

# HENNEPIN COUNTY

## LIBRARY BOARD

The public is welcome at all library board meetings

July 19, 2023, 5:30-7:30 p.m.

Ridgedale Library, Meeting Room 172

# Special Library Board Agenda

1. Call to Order
2. Attendance of Library Board Members



3. Approval of Agenda\*

4. Budget Update and Discussion



5. Adjourn

DRAFT



\*Denotes board action item.

### Library Board

Jane Brissett, President | Lynn Stetler, Vice President | Amal Karim, Secretary | Randy Klauk | Ashley Krohn | Michael Hogan | Erin Carney | Briana Eicheldinger | Adja Kaba | Jessica Kraft | Gordy Aune, Jr.

Interim Library Director  
Dan Rogan



# 2024 Budget Presentation for the Library Board

# Library budget and FTE summary

	2023 Adjusted	2024 Requested	Percent change
Operating budget	\$71,994,284	\$74,164,810	3.0%
Property taxes	\$65,143,084	\$67,097,377	3.0%
Total FTEs	543.1	577.6	6.3%
FTE Perm	535.6	535.6	0.0%
FTE LTD	7.5	42*	

An accounting change to budgets will appear on countywide FTE reports as an increased limited-duration count, better reflecting the use of substitutes and temp staff.

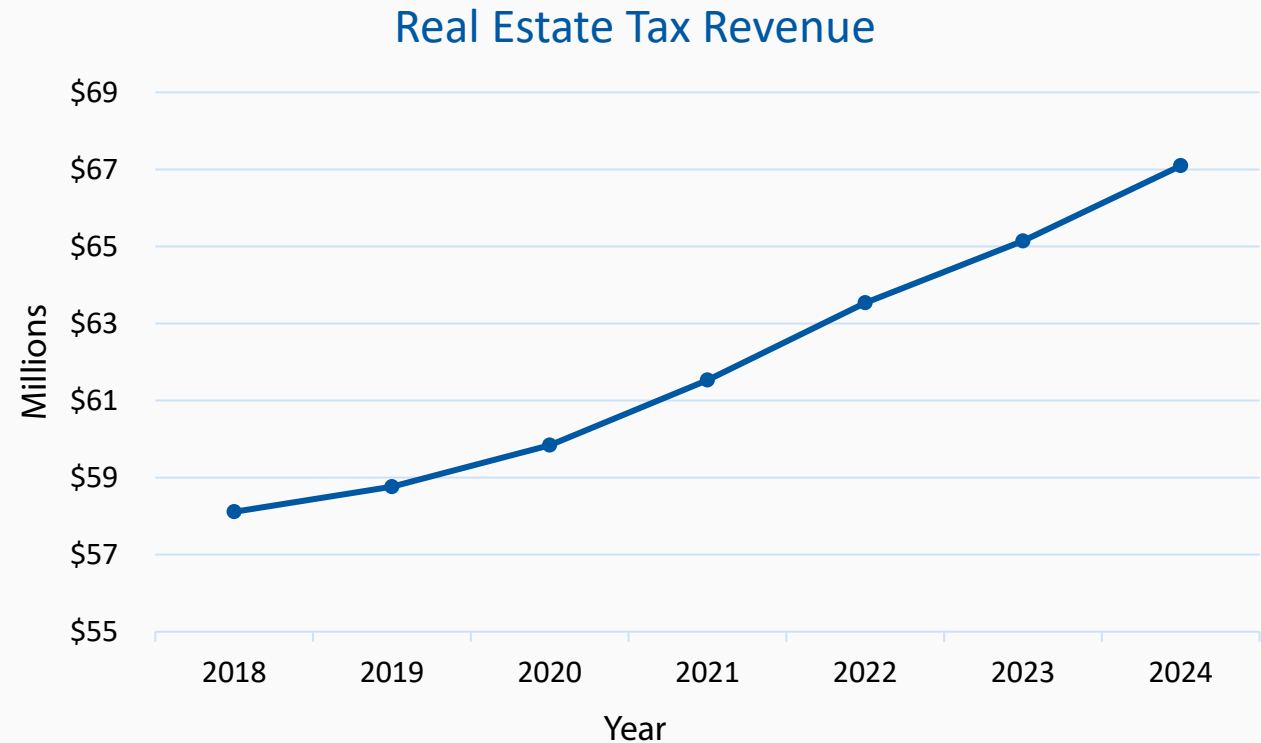


# Significant Budget Changes

- The requested operating budget is \$74,167,810 and 90% is property tax.
- The Library's property tax target \$67,097,377.
- This year's budget request includes an overall increase in property tax requirement of 3% and no reduction in FTE compared to the 2023 budget.
- Friends of the Hennepin County Library provide additional support to the Library's operational budget, extending the Library's reach and impact. This support will continue in 2024.

# 5 Year Property Tax Revenue Comparison

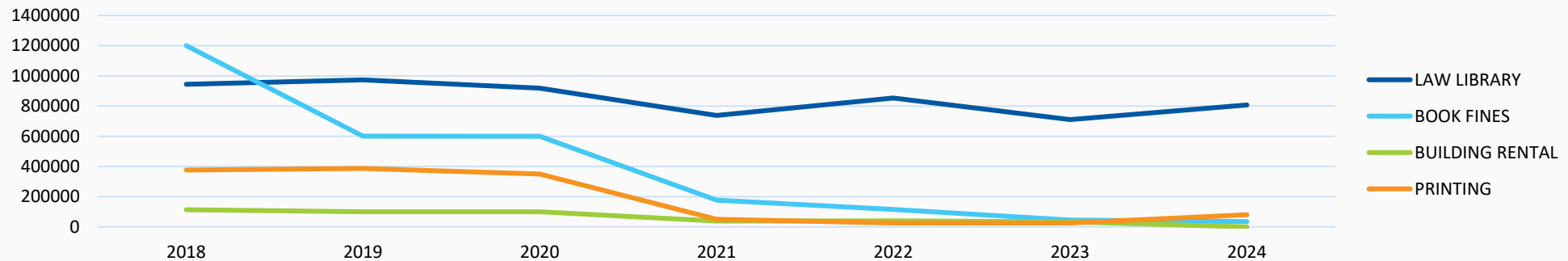
	RE Tax Revenue	Percentage Change
2018	\$58,113,485	0%
2019	\$58,764,112	1.12%
2020	\$59,842,010	1.83%
2021	\$61,532,006	2.82%
2022	\$63,537,425	3.26%
2023	\$65,143,084	2.53%
2024	\$67,097,377	3.00%



# 5-Year Other Revenue Analysis

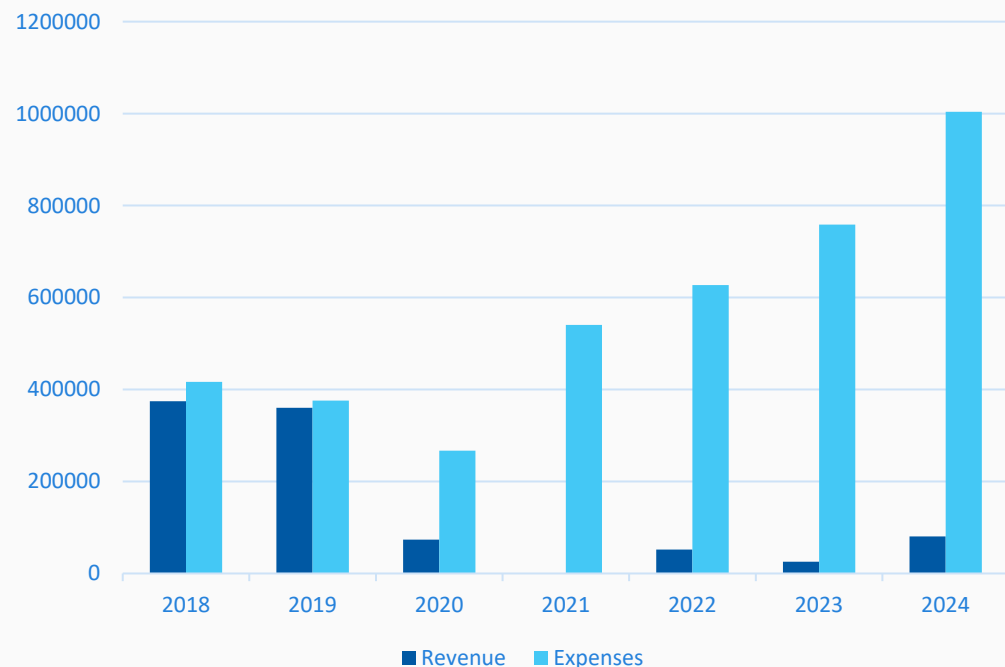
Library Other Revenue								2018-2024 %
	2018	2019	2020	2021	2022	2023	2024	Change
Law Library	\$944,000	\$973,500	\$918,500	\$738,250	\$853,500	\$711,000	\$807,000	-15%
Book Fines	\$1,200,400	\$600,700	\$600,350	\$177,200	\$115,200	\$45,000	\$35,000	-97%
Building Rental	\$114,000	\$100,000	\$100,000	\$38,275	\$40,000	\$33,000	\$-	-100%
Printing	\$377,000	\$386,500	\$350,000	\$50,750	\$25,500	\$25,500	\$80,500	-79%
<b>Total</b>	<b>\$2,635,400</b>	<b>\$2,060,700</b>	<b>\$1,968,850</b>	<b>\$1,004,475</b>	<b>\$1,034,200</b>	<b>\$814,500</b>	<b>\$922,500</b>	<b>-65%</b>

## Other Library Revenue



# Printing Revenue/Expense Analysis

**Printing Rev vs Exp**

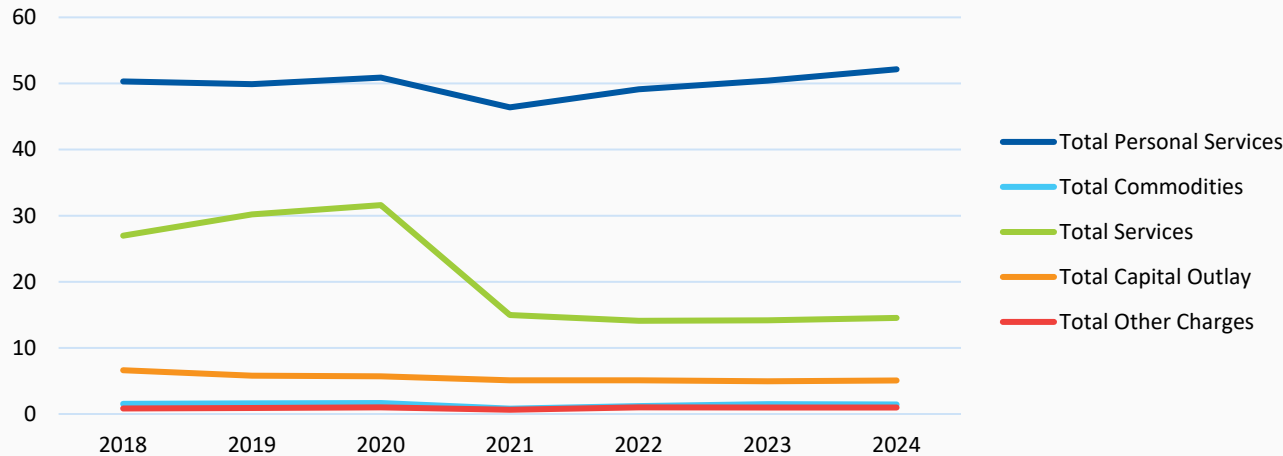


Printing	Revenue	Expenses
2018	\$374,669	\$416,518
2019	\$360,121	\$375,893
2020	\$73,736	\$266,831
2021	\$278	\$540,419
2022	\$52,017	\$626,967
2023	\$25,500	\$758,739
2024	\$80,500	\$1,004,000

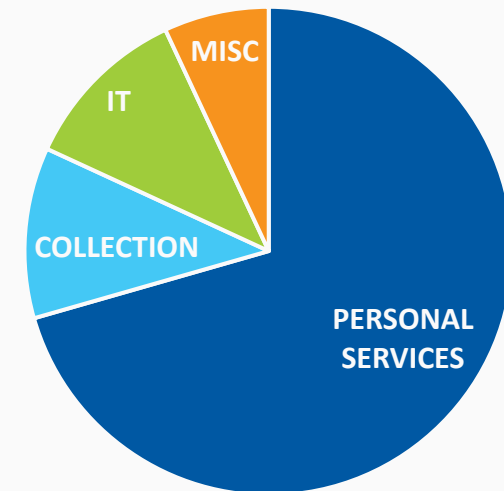
# Library Expenditures Budget by Major Category

Library Expenditures Budget by Major Category				
	2021	2022	2023	2024
Personal Services	\$46,394,257	\$49,122,405	\$50,423,632	\$52,154,066
Collection	\$8,434,532	\$8,423,396	\$8,355,394	\$8,362,394
Facilities	\$199,800	\$225,000	\$230,000	\$255,000
IT	\$9,789,701	\$8,847,613	\$8,436,454	\$8,255,599
Miscellaneous	\$3,092,191	\$3,901,253	\$4,548,804	\$5,140,751
Total	\$67,910,481	\$70,519,667	\$71,994,284	\$74,167,810

## Expenses by Category



2024





# 2024 Position Management

- In 2023, the Library improved FTE utilization procedures to allow for more efficient planning, allocation, and filling of vacant positions.
- Regional management structures were reorganized to improve staff support and communication across 41 locations.
- A reimagined Community Engagement division is now in its second year and continuing to grow, successfully creating stronger supports for systemwide programming and partnerships.
- The Library anticipates the selection and hiring of a new director in late 2023.
- An accounting change related to the limited-duration and temporary, program-related staffing budgets will appear on countywide FTE reports as an increased limited-duration count, better reflecting the use of substitutes and temporary staff

# 2023 Library Accomplishments

- The Library completed a comprehensive strategic planning exercise in 2023.
- In-person visits are continuing to rebound and are trending toward pre-pandemic levels, with 50% more visitors in Q1 2023 vs. Q1 2022.
- First time checkouts have returned to pre-pandemic volumes with more than 11 million checkouts in 2022. Year-to-date 2023 statistics are tracking 7% higher than 2022.
- Several large capital projects are underway or in planning phases, including brand-new construction for Southdale and Westonka libraries.
- A streaming video service, Kanopy, will launch in July 2023, expanding the availability of documentaries, movies, television, and children's programs.
- The Library has begun planning a countywide literacy program that will support youth literacy rates, distribution of free books, and increased levels of library cardholders. This program is tentatively titled Hennepin Reads.

# 2023 Library Accomplishments

- A fleet of new self-checkout machines will be installed throughout 2023.
- Senior library managers are building relationships throughout the Resident Services line of business, sharing ideas and solutions across departments.
- Improved contract initiation processes are ensuring greater equity among local programming partners.
- The Library partnered with Communications to undertake a 6-month public awareness program with out-of-home billboard placements and direct mail promotions.
- Library Operations staff are making progress streamlining system-wide supply management.
- Improved support for purchasing, reducing the number of staff expense reports from 2,400+ to approximately 400 reports annually.
- Law Library staff have resumed making regular visits to the county jail to provide legal reference services. Online CLE (Continuing Legal Education) credit offerings continue to attract large audiences.

# Collaborations

- The Library collaborates with school districts, Early Childhood Family Education (ECFE), and Education Domain partners to offer Homework Help and early literacy spaces, helping prepare and support learners of all ages.
- The Library continues to collaborate with the Office of Broadband and Digital Inclusion (OBDI) to advance countywide efforts to eliminate the digital divide. The Library is OBDI's #1 source of referrals and provides office space for OBDI staff at Minneapolis Central Library.
- Through a collaboration with Human Services, the Library offers access to social workers at Minneapolis Central and Franklin libraries.
- HCL and Facilities continue to partner on efforts to improve safety and security in library buildings, evaluating trespass and patron conduct policies.
- The Library is collaborating with the City of Osseo on an expanded hours pilot, matching Osseo City Hall's open hours.

# Collaborations

- After a season of remote meetings, Library leadership is building stronger connections and improved coordination with the Library Board.
- With support from the Brooklyn Bridge Alliance for Youth, the Library completed an inaugural year of engagement with the Youth Advisory Committee.
- The Library is also supporting a multitude of individual county staff who seek out library spaces for hybrid work arrangements, to conduct supervised visitations, and host community engagement opportunities for a range of local government projects.
- Other significant partners during the last year include Friends of the Hennepin County Library; Myron Medcalf and the Star Tribune (Mary Ann Key Book Club); the Diane and Alan Page Foundation (Testify Exhibit).

Dept:	Libraries	BUDGET BY LINE ITEM						Run Date:		
Division:								Budget Year:	2024	
Dept ID:	400000									
Acct #	Account Name	2022 Actuals	2022 Adj Budget	2023 Adj Budget	2024 Requested	2024 Adj. 1	2024 Adj. 2	Dollar Variance	% Variance	Comments
40040	REAL ESTATE-CURRENT	\$ -	\$ 63,537,425	\$ 65,143,084	\$ 67,097,377	\$ -	\$ -	\$ 1,954,293	3%	2024 PT is \$65,143,084 + \$1,954,293 (3% inc.) = \$67,097,377
42060	Federal Grants - General	\$ 7,897	\$ 7,897	\$ -	\$ -	\$ -	\$ -	\$ -		
42360	STATE GRANTS-GENERAL	\$ 1,031,511	\$ 1,104,150	\$ 1,104,000	\$ 1,134,193	\$ -	\$ -	\$ 30,193	3%	See tab 418000 for MELSA income breakdown
42420	COUNTY PROGRAM AID (HACA)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
42440	MARKET VALUE HOMESTEAD CR	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
42900	LOCAL GOVERNMENT GRANTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
43100	INTEREST ON INVESTMENTS	\$ 60,429	\$ 70,000	\$ 70,000	\$ 60,000	\$ -	\$ -	\$ (10,000)	-14%	\$ 853,500
44040	DISTRICT COURT FEES	\$ 546,938	\$ 675,000	\$ 504,000	\$ 600,000	\$ -	\$ -	\$ 96,000	19%	Law Library
44990	MISCELLANEOUS SERVICES	\$ 203,671	\$ 176,000	\$ 206,000	\$ 206,000	\$ -	\$ -	\$ -	0%	205k Law Library 1k meeting rooms
44991	OTHER SERVICES - COPIES	\$ 603	\$ 2,500	\$ 1,000	\$ 1,000	\$ -	\$ -	\$ -	0%	law library
47200	BOOK FINES	\$ 12,098	\$ 90,200	\$ 10,000	\$ 5,000	\$ -	\$ -	\$ (5,000)	-50%	
47201	BOOK FINES-ONLINE PAYMENT	\$ 30,137	\$ 25,000	\$ 35,000	\$ 30,000	\$ -	\$ -	\$ (5,000)	-14%	
49080	BOOK SALES	\$ 989	\$ 2,000	\$ -	\$ -	\$ -	\$ -	\$ -		
49160	BUILDING RENTAL	\$ 2,500	\$ 40,000	\$ 33,000	\$ -	\$ -	\$ -	\$ (33,000)	-100%	\$ 117,200
49280	COMMODITY SALES-GENERAL	\$ 8	\$ 1,000	\$ 200	\$ 200	\$ -	\$ -	\$ -	0%	
49320	CONCESSIONS-GENERAL	\$ 52,017	\$ 25,500	\$ 25,500	\$ 80,500	\$ -	\$ -	\$ 55,000	216%	\$ 45,000
49360	CONTRIBUTIONS & DONATIONS	\$ 2,192,974	\$ 2,240,000	\$ 2,320,000	\$ 2,300,000	\$ -	\$ -	\$ (20,000)	-1%	
49603	PARKING-CONTRACT REVENUE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 72,200
49640	REIMBURSEMENTS-GENERAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
49950	MISC-GENERAL	\$ 78,532	\$ 22,500	\$ 42,500	\$ 77,500	\$ -	\$ -	\$ 35,000	82%	62%
49980	USE OF RESERVED FUND BALANCE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
49990	TRAN FROM(TO) OTHER FUNDS	\$ 2,500,000	\$ 2,500,000	\$ 2,500,000	\$ 2,576,040	\$ -	\$ -	\$ 76,040	3%	\$ 2,306,500
								\$ -		\$ 2,421,200
	<b>TOTAL REVENUES</b>	<b>\$ 6,720,304</b>	<b>\$ 70,519,172</b>	<b>\$ 71,994,284</b>	<b>\$ 74,167,810</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,173,526</b>	<b>3.02%</b>	<b>-119</b>
										<b>-5%</b>
50020	SALARIES & WAGES-REGULAR	\$ 31,960,705	\$ 33,841,040	\$ 34,361,523	\$ 35,712,121	\$ -	\$ -	\$ 1,350,598	4%	
50025	SALARIES & WAGES-ACCRUED	\$ (1,136,714)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
50040	SALARIES & WAGES-TEMP	\$ 1,570,494	\$ 664,000	\$ 600,000	\$ 1,359,018	\$ -	\$ -	\$ 759,018	127%	714,000 Friends, 20,000 HR Step-up, and 600,000 Temp Salaries
50060	OVERTIME-REGULAR	\$ 2,390	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
50200	SHIFT DIFFERENTIAL	\$ 136,249	\$ 140,300	\$ 140,300	\$ 150,000	\$ -	\$ -	\$ 9,700	7%	145,000 in 415000 and 5,000 in 413000
50480	LONG TERM DISABILITY	\$ 138,954	\$ 141,886	\$ 152,365	\$ 171,814	\$ -	\$ -	\$ 19,449	13%	
50520	LIFE INSURANCE	\$ 34,247	\$ 30,657	\$ 31,059	\$ 34,660	\$ -	\$ -	\$ 3,601	12%	
50540	HEALTH INSURANCE	\$ 6,319,327	\$ 6,788,684	\$ 7,041,772	\$ 7,565,659	\$ -	\$ -	\$ 523,887	7%	
50560	DENTAL INSURANCE	\$ 289,072	\$ 297,206	\$ 298,058	\$ 302,375	\$ -	\$ -	\$ 4,317	1%	
50600	FICA	\$ 2,399,965	\$ 2,539,276	\$ 2,714,755	\$ 2,761,989	\$ -	\$ -	\$ 47,234	2%	
50620	PERA	\$ 2,404,871	\$ 2,477,528	\$ 2,617,877	\$ 2,700,094	\$ -	\$ -	\$ 82,217	3%	
50640	MERF	\$ 6,352	\$ 17,757	\$ -	\$ -	\$ -	\$ -	\$ -		
50670	SEVERANCE ACCRUAL	\$ 1,198,599	\$ 1,201,915	\$ 1,288,563	\$ 1,160,646	\$ -	\$ -	\$ (127,917)	-10%	
50675	RETIREE HEALTH INSURANCE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
50680	RETENTION PAY	\$ 363,371	\$ 415,057	\$ 403,117	\$ 392,920	\$ -	\$ -	\$ (10,197)	-3%	
50700	SUPPLEMENTAL RETIREMENT	\$ 4,677	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
50760	BUS CARD SUBSIDY	\$ 53,768	\$ 51,600	\$ 51,600	\$ 51,600	\$ -	\$ -	\$ -	0%	
50780	WORKERS COMPENSATION	\$ 125,000	\$ 125,000	\$ 100,000	\$ 100,000	\$ -	\$ -	\$ -	0%	
50790	UNEMPLOYMENT COMPENSATION	\$ 24,197	\$ 50,000	\$ 50,000	\$ 50,000	\$ -	\$ -	\$ -	0%	
50795	GASB 45 Retiree Healthcare	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
50800	OTHER PERS SVC-GENERAL	\$ 28,683	\$ 835,000	\$ 1,270,910	\$ 180,000	\$ -	\$ -	\$ (1,090,910)	-86%	Moved Friends to Salaries Temp PSWP (90k) Social worker (30k) Board per Diem (10k) Handling (50k)
50813	INTERPETER SERVICES	\$ 831	\$ 5,500	\$ 4,500	\$ 4,500	\$ -	\$ -	\$ -	0%	
50xxx	misc. personal services	\$ 1,124	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
50950	ALLOCATED PERSONAL SERVICES	\$ (0)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
50980	PERSONAL SERVICES-CONTRA	\$ (162)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
50981	PERSONAL SERVICES-VACANCY	\$ -	\$ (500,000)	\$ (702,770)	\$ (543,330)	\$ -	\$ -	\$ 159,440	-23%	
	<b>Total Personal Services</b>	<b>\$ 45,926,001</b>	<b>\$ 49,122,406</b>	<b>\$ 50,423,629</b>	<b>\$ 52,154,066</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,730,437</b>	<b>3.43%</b>	
51020	OFFICE SUPPLIES-GENERAL	\$ 112,828	\$ 1,500	\$ 1,500	\$ 1,500	\$ -	\$ -	\$ -	0%	
51080	TOOLS	\$ -	\$ 2,000	\$ 2,000	\$ 2,000	\$ -	\$ -	\$ -	0%	
51100	GENERAL SUPPLIES-GENERAL	\$ 212,372	\$ 241,710	\$ 243,400	\$ 248,525	\$ -	\$ -	\$ 5,125	2%	
51106	LIBRARY SUPPLIES	\$ 135,366	\$ 177,500	\$ 176,500	\$ 183,500	\$ -	\$ -	\$ 7,000	4%	

Dept:	Libraries	BUDGET BY LINE ITEM						Run Date:		
Division:								Budget Year:	2024	
Dept ID:	400000									
Acct #	Account Name	2022 Actuals	2022 Adj Budget	2023 Adj Budget	2024 Requested	2024 Adj. 1	2024 Adj. 2	Dollar Variance	% Variance	Comments
51180	LIBRARY GIFT/GRANT PURCH	\$ 327,520	\$ 269,000	\$ 545,000	\$ 505,000	\$ -	\$ -	\$ (40,000)	-7%	MELSA
51200	FOOD & BEV-GENERAL	\$ 286	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	
51203	FOOD/BEVERAGE-MTG & EVENT	\$ 22,564	\$ 5,100	\$ 4,300	\$ 4,300	\$ -	\$ -	\$ -	0%	
51300	CLOTHING AND LINENS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	
51580	PETROLEUM DISTILLATES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	
51769	SOFTWARE NONCAPITALIZED	\$ 71,018	\$ -	\$ 1,500	\$ 1,500	\$ -	\$ -	\$ -	0%	
51770	NON-CAP FURN & EQUIP	\$ 184,278	\$ 500,000	\$ 500,000	\$ 500,000	\$ -	\$ -	\$ -	0%	
51773	Communications Equipment	\$ 252	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	
51xxx	Commodities Misc.	\$ 57,399	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	
	<b>Total Commodities</b>	<b>\$ 1,123,885</b>	<b>\$ 1,196,810</b>	<b>\$ 1,474,200</b>	<b>\$ 1,446,325</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (27,875)</b>	<b>-1.89%</b>	
52030	ADVERTISING	\$ 6,542	\$ 11,700	\$ 11,700	\$ 11,500	\$ -	\$ -	\$ (200)	-2%	
52120	CONSULTING-GENERAL	\$ 79,255	\$ 10,000	\$ 12,000	\$ 32,000	\$ -	\$ -	\$ 20,000	167%	E-rate Consultant added
52151	DP-HCIT DATA CTR RESOURCE	\$ 5,963,568	\$ 5,865,168	\$ 6,245,640	\$ 6,069,772	\$ -	\$ -	\$ (175,868)	-3%	
52156	DP-HCIT NETWORK SERVICES	\$ 1,541,425	\$ 2,171,754	\$ 1,369,664	\$ 1,443,599	\$ -	\$ -	\$ 73,935	5%	\$511,706 IT copier charges moved to 52393
52164	SOFTWARE AS A SERVICE	\$ 164,759	\$ 180,742	\$ 185,663	\$ 194,946	\$ -	\$ -	\$ 9,283	5%	
52165	MAINT & REPAIR SOFTWARE	\$ 150,544	\$ 432,879	\$ 433,257	\$ 342,035	\$ -	\$ -	\$ (91,222)	-21%	
52166	MAINTENANCE-HARDWARE	\$ 14,175	\$ 55,170	\$ 60,330	\$ 63,347	\$ -	\$ -	\$ 3,017	5%	
52280	MAINT/REP-BLDG-GENERAL	\$ 1,589	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	
52290	MAINT/REP-EQUIP-GENERAL	\$ 73,575	\$ 78,400	\$ 48,400	\$ 79,820	\$ -	\$ -	\$ 31,420	65%	
52331	MILEAGE-EMPLOYEES	\$ 7,949	\$ 50,070	\$ 50,070	\$ 50,070	\$ -	\$ -	\$ -	0%	
52333	PARKING-EMPLOYEES	\$ 3,742	\$ 10,250	\$ 10,250	\$ 11,650	\$ -	\$ -	\$ 1,400	14%	
52336	Parking - Dept Cards	\$ 25,327	\$ 25,000	\$ 25,000	\$ 25,000	\$ -	\$ -	\$ -	0%	
52360	POSTAGE-GENERAL	\$ 107,186	\$ 113,000	\$ 140,500	\$ 143,700	\$ -	\$ -	\$ 3,200	2%	
52371	MAIL DELIVERY-SORTING	\$ 2,760	\$ 2,880	\$ 2,880	\$ 2,880	\$ -	\$ -	\$ -	0%	
52372	COUNTY DELIVERY DRIVERS	\$ 5,520	\$ 5,500	\$ 5,500	\$ 5,500	\$ -	\$ -	\$ -	0%	
52373	CONTRACT COURIER	\$ 548,444	\$ 575,000	\$ 575,000	\$ 575,000	\$ -	\$ -	\$ -	0%	
52391	PRINTING-CENTRAL SERVICES	\$ 5,439	\$ 75	\$ 75	\$ 50	\$ -	\$ -	\$ (25)	-33%	
52392	PRINTING-OUTSIDE VENDOR	\$ 42,848	\$ 2,100	\$ 12,300	\$ 1,200	\$ -	\$ -	\$ (11,100)	-90%	
52393	PRINTING-PHOTOCOPYING	\$ 630,543	\$ 4,000	\$ 515,706	\$ 1,004,000	\$ -	\$ -	\$ 488,294	95%	Printing increase
52394	PRINTING-QUICK PRINT	\$ -	\$ 2,000	\$ 2,000	\$ 2,000	\$ -	\$ -	\$ -	0%	
52395	BOOK BINDING-GENERAL	\$ 27,784	\$ 29,750	\$ 29,750	\$ 24,500	\$ -	\$ -	\$ (5,250)	-18%	
52420	PROTECTIVE-GENERAL	\$ 460	\$ 5,000	\$ 1,000	\$ 1,000	\$ -	\$ -	\$ -	0%	
52480	RENTAL-BUILDINGS	\$ 210,380	\$ 225,000	\$ 230,000	\$ 255,000	\$ -	\$ -	\$ 25,000	11%	increase from Sumner temp lease
52500	Rental Equipment	\$ -	\$ 3,500	\$ -	\$ -	\$ -	\$ -	\$ -	-	
52501	RENTAL-EQUIPMENT-CMED	\$ 79,530	\$ 70,000	\$ 70,000	\$ 75,000	\$ -	\$ -	\$ 5,000	7%	
52560	RENTAL-OTHER-GENERAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	
52660	COMMUNICATION-GENERAL	\$ 17,987	\$ 15,000	\$ 15,000	\$ 15,000	\$ -	\$ -	\$ -	0%	
52661	COMMUNICATION-VOICE	\$ 122,604	\$ 111,900	\$ 111,900	\$ 111,900	\$ -	\$ -	\$ -	0%	
52670	COMMUNICATION-CELLULAR	\$ 22,776	\$ 15,000	\$ 15,000	\$ 15,000	\$ -	\$ -	\$ -	0%	
52671	COMM-CELL PHONE STIPEND	\$ 500	\$ -	\$ -	\$ 500	\$ -	\$ -	\$ 500	-	
52810	Electrical Maintenance	\$ -	\$ 7,500	\$ 5,000	\$ 4,000	\$ -	\$ -	\$ (1,000)	-20%	
52900	OTHER SERVICES-GENERAL	\$ 130,640	\$ 171,850	\$ 73,000	\$ 71,000	\$ -	\$ -	\$ (2,000)	-3%	
52901	Vendor Services - Collection	\$ 190,728	\$ 267,000	\$ 177,000	\$ -	\$ -	\$ -	\$ (177,000)	-100%	collection not recorded in the 52xxxx yet
52902	COLLECTION - MELSA	\$ -	\$ 120,000	\$ -	\$ -	\$ -	\$ -	\$ -	-	
52903	LIBRARY PROGRAMS	\$ 1,820	\$ 12,000	\$ 7,000	\$ 7,000	\$ -	\$ -	\$ -	0%	
52904	Electronic Resources - Collection	\$ 3,277,044	\$ 2,887,346	\$ 3,067,750	\$ 20,000	\$ -	\$ -	\$ (3,047,750)	-99%	collection not recorded in the 52xxxx yet
52905	SPECIAL PROJECTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	
52906	FACILITY SERV. - ALL LIBRARIES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	zero out for 2021
52908	PROGRAMS -DEPT ID 416,7,8xxx	\$ 282,518	\$ 530,000	\$ 625,000	\$ 605,000	\$ -	\$ -	\$ (20,000)	-3%	
52xxx	Services - Misc.	\$ 9,722	\$ 33,250	\$ 43,250	\$ 68,400	\$ -	\$ -	\$ 25,150	58%	
52980	SERVICES-CONTRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	
	<b>Total Services</b>	<b>\$ 13,749,682</b>	<b>\$ 14,099,784</b>	<b>\$ 14,176,585</b>	<b>\$ 11,331,369</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (2,845,216)</b>	<b>-20.07%</b>	collection not recorded in the 52xxxx yet
56101	ADULT FICTION - PM	\$ 1,710,862	\$ 1,512,500	\$ 1,470,748	\$ 6,871,594	\$ -	\$ -	\$ 5,400,846	367%	
56111	CHILDREN'S BOOKS	\$ 1,284,105	\$ 1,095,500	\$ 1,203,000	\$ -	\$ -	\$ -	\$ (1,203,000)	-100%	
56131	REFERENCE-ADULT-NEW	\$ 223,156	\$ 176,000	\$ 222,000	\$ -	\$ -	\$ -	\$ (222,000)	-100%	
56141	WORLD LANGUAGE	\$ 146,741	\$ 75,250	\$ 75,250	\$ -	\$ -	\$ -	\$ (75,250)	-100%	
56151	PERIODICALS-MICRO.-NEWSP.	\$ 311,772	\$ 163,000	\$ 200,000	\$ 4,500	\$ -	\$ -	\$ (195,500)	-98%	
56161	VIDEO ADULT - PM	\$ 286,796	\$ 515,000	\$ 315,000	\$ -	\$ -	\$ -	\$ (315,000)	-100%	
56171	CD ADULT - PM	\$ 131,563	\$ 155,000	\$ 125,500	\$ -	\$ -	\$ -	\$ (125,500)	-100%	
56191	ART WORK	\$ 33,808	\$ 30,000	\$ 40,346	\$ -	\$ -	\$ -	\$ (40,346)	-100%	
56200	COLLECTION MATERIAL-OTHER	\$ 582	\$ 800	\$ 800	\$ 800	\$ -	\$ -	\$ -	0%	
56205	CAB/ADM STANDING ORDERS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	
56210	LAW LIBRARY STANDING ORDERS	\$ 405,585	\$ 400,000	\$ 300,000	\$ 400,000	\$ -	\$ -	\$ 100,000	33%	

Dept:	Libraries	BUDGET BY LINE ITEM						Run Date:		
Division:								Budget Year:	2024	
Dept ID:	400000									
Acct #	Account Name	2022 Actuals	2022 Adj Budget	2023 Adj Budget	2024 Requested	2024 Adj. 1	2024 Adj. 2	Dollar Variance	% Variance	Comments
56230	GIFT/GRANT COLLECTN MATERL	\$ 1,033,177	\$ 975,000	\$ 985,000	\$ 974,990	\$ -	\$ -	\$ (10,010)	-1%	
56250	FURN & EQUIP-GENERAL	\$ 17,895	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
56253	FURN & EQUIP-COMPUTER EQUIP	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
56270	IT LEASED EQUIPMENT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
56225	COLLECT MATRLS OTHER DEPT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
56xxx	Capital Outlay - Misc.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
56980	CAPITAL OUTLAY-CONTRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
	<b>Total Capital Outlay</b>	<b>\$ 5,586,042</b>	<b>\$ 5,098,050</b>	<b>\$ 4,937,644</b>	<b>\$ 8,251,884</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,314,240</b>	<b>67.12%</b>	
58060	RECOGNITION AND REWARDS	\$ 11,924	\$ 16,000	\$ 16,000	\$ 16,000	\$ -	\$ -	\$ -	0%	
58065	VOLUNTEER RECOGNITION	\$ 2,916	\$ 5,000	\$ 5,000	\$ 5,000	\$ -	\$ -	\$ -	0%	
58100	Bad Debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
58140	CONF REGISTRATION FEES	\$ 17,710	\$ 185,500	\$ 94,500	\$ 172,540	\$ -	\$ -	\$ 78,040	83%	increased due to Ballpark increase
58143	CONFERENCE REG-INFO TECH	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
58150	BUSINESS/PROF TRAVEL	\$ 38,646	\$ -	\$ -	\$ 9,000	\$ -	\$ -	\$ 9,000		
58153	BUS/PROF TRAVEL-INFO TECH	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
58350	INSURANCE	\$ 135,385	\$ 98,500	\$ 190,500	\$ 193,500	\$ -	\$ -	\$ 3,000	2%	updated for new amount per OBF
58450	LIC/TAXES/FEES-GENERAL	\$ 825	\$ 2,000	\$ -	\$ -	\$ -	\$ -	\$ -		
58453	LIC/TAXES/FEES-FEES	\$ 1,626	\$ 2,000	\$ 2,000	\$ 2,000	\$ -	\$ -	\$ -	0%	
58500	MEMBERSHIP DUES	\$ 17,204	\$ 21,726	\$ 21,726	\$ 33,626	\$ -	\$ -	\$ 11,900	55%	change caused by actually recording MELSA Prof deve. Income and expense
58550	OVER AND SHORT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
58600	PUBLICATIONS/PERIODICALS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
58610	ON-LINE SUBSCRIPTIONS	\$ 410,757	\$ 492,500	\$ 592,500	\$ 492,500	\$ -	\$ -	\$ (100,000)	-17%	Law Library reduced by 100k to bring closer to actual
58726	SELF-INSURANCE CLAIMS	\$ 4,795	\$ 10,000	\$ 10,000	\$ 10,000	\$ -	\$ -	\$ -	0%	
58750	TUITION & EDUCATION REIMB	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
58900	MISCELLANEOUS-GENERAL	\$ 72,776	\$ 260,391	\$ 50,000	\$ 50,000	\$ -	\$ -	\$ -	0%	
58xxx	Other Charges - Misc.	\$ 6,063	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
58980	OTHER CHARGES-CONTRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
	<b>Total Other Charges</b>	<b>\$ 720,627</b>	<b>\$ 1,093,617</b>	<b>\$ 982,226</b>	<b>\$ 984,166</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,940</b>	<b>0.20%</b>	
<b>TOTAL EXPENSES</b>		<b>\$ 67,106,236</b>	<b>\$ 70,610,667</b>	<b>\$ 71,994,284</b>	<b>\$ 74,167,810</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,173,526</b>	<b>3.02%</b>	