



Hennepin County Public Health
 Epidemiology and Environmental Health
 479 Prairie Center Drive
 Eden Prairie, MN 55344
 (612) 543-5200

**2024
 Mobile Food Unit
 Reciprocity Application**

Licenses are valid from February 1, 2024 – January 31, 2025.

This application is for Mobile Food Units currently licensed by another agency within Hennepin County or by the MDH.

HENNEPIN COUNTY LICENSING JURISDICTION FOR MOBILE FOOD UNITS

Brooklyn Center	Greenfield	Medina	Rockford (Part Only)
Champlin	Hanover	Metro Airport	Rogers
Chanhassen (Part Only)	Hassan	Minnetonka Beach	St. Anthony (Part Only)
Corcoran	Hopkins	Minnetrasta	St. Bonifacius
Crystal	Independence	Mound	St. Louis Park
Dayton	Long Lake	New Hope	Shorewood
Deephaven	Loretto	Orono	Spring Park
Eden Prairie	Maple Grove	Osseo	Tonka Bay
Excelsior	Maple Plain	Plymouth	Woodland
Golden Valley	Medicine Lake	Robbinsdale	

Applicant Information: <i>Please print legibly</i>
Mobile Food Unit Name:
Owner / Business Name:
Mailing Address:
City / State / Zip:
E-mail(s):
Phone(s):
Certified Food Manager:
Current License Information:

Licensing Agency:

- MDH
 Bloomington
 Brooklyn Park
 Edina
 Minneapolis
 Minnetonka
 Richfield
 Wayzata

List of Hennepin County Events: (starting February 1, 2024 - January 31, 2025)		
Location:	Dates:	Start Time:

PAYMENT DUE WITH APPLICATION

WARNING: *If license is Sold on Site, the fee will be \$196.00 for the first day and \$31.00 for each additional day.*

Annual License Fee: \$190.00

Please make checks payable to: Hennepin County Treasurer		Check
In person:	(address below)	✓
Via US Mail:	Hennepin County Environmental Health 479 Prairie Center Drive Eden Prairie, MN 55344	✓

MENU: List **ALL** items on your menu, INCLUDING food, beverages, condiments, etc.

Are any menu items being prepared offsite? Yes No (check one)

If yes, list items: _____

***Any menu or equipment changes must be approved by the Health Authority throughout the license year.*

Hot Foods:	Purchased from:	Preparation Location:	Equipment Used to Prepare Food:	Equipment Used to Keep Food Hot:
Cold Foods, Beverages, Condiments, etc.:	Purchased from:	Preparation Location:	Equipment Used to Prepare Food:	Equipment Used to Keep Food Cold:

Supporting Documents Required:

- Provide a copy of your current annual mobile food license from an approved agency
- Provide a copy of your Certified Food Protection Manager certificate
- Provide a full menu in the table above or attach an additional page to this application
- Provide a commissary use approval documentation **if applicable**, e.g.: lease agreement
- Include worker's comp / tax identification form

Further documentation may be requested by the Health Authority

Applicant Signature

Daytime Phone No.

Date Signed

Print Applicant Name

Cell or Evening Phone No.

FAX Number

HENNEPIN COUNTY

PUBLIC HEALTH

Servicing Area Agreement

THIS AGREEMENT MUST BE COMPLETED AND SUBMITTED BY ALL TRANSIENT* FOOD VENDORS WHOS OPERATION REQUIRES A SERVICING KITCHEN OR WHOS COMMISSARY OPERATIONS ARE OUTSIDE OF HENNEPIN COUNTY JURISDICTION. SEE PROVIDED MAP.

[*Sec. 157.16 MN Statutes](#)

Establishment Information

Please provide the name of your Mobile Food Unit, Food Cart. Or Seasonal Temporary Food Stand.

Establishment Name	Address	City, State, Zip code
Primary Contact	Phone and Email	Food License #

Support services

Please select the services that will take place at the servicing area.

- Vehicle and Equipment cleaning
- Emptying liquid or solid waste
- Refilling water tanks or ice bins
- Loading/Storage of food
- Cleaning and sanitizing of utensils and/or equipment
- Other (*describe*) _____

Servicing area information

Please provide information for the facility to be used as the servicing area.

Licensed Facility Name	Address	City, State, Zip code
Phone	Email	License Agency and #

Authorization

I authorize _____ to use my licensed facility as a servicing area.

Servicing area owner/operator signature

Sign:

Print:

Date

Hennepin County Environmental Health

Office: 612-543-5200

hennepin.us/envhealth



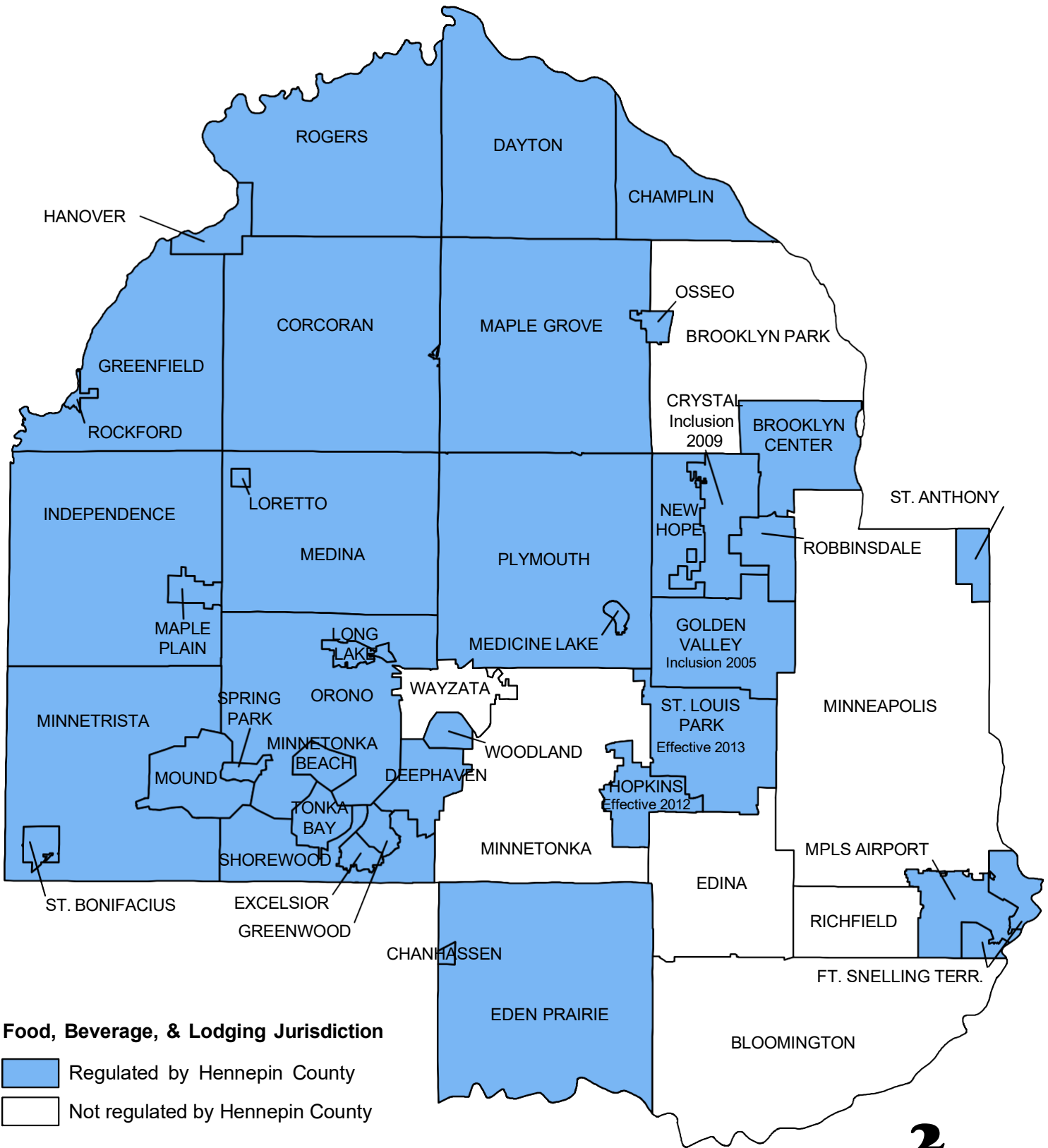
Food, Beverage, & Lodging Jurisdiction

Regulated by Hennepin County Environmental Health

Hennepin County

Human Services
and Public Health
Department

Public Health Protection
Environmental Health



Source: Hennepin County HSPHD - Public Health Protection 8/2012
Prepared by: Hennepin County GIS Office & HSPHD

