

HENNEPIN COUNTY

PUBLIC HEALTH

A septic permit must be obtained before beginning any activity requiring a permit under Hennepin County Ordinance No. 19 – Individual Sewage Treatment Systems Standards. **Please check the activity below, then submit application, fee and complete design to this office.** It is the duty of the applicant to notify the Health Authority at least 24 hours before the date/time the inspection is needed. [excludes weekends/holidays]
 Checks or money orders should be made payable to: **HENNEPIN COUNTY TREASURER.** **Permit expires one year after date of issuance.**

Owner Name: _____
 Site Address: _____ City / Zip: _____
 Parcel No.: _____ Resid/Business: _____

<input checked="" type="checkbox"/>	Activity	Permit Fee & Supporting Information
<input type="checkbox"/>	Type IV or V septic system requiring an operating permit	\$750 – site evaluation and design
<input type="checkbox"/>	Type I, or III (floodplain) septic system installed by owner	\$524 – site evaluation and design
<input type="checkbox"/>	Type I, or III (floodplain) septic system installed by licensed installer	\$421 – site evaluation and design
<input type="checkbox"/>	Type II holding tank installation, privy or a septic tank replacement	\$208 – site location
<input type="checkbox"/>	Septic system rejuvenation	\$103 – site location, activity report, outcome
<input type="checkbox"/>	Abandonment of a system/tank(s)	\$103 – pumping record and site location
<input type="checkbox"/>	Septic tank pumping filing fee	\$37 – activity log and site location
<input type="checkbox"/>	Operating permit renewal fee – Residential	\$99
<input type="checkbox"/>	Operating permit renewal fee – Business	\$201
<input type="checkbox"/>	Septic review for newly platted subdivision or lot split	\$192 – per lot
<input type="checkbox"/>	Design revision submitted AFTER permit approval	\$156 – requiring additional design review
<input type="checkbox"/>	Septic system inspection fee – per time	\$156

Total Fees: \$ _____

- Permit fees include design/plan review and construction inspections.
- A permit is required for abandoning an existing system that is not part of the installation of a new/replacement system. All systems must be pumped prior to abandonment.
- Conditional approvals of abandonment will be issued pending receipt of SSTS Abandonment Reporting Form required by state law to be submitted within 90 days of abandonment. [We request 1 or 2 photos of the abandonment in process as well]

Designer: _____
Name Address MPCA License No.

Installer: _____
Name Address MPCA License No.

Maintainer: _____
Name Address MPCA License No.

I certify that the information on the forms provided are accurate and complete. *Please print clearly where appropriate.*

Applicant Name: _____ Company: _____
 Email: _____ Phone: _____
 Applicant Signature: _____ Date: _____

Permit No.: _____ Receipt No.: _____ Approval Date: _____

Site Staked? _____ *Date Staked* _____ If the septic location cannot be determined during permit design review, a **Reinspection Fee of \$156.00** will be charged to the **Applicant.**

Installers—Please Note! Elevations at rough-up and rockbed inspection will be completed to ensure the required system separation identified in the design have been met.

❖ **ONCE APPROVED A COPY WILL BE RETURNED TO YOU WITH THE APPROVING INSPECTOR'S NOTES HERE.**

