

HENNEPIN COUNTY

MINNESOTA

Addendum 2 to the Request for Proposals 2025 Coordinated Affordable Housing RFP

Notice to all proposers

1. Please find a recording of the 2025 Coordinated Affordable Housing RFP Information Session, held on December 17, 2024, at this link: [Presentation Recording](#).

This recording includes the Powerpoint visual that was displayed during the presentation. You may also access the Powerpoint at this site: <https://www.hennepin.us/en/business/work-with-henn-co/rfp>

Responses to inquiries

Questions from prospective providers may be written verbatim or paraphrased. Questions and answers that are similar or redundant have been consolidated.

Question 1: Where can I find the required Certification Form?

Response: The required certifications are now built into the final step in the online application process. Now that Hennepin County has transitioned to the Neighborly platform, there is no separate Certification Form document.

Question 2: Where in the online application are the required documents listed?

Response: The Required Documents section is Section F in the Homeownership Development Assistance application and Section H in the Affordable Rental Housing Development application.

For rental proposals that wish to apply exclusively for Supportive Housing Strategy funding, answer "yes" to the first question that appears in Section H. The list of required attachments will appear.

For all other proposals, answer "yes" to the second question, and the combined list of required attachments for AHIF, HOME and Supportive Housing Strategy will appear.

Question 3: Does the county require applicants to get prior approval of a loan modification prior to submitting the application?



Response: No, but any request for modification of a county loan should be discussed within the application.

Question 4: Can you submit an application without site control or a purchase agreement?

Response: For Supportive Housing Strategy, it is recommended, but not strictly necessary, to have site control or a purchase agreement already in place. For AHIF and HOME, site control is required.

Question 5: How do I know if my project is eligible for services funding?

Response: Only projects which are awarded SHS capital funding are eligible for services. Projects must also demonstrate a gap after seeking other service funding.

Question 6: How do I appropriately size a request for my project?

Response: We can't award more than you ask for. Use per unit averages as a starting point (Page 3 for Rentals, Page 11 for Homeownership), but no need to underestimate when making the request.

Unless expressly modified by other Addenda, all other terms and conditions shall remain the same.

Ian Clobes
Federal Procurement Consultant
1/13/2025

Please acknowledge receipt of this addendum in the Hennepin County Housing and Economic Development Portal. The County reserves the right to accept or reject submissions that have not acknowledged the addendum.

