

# Green Partners mid-term report for 2-year, Environmental Action grant projects

## Due: September 30, 2024

Submit your report to the grant manager at [patience.caso@hennepin.us](mailto:patience.caso@hennepin.us). Call 612-596-6856 for assistance. Submit supplemental materials separately. This report document can be found at: [hennepin.us/greenpartners](http://www.hennepin.us/greenpartners)

# Project summary

1. Organization:
2. Project title:
3. What topics have you covered in year one of your project?
4. Geographic area: Provide a specific address or cities/schools in which project activities took place. These locations may be used for a Green Partners project map.

# 2) Participants and audience

## People directly engaged in project activities in year one

Total number of people actively engaged in workshops, activities and through one-on-one outreach: \_\_\_\_\_\_

## People reached through other communications in year one

Total number of people reached through events, newsletters, website, social media, etc.: \_\_\_\_\_\_

If different than the audience described in your application, describe the audience(s) you engaged during this project.

# 3) Activities and accomplishments in year one

1. Reference your original project goals. Describe project activities accomplished in year one, include a timeline of when activities occurred.

2. Submit your environmental action outcomes for year one project activities.

3. Submit photos, newsletter articles, and stories that we may share in Hennepin County communications.

# 4) Lessons learned

What lessons did you learn that you can share with county staff and/or other grant project managers?

# 5) Partnership with Hennepin County

1. What can Hennepin County do to better support your project in year two?
2. Indicate which of the following county resources have been most helpful:

### Educational tools

* 1. Activity guides
  2. Learning kits
  3. Activity supplies (reusable bags and green cleaner spray bottles)
  4. Portable recycling and organics containers for events

### Communications tools

* 1. Recycling signage
  2. Environmental education pamphlets
  3. Sample articles, social media posts, and images
  4. Green Partners e-newsletter

### County staff support

* 1. Green Partners grantee orientation
  2. Grant advisor assistance
  3. Workshops or presentations by county staff for your audience
  4. Environmental experts to train your staff and volunteers
  5. County staff tabling at your event(s)
  6. County staff attending your event(s)
  7. Tours of county waste facilities
  8. Environmental education network meetings
  9. Grant funding
  10. Other, please list:

# 6) Budget report

Submit your project expenses from year one, including copies of receipts and invoices that document purchases. For staff time, simply report the hourly rate and number of hours worked for each staff person.