

Condominium

The Registrar of Titles will not accept a Condominium Declaration or Bylaws or an Amended or Supplemental Condominium Declaration or Bylaws unless it is accompanied by a directive from the Examiner of Titles; Minn Stat § [508.351](#), Subd. 1

To request a Directive:

- Email your documents along with a written request for a directive to Ex.Titles@hennepin.us. Include the submitter's contact information with the request.
- The Examiner will email instructions for e-recording a Directive Request Form and the condominium documents with the Registrar of Titles. When the Directive Request Form is received by the Registrar of Titles it will be directed to the examiner's office. The directive will appear on the recording coversheet attached to your e-recorded request.

There is no fee for issuing an examiner's directive, but recording fees may apply.

Surveyor approval:

- The CIC plat must be submitted to the Hennepin County Surveyor for approval pursuant to Minn Stat § 389.09, Subd. 2. See <https://www.hennepin.us/residents/property/plats> for plat approval instructions.
- The County Surveyor's office will coordinate with the Examiner's office for recording the directive.

Note: Declarations for planned community and cooperative CICs do not require a directive from the Examiner of Titles.

Contact

Examiner of Titles

Office: 612-348-3191

Ex.Titles@hennepin.us

Website

hennepin.us

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