

HENNEPIN COUNTY





LIBRARY BOARD

The public is welcome at all library board meetings

September 20, 2023, 5:30-7:30 p.m.

Minneapolis Central Library, Doty Board Room

Library Board Agenda

1. Call to Order
2. Attendance of Library Board Members
-  3. Approval of Agenda*
-  4. Consent*
 - A. Approval of Minutes of May 17, 2023, June 21, 2023, July 19, 2023, and August 21, 2023
 - B. Donations
5. Public comment
6. Welcome from Minneapolis Central Staff
7. President's report
 - A. Announcements
-  8. 2023 - 2024 Executive Committee Meeting Schedule
9. Interim Director's report, Dan Rogan
 - A. Library, Community, and County Updates
10. Library Staff Dialogue
11. Committee Reports
 - A. Executive Committee
 - B. Policy Committee
 - C. Budget Committee
 - D. FHCL
12. Unfinished Business
 - a. Update on Marie Tran Letter and Public Comment
 - b. How Meeting Minutes are Recorded
13. New Business
-  14. Adjourn*

 *Denotes board action item.

Library Board

Jane Brissett, President | Lynn Stetler, Vice President | Amal Karim, Secretary | Randy Klauk | Ashley Krohn | Michael Hogan | Erin Carney | Briana Eicheldinger | Adja Kaba | Jessica Kraft | Gordy Aune, Jr.

Interim Library Director
Dan Rogan



T h e p u b l i c i s w e l c o m e a t a l l l i b r a r y b o a r d m e e t i n g s

Hennepin County Library Board Meeting

Meeting Minutes

The Hennepin County Library Board met on Wednesday, May 17, 2023, at Edina Library, Meeting Room.

Attendees

Present: Jane Brissett, Erin Carney, Amal Karim, Adja Kaba, Lynn Stetler, Gordy Aune, Jr., Jessica Kraft, Ashley Krohn, Randy Klauk, and Mike Hogan.

Hennepin County Staff: Dan Rogan, J.R. Genett, Amy McNally, Ali Turner, Kevin Lian-Anderson, Dana Bjerke, Katrina Dombrowsky, Samantha Jekot-Graham, and Jeannette Lewis

Call to Order

President Adja Kaba called the Hennepin County Library Board meeting of May 17, 2023, to order at 5:30 p.m. and welcomed all in attendance.

Attendance of Library Board Members

Library Board Clerk Jeannette Lewis took the role call. The board met the quorum with ten members present.

Approval of Agenda:

Motion: Gordy Aune, Jr.

Second: Lynn Stetler

Motion passed.

Approval of Consent Items

Motion: Mike Hogan

Second: Gordy Aune, Jr.

Motion passed.

Public Comment

One public comment was made on interfiling children's and adult non-fiction materials.

Commendations

President Adja Kaba presented commendations for past board members Erin Vrieze Daniels, Timothy Dolan, Keegan Xavi, and Kimberly Urig for their board service. Commendation resolution approved by the board.

Motion: Jane Brissett

Second: Gordy Aune, Jr.

Motion passed.

Election of Officers

Nominating committee chair Amal Karim led the discussion in the 2023 election of officers. The committee submitted nomination as Jane Brissett for board resident, Lynn Stetler for board vice president and Amal Karim for board secretary. The board approved each nomination as submitted.

*Adja Kaba turned the meeting over to newly appointed board President Jane Brissett.

Presidents Report

President Jane Brissett referenced the Hennepin County Library events document featured in the packet as a part of the announcements.

The board president appointed board members and chairs.

Amal Karim was appointed chair of the Nominating Committee, and Briana Eicheldinger and Gordy Aune, Jr. were appointed members of this committee.

Ashley Krohn was appointed chair of the Policy Committee, and Gordy Aune, Jr. and Mike Hogan were appointed members of this committee.

Gordy Aune, Jr. was appointed chair of the Budget & Long-Term Planning Committee and Briana Eicheldinger and Ashley Krohn were appointed members of this committee.”

2023 – 2025 Meeting Schedule

The board reviewed and discussed the meeting cadence for the 2023 - 2025 board meeting schedule. The new meeting schedule was approved with one amendment. The January 25, 2024, meeting will be on January 24, 2024.

Motion: Erin Carney

Second: Adja Kaba

Motion passed.

Interim Director's Report

Interim Library Director Dan Rogan discussed Library, Community, and County updates.

Director Search

The board approved the Director's search Screening Committee members as Jessica Kraft, Lynn Stetler, and Mike Hogan. The approved Interview Committee members are Adja Kaba, Randy Klauk, and Jane Brissett.

Library Staff Dialogue

Dana Bjerke and Katrina Dombrowsky presented, “Early Literacy Spaces” as the Library Staff Dialogue.

Bylaws 1st Read

The Board President Jane Brissett led the discussion on one proposed Bylaws change. The board voted and approved the Bylaws as presented.

1. The President, with the concurrence of the Library Board, may appoint standing and ad hoc committees. The President shall designate the Chair who shall preside at all meetings of the committee. In the absence of the Chair, the Vice-Chair shall preside. In the absence of the Chair and Vice-Chair, the committee shall elect Chair pro tem. No committee shall consist of less than three members or more than five members. Committee members who fail to attend two or more committee meetings in a calendar year may be replaced by the President upon the request of the committee Chair.
2. The Executive Committee shall consist of five members: the President, the Vice-President, the Secretary, the immediate Past President, and an additional member or members selected by the President.

Motion: Gordy Aune, Jr.

Second: Erin Carney

Motion passed.

Committee Reports

The next Executive Committee meeting is on August 9, 2023, at Ridgedale Library.

The Friends of Hennepin County Library (FHCL) ex officio Jane Brissett provided an update.

The Budget and Long-Term Planning Committee chair shared the next meetings are scheduled for June 21, 2023, at Brookdale Library, and September 20, 2023, at Minneapolis Central Library.

The Nominating Committee had no new updates.

The next Policy Committee meeting is on May 24, 2023, at East Lake Library.

Unfinished Business

No unfinished business.

New Business

No new business.

Adjourn

There being no further business, Adja Kaba made a motion to adjourn the meeting at 7:31 p.m.; seconded by Amal Karim. Motion passed. The next meeting of the Hennepin County Library Board will be held at 5:30 p.m., Wednesday, June 21, 2023, at the Brookdale Library, Meeting Room.

Lynn Stetler, Secretary

T h e p u b l i c i s w e l c o m e a t a l l l i b r a r y b o a r d m e e t i n g s

Hennepin County Library Board Meeting

Meeting Minutes

The Hennepin County Library Board met on Wednesday, June 21, 2023, at Brookdale Library, ABC Meeting Room.

Attendees

Present: Jane Brissett, Erin Carney, Amal Karim, Lynn Stetler, Gordy Aune, Jr., Ashley Krohn, Randy Klauk, Mike Hogan, and Briana Eicheldinger.

Hennepin County Staff: Dan Rogan, J.R. Genett, Amy McNally, Ali Turner, Patti Hetrick, Josh Yetman, Jeannette Lewis, Bethany Wagenaar and Kelsey Shay-Flores.

Call to Order

President Jane Brissett called the Hennepin County Library Board meeting of June 21, 2023, to order at 5:33 p.m. and welcomed all in attendance.

Attendance of Library Board Members

Library Board Clerk Jeannette Lewis took the roll call. The board met the quorum with 10 members present.

Approval of Agenda

Motion: Randy Klauk

Second: Gordy Aune, Jr.

Motion passed.

Approval of Consent Items

Motion: Gordy Aune, Jr.

Second: Ashley Krohn

Motion passed to amend May 17, 2023, meeting minutes. Amendments include adding more detail about the public comment and about the change to library board bylaws. Amended minutes will be voted upon next board meeting. Discussion on the level of detail to be provided in meeting minutes will be revisited.

Public Comment

No public comments were made.

Welcome from Brookdale Staff

Patron Experience Supervisors Bethany Wagenaar, and Kelsey Shay-Flores provided a welcome to the Brookdale Library community along with highlights about current programming.

President's Report

President Jane Brissett referenced the Hennepin County Library events document featured in the packet as a part of the announcements Also:

- Ashley Krohn was appointed to the Executive Committee.
- Amal Karim, Secretary, will be taking board meeting minutes.
- Two additional full board meetings are planned for July, and August (to interview Library Director finalists).
- Reminder to raise topics with Executive Committee members at least 10 days before a full meeting or during the scheduled Executive Committee meetings.
- Reminder to follow Robert's Rules of Order and attempt to limit comments to one per board member during discussion (until every member has had a chance to speak).

2023 – 2025 Meeting Schedule

The board reviewed and discussed the meeting cadence for the 2023 – 2025 board meeting schedule.

- Executive Committee meetings moved to Thursdays at 5:30 p.m. at Ridgedale Library.
- Amendment proposed to add Executive Committee meetings before every board meeting.

The new meeting schedule approval was tabled to the next board meeting.

Motion: Ashley Krohn

Second: Erin Carney

Motion passed.

Interim Director's Report

Interim Library Director Dan Rogan discussed Library, Community, and County updates.

Library Staff Dialogue

The Youth Advisory Committee presented at the Brookdale Library StarDome.

J.R. Genett presented on, "Shelving Adult and Children's Non-Fiction Together."

Committee Reports

The next Executive Committee meeting is on Thursday, August 10, 2023, 5:30 p.m. at Ridgedale Library.

Friends of the Hennepin County Library (FHCL) ex officio Jane Brissett provided an update.

The Budget and Long-Term Planning Committee met June 21, 2023, at Brookdale Library and plan to bring information to the full board meeting to be scheduled in July 2023.

The Nominating Committee had no new updates.

The Policy Committee conducted a 1st Read for the Code of Conduct for HCL Board Members Policy. The committee recommends a change to make more explicit board members' ability to bring breaches of the code of conduct to the President's attention.

The amendment to the Code of Conduct for HCL Board Members Policy was passed.

Motion: Gordy Aune, Jr.

Second: Erin Carney

Motion passed.

Unfinished Business

No unfinished business.

New Business

No new business.

Adjourn

There being no further business, Ashley Krohn made a motion to adjourn the meeting at 7:15 p.m.; seconded by Amal Karim. Motion passed. The next scheduled meeting of the Hennepin County Library Board will be held at 5:30 p.m., Wednesday, September 20, 2023, at Minneapolis Central Library, Doty Board Room.

Amal Karim, Secretary

The public is welcome at all library board meetings

Hennepin County Library Board Special Meeting

Meeting Minutes

The Hennepin County Library Board met on Wednesday, July 19, 2023, at Ridgedale Library, Meeting Room 172.

Attendees

Present: Jane Brissett, Lynn Stetler, Gordy Aune, Jr., Randy Klauk, Briana Eicheldinger, Mike Hogan, Amal Karim, and Jessica Kraft.

Hennepin County Staff: Dan Rogan, J.R. Genett, Amy McNally, Patti Hetrick, and Jeannette Lewis.

Call to Order

President Jane Brissett called the Hennepin County Library Board special meeting of July 19, 2023, to order at 5:32 p.m. and welcomed all in attendance.

Attendance of Library Board Members

Library Board Clerk Jeannette Lewis took the roll call. The board met the quorum with eight members present.

Approval of Agenda w/ Amendments

#4 Public Comment

#5 Director Update

#6 Budget Update

#7 Adjourn

Motion: Gordy Aune, Jr.

Second: Jessica Kraft

Motion passed.

Public Comment

There was one public comment by library patron Maria Tran.

Director Update

Interim Library Director Dan Rogan provided an update on the Library Director interview process.

Budget Update

CFO Patti Hetrick provided a detailed 2024 library budget update.

Adjourn

There being no further business, Gordy Aune, Jr. made a motion to adjourn the meeting at 7:20 p.m.; seconded by Mike Hogan. Motion passed.

Amal Karim, Secretary

T h e p u b l i c i s w e l c o m e a t a l l l i b r a r y b o a r d m e e t i n g s

Hennepin County Library Board Special Meeting

Meeting Minutes

The Hennepin County Library Board met on Monday, August 21, 2023, at Brookdale Library, ABC Meeting Room.

Attendees

Present: Jane Brissett, Erin Carney, Amal Karim, Lynn Stetler, Adja Kaba, Gordy Aune, Jr., Ashley Krohn, Randy Klauk, and Briana Eicheldinger.

Hennepin County Staff: Dan Rogan, Kari Boe-Schmidtz, Amy McNally, Ali Turner, Patti Hetrick, Josh Yetman, and Jeannette Lewis.

Call to Order

President Jane Brissett called the Hennepin County Library Board special meeting of August 21, 2023, to order at 6:00 p.m. and welcomed all in attendance.

Attendance of Library Board Members

Library Board Clerk Jeannette Lewis took the roll call. The board met the quorum with nine members present.

Approval of Agenda

Motion: Gordy Aune, Jr.

Second: Lynn Stetler

Motion passed.

Library Director Interviews

- Interim Library Director Dan Rogan provided a summary of the hiring process to date.
- Kari Boe-Schmidtz from County Human Resources and Board President Jane Brissett provided an overview of tonight's interview and recommendation procedure.
- The Library Board conducted 45-minute interviews of finalists Scott Duimstra and Cindy Hohl.

Public Comment

- There were no public comments.

Library Board Discussion and Recommendation

Mr. Duimstra is recommended to the Hennepin County Board of Commissioners.

Adjourn

There being no further business, Adja Kaba made a motion to adjourn the meeting at 7:58 p.m.; seconded by Erin Carney. Motion passed.

Amal Karim, Secretary



300 Nicollet Mall, Minneapolis, MN | 612-543-8100

supportHCLIB.org

Hennepin County Library funding recently received from the Friends of the Hennepin County Library

Friends of the Hennepin County Library
Current Support - \$500,000

Friends of the Hennepin County Library 2023 Support Summary

Current Support - \$500,000
Prior Support - \$1,200,000
Total Support - \$1,700,000

HENNEPIN COUNTY LIBRARY

events



first pages



First Pages

Multiple dates through Dec. 18
Multiple locations

The Loft collaborates with Hennepin County Library and MELSA to present First Pages, a creative writing enrichment program for writers of all ages, levels, abilities, and backgrounds. First Pages workshops are taught by Loft teaching artists at several libraries throughout the year. Offerings include:

- Writing Great College Application Essays
- Writing Scholarship Essays
- Get Started on Your Writing Project
- Fiction Basics
- Introduction to Fantasy Writing
- Be Your Own Publisher

...and more!



Entrepreneur Expo

Wednesday, October 11, 11am-8pm
Minneapolis Central Library

The Entrepreneur Expo returns to Minneapolis Central Library, last held in 2019. The expo offers support to small businesses, helping them find support and inspiration, including:

- Panels on trends and opportunities
- Skill-building workshops
- Local exhibitors
- One-on-one consultations
- Free professional headshots

Collaborators: African Economic Development Solutions, City of Minneapolis Small Business Team, ConnectUP! Institute, Department of Employment and Economic Development, Elevate Hennepin, MEDA, Native American Community Development Institute, Neighborhood Development Center, We Spkle, WomenVenture.



Mystery Author Night

Thursday, October 12, 6:30pm
Washburn Library

Join us for a one-of-a-kind mystery night featuring five award-winning authors:

- Jess Lourey
- Lori Rader-Day
- Tony Wirt
- Erica Ruth Neubauer
- Shannon Baker.

Authors will discuss where they get their story ideas, how they craft their books, and share a sneak peek behind the scenes of publishing.



Hennepin County Diversity, Equity and Inclusion Training Opportunities

Overview

As part of Hennepin County's work to reduce racial disparities and create systems that are just, fair, inclusive, and equitable for all, diversity, equity and inclusion (DEI) training is a core strategy for success. This document provides an overview of Hennepin County DEI trainings for staff, supervisors and managers.

Required for all staff

Advancing Racial Equity

In support of Hennepin County efforts to reduce race-based disparities, Advancing Racial Equity (ARE) training builds organizational capacity to address racial disparities and to close the gaps in outcomes.

ARE training brings participants to a deeper understanding of the roots of racial disparities in societal outcomes, and government's role in reducing disparities and contributing to a more equitable sharing of societal benefits.

Through Advancing Racial Equity training, employees will:

- Gain awareness of the history of race; implicit and explicit bias; and individual, institutional, and structural racism and how it impacts our lives;
- Be able to identify instances of implicit and explicit bias and individual, institutional and structural racism, and;
- Be positioned to apply the learning in their work.

Each of us has a role in reducing disparities in Hennepin County. Success in this endeavor will require us to be a learning organization, and it will require a commitment from every employee to the core values of continuous improvement, customer service, workforce development, employee engagement, diversity and inclusion, and to delivering the most effective services we can.

Required for supervisors and managers

Racial Equity Impact Tool

Hennepin County is committed to ensuring that race ceases to predict outcomes for the individuals and families in our community. The Hennepin County Racial Equity Impact Tool is a set of questions that will guide our employees and partners to proactively seek to eliminate racial inequities and advance equity.

At the end of this session participants will:

- Be able to identify the purpose of the Racial Equity Impact Tool and when to use it.
- Have skills and knowledge in the application of the Racial Equity Impact Tool, through examples and by hands on practice.
- Have a plan to begin to apply the Racial Equity Impact Tool in their own daily work.

Conducting Non-Biased Interviewing

This training equips participants with skills to ensure non-bias interviews and diverse interview panels.

Upon completion, the participant will be able to:

- Understand implicit and explicit bias
- Identify and overcome personal bias
- Assemble a diverse hiring interview panel
- Develop interview questions void of bias
- Promote diversity in hiring

Little Things Mean a Lot

Learn to understand what microinequities are and how to eliminate them.

Upon completion, the participant will be able to:

- Have knowledge of the impact of micro-messages on individuals and teams
- Understand the basic business case for eliminating microinequities and furthering inclusion
- Learn things that you can do individually, as a leader and as a team member, to eliminate microinequities
- Use micro-affirmations to value others

Intercultural Conflict Style Inventory

This course is designed to enable participants to better understand approaches for resolving conflicts with others.

Upon completion, the participant will be able to:

- Identify intercultural conflict styles
- Know their own individual conflict style
- Understand characteristics of conflict styles
- Increase confidence, comfort and success in conflict situations
- Appreciate diversity within different intercultural conflict styles

HENNEPIN COUNTY
LIBRARY BOARD

THE PUBLIC IS WELCOME AT ALL LIBRARY BOARD MEETINGS

Library Board Schedule

2023

Library Board Meetings

DATE	TIME	LOCATION
January 25, 2023	5:30 – 7:30	Minneapolis Central Library, Doty Board Room
March 22, 2023	5:30 – 7:30	Ridgedale Library, Robert H. Rohlf Meeting Room
Annual Meeting May 17, 2023	5:30 – 7:30	Edina Library, Meeting Room
June 21, 2023	5:30 – 7:30	Brookdale Library, ABC Meeting Room
September 20, 2023	5:30 – 7:30	Minneapolis Central Library, Doty Board Room
November 15, 2023	5:30 – 7:30	Golden Valley Library, Meeting Room

Executive Committee Meetings

DATE	TIME	LOCATION
Jan. 11, 2023	5:30 – 7:30	Augsburg Park Library, Meeting Room
March 8, 2023	5:30 – 7:30	Brooklyn Park Library, Mississippi Room
April 19, 2023	5:30 – 7:30	Virtual
Aug 10, 2023	5:30 – 7:30	Ridgedale Library, Robert H. Rohlf Meeting Room
October 19, 2023	5:30 – 7:30	Ridgedale Library, Robert H. Rohlf Meeting Room

HENNEPIN COUNTY

LIBRARY BOARD

THE PUBLIC IS WELCOME AT ALL LIBRARY BOARD MEETINGS

Library Board Schedule

2024

Library Board Meetings

DATE	TIME	LOCATION
January 25, 2024	5:30 – 7:30	St. Louis Park Library, Meeting Room
March 20, 2024	5:30 – 7:30	Southdale Library, Ethel Berry Meeting Room
Annual Meeting May 15, 2024	5:30 – 7:30	Edina Library, Meeting Room
June 26, 2024	5:30 – 7:30	Brooklyn Park Library, Mississippi River Meeting Room
September 18, 2024	5:30 – 7:30	North Regional Library, Meeting Room 205
November 13, 2024	5:30 – 7:30	Oxboro Library, River Valley Meeting Room

Executive Committee Meetings

DATE	TIME	LOCATION
January 4, 2024	5:30 – 7:30	Ridgedale Library, Robert H. Rohlf Meeting Room
February 29, 2024	5:30 – 7:30	Ridgedale Library, Robert H. Rohlf Meeting Room
April 25, 2024	5:30 – 7:30	Ridgedale Library, Robert H. Rohlf Meeting Room
June 6, 2024	5:30 – 7:30	Ridgedale Library, Robert H. Rohlf Meeting Room
August 8, 2024	5:30 – 7:30	Ridgedale Library, Robert H. Rohlf Meeting Room
October 24, 2024	5:30 – 7:30	Ridgedale Library, Robert H. Rohlf Meeting Room



September 2023 Library Update

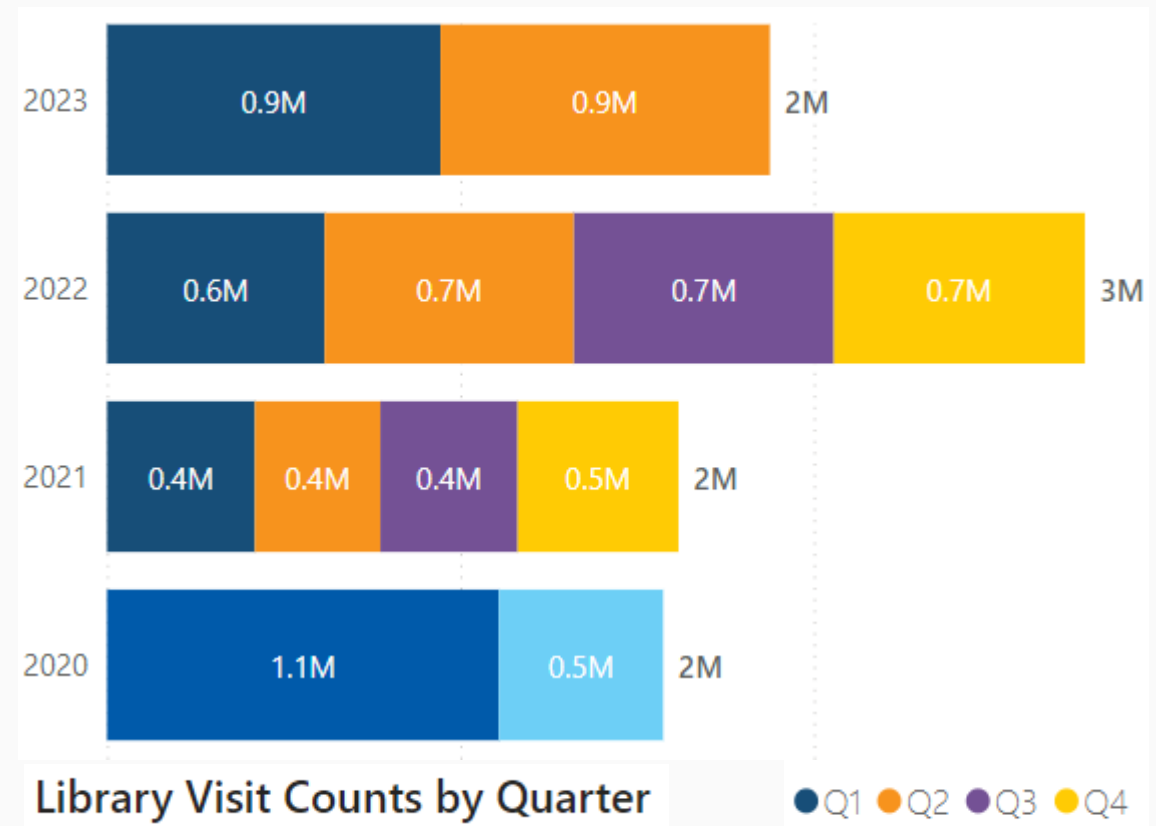
Dan Rogan, Assistant County Administrator – Resident Services

Service Statistics

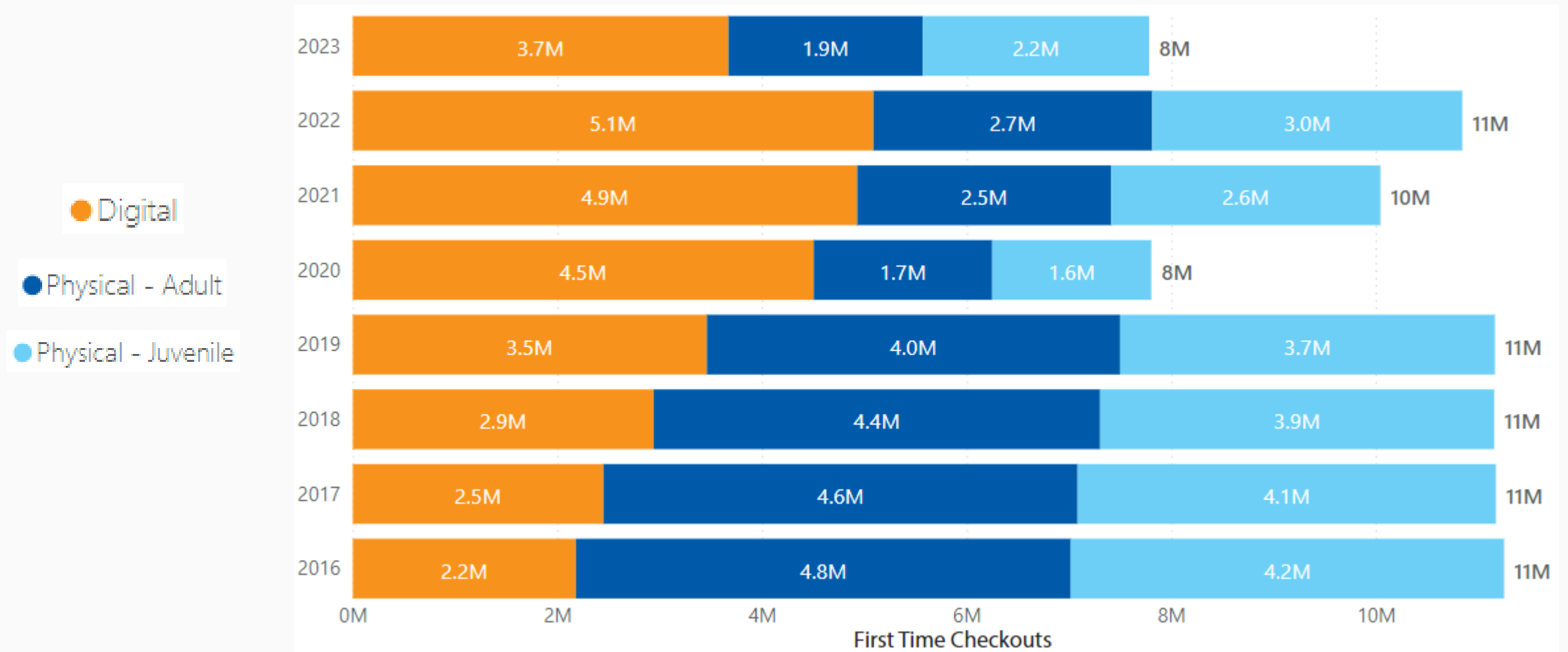
2 million visitors in Q1+Q2
(+41% vs 2022)

4.3 million Wi-Fi sessions
(+18% vs 2022 YTD)

8 million checkouts
(+6% vs 2022 YTD)



Circulation



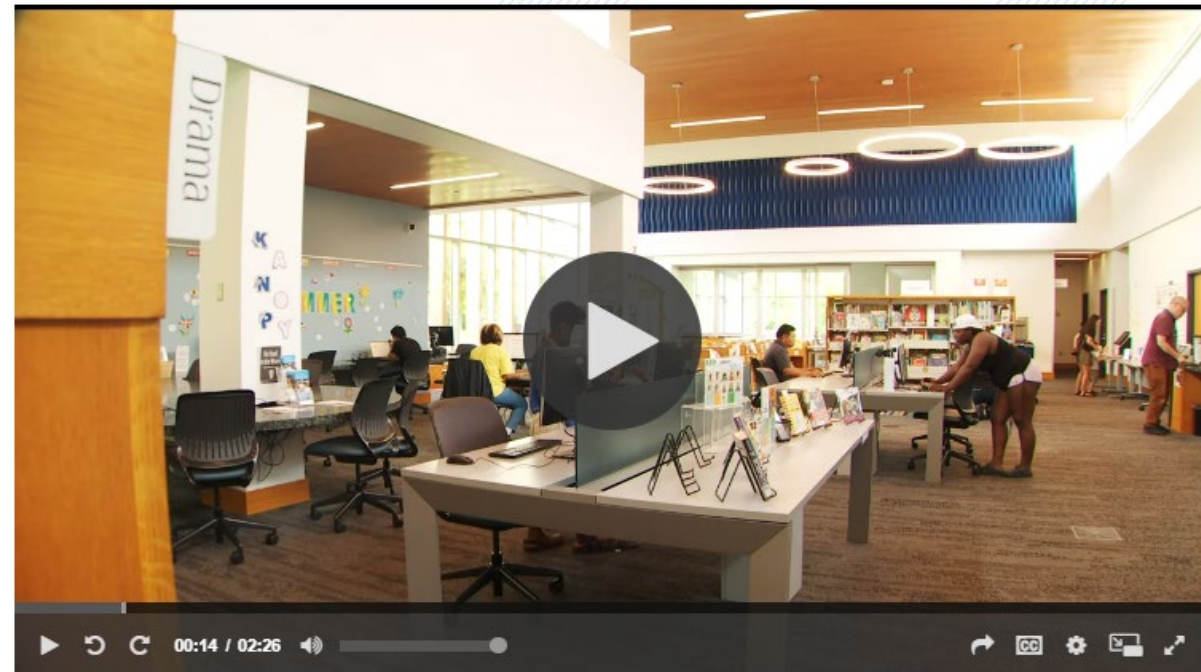
Recent Media

- FOX9/WCCO/KARE: Summer heat
- MPR: Vinyl Revival
- Star Tribune: Library Director
- Star Tribune: Southdale project
- Star Tribune: Book challenges
- KARE11: Book challenges

LOCAL NEWS

Minnesotans flock to air conditioning as state joins heat waves around the world

—
"It's very significant," said Caleb Grunzke, a meteorologist with the National Weather Service. "And I don't think it's going to change anytime soon."



Budget

County Administrator's proposed budget includes additional \$1m for HCL in 2024

- \$500k for collection
- \$500k for *Let's Read!*



Capital Projects

- Successful Southdale community meeting on Aug 31
- Planning continues for Westonka
- Osseo Library now offering extended hours and self-service
- Sumner Library closing for renovation Oct 7
- Linden Hills to reopen later this fall



Questions

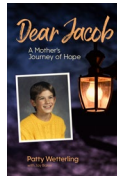


Upcoming Events Calendar – UPDATED 9/7/2023

Friends of HCL proudly presents our nation’s most thought-provoking voices in our two events series.

Pen Pals returns for its 27th season with ticketed events at Hopkins Center for the Arts this fall, and **Talk of the Stacks** continues its 2023 season with select events at Minneapolis Central Library’s Pohlad Hall.

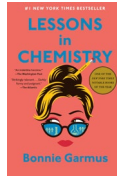
Both series provide a virtual option should patrons be unable to attend in person.



Talk of the Stacks with Patty Wetterling

FREE Event – In-person + Virtual

Wednesday, October 18, 2023 @ 6:30 p.m.

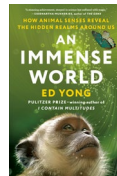


Pen Pals with Bonnie Garmus

Ticketed Event – In-person + Virtual

Wednesday, Oct. 25, 2023 @ 7:30 p.m.

Thursday, Oct. 26, 2023 @ 11:00 a.m.

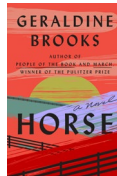


Pen Pals with Ed Yong

Ticketed Event – In-person + Virtual

Thursday, Nov. 30, 2023 @ 7:30 p.m.

Friday, Dec. 1, 2023 @ 11:00 a.m.

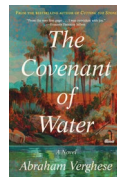


Pen Pals with Geraldine Brooks

Ticketed Event – In-person + Virtual

Thursday, Mar. 14, 2024 @ 7:30 p.m.

Friday, Mar. 15, 2024 @ 11:00 a.m.



Pen Pals with Abraham Verghese

Ticketed Event – In-person + Virtual

Monday, May 6, 2024 @ 7:30 p.m.

Tuesday, May 7, 2024 @ 11:00 a.m.

Tickets to Pen Pals events are now on sale at www.supporthclib.org/pen-pals
Free registration for Talk of the Stacks events at www.supporthclib.org/talk-stacks

12. Unfinished Business B. How Meeting Minutes Are Recorded

Library Board member Gordy Aune, Jr. proposes the motion: **Library Board meeting minutes will reflect information of changes that may be needed for historical reference.**

Some recent examples that Gordy Aune, Jr. has provided include:

- “Public Comment – ‘Interfiling children’s and adult non-fiction materials’”
- “By-law change approved – Article 5, Section 2”
- Regarding any motion made and approved – “Executive Board Meeting will be held BEFORE ALL full Library Board Meetings for agendas”

- Friends of library donations will include current amount donated and total to date amount as a separate line item in the agenda