

2025 Body Art Plan Review Requirements

Based on Hennepin County Ordinance No. 23 the following guidelines have been established for construction, remodeling, or conversion of buildings or facilities used as a body art facility.

DOCUMENTATION REQUIRED

Submit the completed, signed plan review application with fees to Hennepin County Epidemiology and Environmental Health with **one complete set of plans** to scale and specifications for the construction, remodeling, or alteration, which includes the following:

- To scale layout - common/receiving area must be separate from procedure area
- Number of procedure areas and square feet of each
- Hand sink locations with touch free faucet controls, liquid hand soap, paper towels, garbage can
- Washable floors, walls and ceilings - specify finishes
- Need adequate light levels as outlined in Ordinance 23
- Wipeable (sanitizable) procedure furniture - e.g. common vinyl covered chair
- If they are not using all sterilized single-use, single packaged instruments - needles, bars, jewelry, tweezers, etc., then they will need a separate area with a sink for washing instruments (not a hand washing sink or a restroom sink), an approved autoclave (pressure and heat) for sterilizing
- Public restroom for client and technician use (toilet, hand washing sink, liquid hand soap, single use paper towels, garbage can)
- Approved needle disposal containers and contract with needle/biohazard waste company
- Any counter areas must be washable and sanitizable for setting up/placing procedure instruments
- Storage area to keep chemicals and sterile pack items clean and free of dust and debris

2025 BODY ART FEES*

Body Art Establishment	\$379
Body Art Temporary Event	\$141
Plan Review	\$379
Plan Review Late Fee	\$81

CONSULTATION FEES PRIOR TO APPLICATION (This payment will be applied to the plan fee once the plan application is submitted.)	
Consultation in our office \$73	Consultation on site of facility \$172

*Make checks payable to Hennepin County Treasurer

Hennepin County is responsible for regulating body art establishments in the following cities:

- Brooklyn Center
- Champlin
- Chanhassen (Hennepin County part only)
- Corcoran
- Crystal
- Dayton
- Deephaven
- Eden Prairie
- Excelsior
- Golden Valley
- Greenfield
- Greenwood
- Hanover
- Hassan
- Hopkins
- Independence
- Long Lake
- Loretto
- Maple Grove
- Maple Plain
- Medicine Lake
- Medina
- Metro Airport
- Minnetonka Beach
- Minnetrista
- Mound
- Orono
- Osseo
- Plymouth
- Robbinsdale
- Rockford (Hennepin County part only)
- Rogers
- St. Anthony
- St. Bonifacious
- St. Louis Park
- Shorewood
- Spring Park
- Tonka Bay
- Wayzata
- Woodland

Cities with their own inspections departments:

- Bloomington – 952-948-8700
- Brooklyn Park – 763-424-8000
- Edina – 952-927-8661
- Minneapolis – 612-673-2170
- Minnetonka – 952-939-8200
- New Hope – 763-531-5100
- Richfield – 612-861-9700



2025 Body Art Plan Review Application

Return to:

Hennepin County Public Health Department
 Epidemiology and Environmental Health
 479 Prairie Center Dr, Eden Prairie, MN 55344
 Phone: (612) 543-5200

ESTABLISHMENT INFORMATION

Establishment Name <i>(this will appear on the license)</i>		Phone	
		MN	
Address	City	State	Zip Code

OWNER INFORMATION

Owner Name <i>(this will appear on the license)</i>		Phone	
Address <i>(all correspondence will be sent to this address)</i>		City	State Zip Code

Contact Name <i>(if different than owner)</i>	Email
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OPERATING INFORMATION

Number of Procedure Areas:	Number of Technicians:
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Services (check all that apply)

- Piercing
 Tattooing
 Permanent Makeup
 Microblading
 Other:

Hours of Operation

Monday:	Tuesday:	Wednesday:	Thursday:	Friday:	Saturday:	Sunday:
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Anticipated Opening Date:

***Starting construction without approval from the Health Authority will result in DOUBLE plan review fees.**

SUBMISSION CHECKLIST

- | | | |
|---|---|---|
| <input type="checkbox"/> Plan (including to scale layout) | <input type="checkbox"/> Completed Application | <input type="checkbox"/> \$758.00 <i>(payable to Hennepin County Treasurer)</i> |
| <input type="checkbox"/> Approved Bloodborne Pathogen Certification | <input type="checkbox"/> Post Procedure Care Instructions | |
| <input type="checkbox"/> MDH Body Art Technician License | <input type="checkbox"/> Consent/Release Form | <input type="checkbox"/> Client Medical History Form |

APPLICANT / CONTACT INFORMATION

Signature:	Date:
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Please PRINT the following:

Name:	Phone:
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Email:



Hennepin County Public Health
 Epidemiology and Environmental Health
 479 Prairie Center Dr, Eden Prairie, MN 55344
 612-543-5200 | Epi-envhlth@hennepin.us

