



Emergency Medical Services Council



Health Services Building – MC L963 525
Portland Avenue South Minneapolis, MN 55415-1569
chd.ems@co.hennepin.mn.us

Operations and System Communications Committee

Tuesday, April 8, 2025, 9:30 a.m. - 10:30 a.m.

Online

<https://www.hennepin.us/business/work-with-henn-co/ems-planning-reg>

Draft Summary

Present	Absent
<ol style="list-style-type: none">1. Tony Martin (Hennepin County Sheriff's Office Primary Dispatch), Chair2. Mark Anderson, Ridgeview Ambulance Service3. Tony Ebensteiner, North Memorial Ambulance4. Dan Klawitter (West MRCC)5. Pete Tanghe, MD (North Memorial Health Ambulance)6. Shaun White, Edina Fire EMS7. Charlie Sloan, Hennepin EMS8. Kevin Miller, Allina Health EMS	<ol style="list-style-type: none">1. Shaun White, Edina Fire EMS2. Dale Specken, Hopkins Fire Dept. Chief; Hennepin County Fire Chiefs Association
Guests	Staff
<ol style="list-style-type: none">1. Tyler Lupkes, MESB2. Brent Custard, North Memorial Health Ambulance	<ol style="list-style-type: none">1. Kristin Mellstrom

- 1) **Welcome and Introductions** – Chair Tony Martin called the meeting to order at 9:30 a.m. with a quorum present. Today's agenda and the meeting summary from Jan. 14, 2025 were approved.

2) **Hospital Destination Matrix**

The matrix is being updated with the new format, which deleted several data elements to make the document more useful the most needed hospital information EMS.

The matrix is intended to be used as a guide to assist EMS crews to determine which hospitals have the capabilities needed to evaluate and treat the patient's primary impression/condition, thereby preventing secondary transfers when possible.

The matrix is not intended to replace day-to-day updates that are currently posted

on MNTrac, when MRCCs push out messages to providers about diverts, closures, equipment failures and maintenance, and lock-downs. Dan and Kristin intend to have the matrix updated and ready to send to metro ED Medical Directors by the end of Q2-2025.

- 3) Monthly Radio Checks** – Dan revised the Medical Control Hospital Radio Check document to describe the new procedure for monthly hospital radio checks. Each hospital will be expected to complete one check per month, however, the time frame will be extended to any time after the first Monday of the month. West MRCC will initiate the test with a call to the hospital, then the hospital will be expected to complete the radio check by hailing the West MRCC. Completion of the checks will be logged and failures to complete the test will prompt a follow up from the EMS Council and West MRCC to assist with technical issues that come up at hospitals.

The new procedure moved to the EMS Council for this week's meeting.

At an upcoming meeting, a Medical Control Radio Check Log will be created and the existing Medical Control for Hospitals Policy will need to be revised by this committee to reflect the changes to the medical control system in the metro.

4) EMS Council Communication Policy

The committee tabled this item until the next meeting when there will be more time to discuss which components should be included in the EMS Council communications policy (e.g. required data elements for West MRCC for Zipit [see link below], MIST for patient hand-off at the ED).

Link to new tool published by Metro Emergency Services Board for EMS to follow when calling MRCCs with patient information:

<https://emsmn.org/wp-content/uploads/2024/11/MRCC-Communication-Card-2024.pdf>

5) Cardiac Emergency Response Plans Review

Public Health inquired whether this committee would be able to assist schools with K-12 school Cardiac Emergency Response Plans. All EMS Providers agreed that they will help review plans; staff will forward schools' requests to the EMS Provider with a PSA where the school is located.

6) Public Education

At the next meeting, the committee will identify one to two public education topics to work on this year. If the new/reinstated Ambulance Service Personnel Subcommittee of the EMS Medical Directors Committee forms this year, one of its projects will be to create public education about preparing for EMS to arrive on scene. Public education work may be shared between the two committees.

Other ideas included Narcan use, CPR training, seatbelts, poison proofing/Poison Control Centers contact info, stop the bleed, drowning prevention, bike helmet use.

7) Equipment Exchange

No updates

8) Partner Agency Reports

No updates

9) Legislative Updates

No updates

10) The meeting adjourned at 10:30 a.m.

Meetings

Second Tuesday of Jan., April, July, Oct. from 9:30 a.m.-10:30 a.m. online

Next meeting will be April 8 online at 9:30-10:30 a.m.

