions:

An Equal Opportunity Employer Recycled Paper

Workshop Engagement Guides

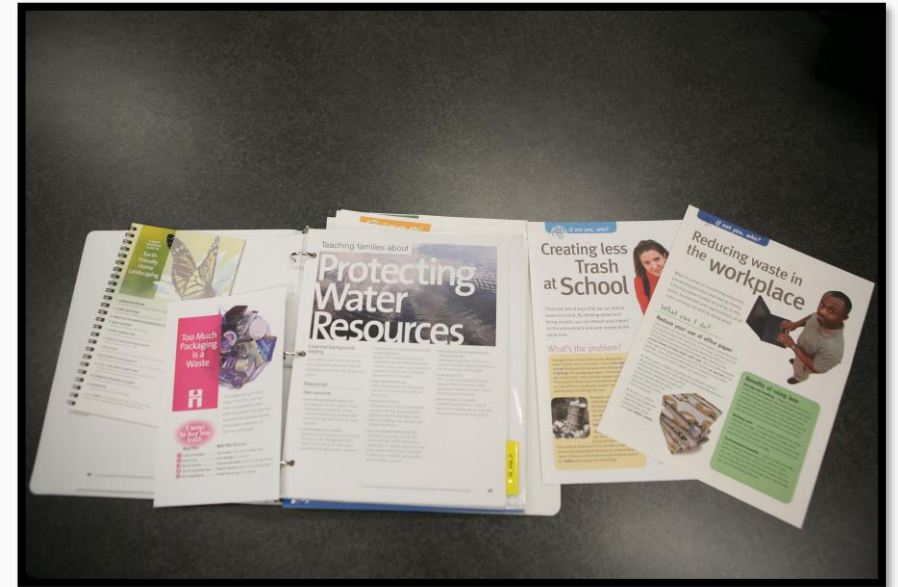


Digital Resources

Activity guides

- Air, energy & climate change
- Recycling
- Reducing food waste
- Toxicity & hazardous waste
- Water

www.hennepin.us/environmentaleducation



Activity supplies

Bags and spray bottles



Environmental Education Supplies Order Form

Receive free activity supplies to engage your audience in environmental education activities.

**Environmental education supply
program coordinator**

mary.karius@hennepin.us

612-596-9129

Supplies in stock

- Spray bottles for making all-purpose green cleaners
- Reusable bags that participants can decorate (currently out of stock)

Use county activities in conjunction with supplies

Supply orders must be used in conjunction with a [Hennepin County environmental education activity guide](#) or closely related activity.

For example, see the [Clean and Green \(PDF\)](#) or the [Create or decorate reusable bags \(PDF\)](#) activities.

Order fulfillment

Please plan ahead when ordering supplies. Order fulfillment can take up to three weeks.

[Return to the environmental education page.](#)

Order your supplies

Contact information

Organization name **(required)**

Educational materials, articles, images, and media kits

Educational materials

Factsheets, pamphlets and handouts covering a wide variety of environmental topics are available to community groups, municipalities and schools in Hennepin County at no charge. Be sure to plan ahead: it can take up to two weeks for us to send your order out.

[See what's available and place an order.](#)

Videos

Videos about our environmental programs are available on our [YouTube channel](#).

Media kits to promote programs and current campaigns

Recycling and reducing waste articles, social media posts, and images

Trash or Cash food waste prevention campaign

- [Trash or Cash media kit \(DOCX\)](#) with articles, social media posts, graphics and images, and video links and descriptions
- [Trash or Cash website](#)



www.hennepin.us/environmentaleducation

Find us on social media

Social media

- Facebook
 - Hennepin Environmental Education Network
 - Hennepin Environment
- Twitter: @hennepinenviro
- YouTube: Hennepin County MN
- Instagram: hennepinenvironment

E-newsletters

- Environmental Education News
- Green Notes: Hennepin County environmental news



www.hennepin.us/environmentaleducation



Green event resources

- Portable organics and recycling bins and bags
- Event waste planning guide
- Recycling and organics signage

www.hennepin.us/eventrecycling

<https://www.minneapolismn.gov/resident-services/garbage-recycling-cleanup/>



Environmental education network meetings

Virtual panel about adult education

Held on March 23, 2023



www.hennepin.us/environmentaleducation

— Environmental education network

About the environmental education network

Hennepin County coordinates an environmental education network that is open to anyone working to engage their community in learning about and taking action to protect the environment. The network has quarterly meetings and a Facebook group that provide opportunities for environmental educators to learn about environmental topics, share resources and project ideas, and network.

Join the Facebook group

The [environmental education network Facebook group](#) serves as a forum for collaboration around environmental, outdoor and place-based education and motivating environmental action. Members can use this group to share environmental education opportunities and resources, job postings, volunteer opportunities, success stories, and project updates.

Network meetings

Network meetings provide opportunities for to learn about environmental topics, share resources and project ideas, and network with fellow environmental educators. Meetings are held quarterly and are open to the public.

In-person discussion about using Adopt-a-Drain to engage community organizations and youth groups

Wednesday, June 7 from 1 to 3 p.m. at St. Louis Park Library, 3240 Library Lane, St. Louis Park

Tours and videos

Tours

Brooklyn Park drop-off facility tours

- Residential drop-off for recycling, appliances, electronics, hazardous waste.
- Serves as a transfer station for commercial loads of trash and organics.

Hennepin Energy Recovery Center (HERC) tours

- Waste-to-energy facility in downtown Minneapolis



www.hennepin.us/environmentaleducation

Subject matter experts



Waste experts



Tree experts



Nature experts



Presentations



Tabling at your event

Project tips from past grantees

- Build a solid **project team** and gain **leadership support**
- Focus and have a **clear plan** from the beginning
- **Build in time** for tracking outcomes and reporting
- Make time to **build relationships** with participants
- Support and **develop leadership** within your audience
- **Celebrate and communicate** milestones and successes



Green Partners in-person orientation

Date: Tuesday, September 17, 2024

Time: 11 a.m. – 1 p.m. (Lunch provided – please register)

Meeting location

Kroening Nature Center
4900 N Mississippi Dr, Minneapolis, MN 55430

Limited free parking available in the lot. Street parking is available across the highway (49th Ave N and N 6th St), a short 5-10 minute walk to the park.

Meeting Agenda

11 a.m. Welcome

11:15 a.m. Meet the grant advisors

11:30 a.m. Get to know each other

12:00 p.m. Lunch

12:15 p.m. Networking: Eat lunch with your grantee cohort

1 p.m. Adjourn

Fill out the 2024 meeting survey
<https://forms.office.com/g/9Q0y92t3sT>

Patience Caso

Patience.Caso@hennepin.us

612-596-6856

Environment and Energy
701 4th Ave South, Suite 700
Minneapolis, MN 55415

