

# Apartment Recycling Champions Property Manager Acknowledgement

## About the program:

A resident at your building has applied to become an Apartment Recycling Champion. Champions are residents who live in multifamily properties who become recycling leaders in their building. Hearing from people you trust and can relate to, like your neighbors, is often the first step in making behavior changes. Champions will help motivate and educate their neighbors on how to properly recycle, provide tips, and answer waste reduction and recycling questions. Apartment Recycling Champions participate in the program for a three- or six-month term based on the size of their property, beginning in May 2025. For more details about the program, visit: [hennepin.us/apartment-recycling-champions](https://hennepin.us/apartment-recycling-champions)

## What is the benefit of having a recycling champion at my building?

Champions can increase recycling participation and help decrease contamination through educating residents and monitoring the trash and recycling areas. There is no cost to the property to have a champion at your building. Hennepin County's Ordinance 13 requires property owners, managers and associations to provide residents with the opportunity to recycle traditional mixed recyclables (paper, plastic, cartons, glass, and metal). Properties must contract with a hauler to collect mixed recyclables from each building.

Ordinance 13 also requires property management to distribute written information about the recycling and trash service available to each occupied building unit at the time of leasing and at least annually thereafter. A champion will help you comply with the county's ordinance and identify opportunities for improvement.

## Champion activities:

- Distribute educational materials through face-to-face interactions.
- Add recycling bins to common areas (mail room, laundry room, etc.), pair recycling and trash bins, and label bins with proper signage indicating waste type.
- Monitor trash and recycling areas for contamination and track contamination levels.



**Hennepin County will provide:**

- Staff support
- Free educational resources, signage, and labels
- Stipend for champions

**Your commitment as a property manager:**

- Send out a notice informing residents that there is a recycling champion at the property conducting educational activities to help with recycling efforts at the building. This can be communicated via email, notes on mailbox, signage on doors, or another method.
- Be communicative with and open to recommendations provided by county staff and the champion to improve recycling and decrease contamination.
- Share the property's most recent hauling invoice at the start and completion of the program.
- If the champion applies for a Hennepin County grant for indoor recycling bins for your building, provide a W-9 for the property.

If you have additional questions, please email [apartmentrecycling@hennepin.us](mailto:apartmentrecycling@hennepin.us).

By signing this document, you acknowledge the commitments outlined above.

I acknowledge

**Property name:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Print name:** \_\_\_\_\_