

HENNEPIN COUNTY





LIBRARY BOARD


The public is welcome at all library board meetings

June 21, 2023, 5:30-7:30 p.m.

Brookdale Library, ABC Meeting Room

Library Board Agenda

1. Call to Order
2. Attendance of Library Board Members
-  3. Approval of Agenda*
-  4. Consent*
 - A. Approval of Minutes of May 17, 2023
 - B. Donations
5. Public comment
6. Welcome from Brookdale Staff
7. President's report
 - A. Announcements
-  8. 2023 - 2024 Meeting Schedule
9. Interim Director's report, Dan Rogan
 - A. Library, Community, and County Updates
10. Library Staff Dialogue
11. Committee Reports
 - A. Executive Committee
 - B. FHCL
 - C. Budget Committee
 - D. Nominating Committee
 - E. Policy Committee
 - a. 1st read Code of Conduct for HCL Board Members Policy
12. Unfinished Business
13. New Business
-  14. Adjourn*

 *Denotes board action item.

Library Board

Jane Brissett, President | Lynn Stetler, Vice President | Amal Karim, Secretary | Randy Klauk | Ashley Krohn | Michael Hogan | Erin Carney | Briana Eicheldinger | Adja Kaba | Jessica Kraft | Gordy Aune, Jr.

Interim Library Director
Dan Rogan



T h e p u b l i c i s w e l c o m e a t a l l l i b r a r y b o a r d m e e t i n g s

Hennepin County Library Board Meeting

Meeting Minutes

The Hennepin County Library Board met on Wednesday, May 17, 2023, at Edina Library, Meeting Room.

Attendees

Present: Jane Brissett, Erin Carney, Amal Karim, Adja Kaba, Lynn Stetler, Gordy Aune, Jr., Jessica Kraft, Ashley Krohn, Randy Klauk, and Mike Hogan.

Hennepin County Staff: Dan Rogan, J.R. Genett, Amy McNally, Ali Turner, Kevin Lian-Anderson, Dana Bjerke, Katrina Dombrowsky, Samantha Jekot-Graham, and Jeannette Lewis

Call to Order

President Adja Kaba called the Hennepin County Library Board meeting of May 17, 2023, to order at 5:30 p.m. and welcomed all in attendance.

Attendance of Library Board Members

Library Board Clerk Jeannette Lewis took the role call. The board met the quorum with ten members present.

Approval of Agenda:

Motion: Gordy Aune, Jr.

Second: Lynn Stetler

Motion passed.

Approval of Consent Items

Motion: Mike Hogan

Second: Gordy Aune, Jr.

Motion passed.

Public Comment

One public comment was made.

Commendations

President Adja Kaba presented Commendations for past board members Erin Vrieze Daniels, Timothy Dolan, Keegan Xavi, and Kimberly Urig for their board service. Commendation resolution approved by the board.

Motion: Jane Brissett

Second: Gordy Aune, Jr.

Motion passed.

Election of Officers

Nominating committee chair Amal Karim led the discussion in the 2023 election of officers. The committee submitted nomination as Jane Brissett for board President, Lynn Stetler for board Vice President and Amal Karim for board Secretary. The board approved each nomination as submitted.

*Adja Kaba turned the meeting over to newly appointed board President Jane Brissett.

Presidents Report

President Jane Brissett referenced the Hennepin County Library events document featured in the packet as a part of the announcements.

The board president appointed board members and chairs.

Amal Karim was appointed chair of the Nominating Committee, and Briana Eicheldinger and Gordy Aune, Jr. were appointed members of this committee.

Ashley Krohn was appointed chair of the Policy Committee, and Gordy Aune, Jr. and Mike Hogan were appointed members of this committee.

Gordy Aune, Jr. was appointed chair of the Budget & Long-Term Planning Committee and Briana Eicheldinger and Ashley Krohn were appointed members of this committee.”

2023 – 2025 Meeting Schedule

The board reviewed and discussed the meeting cadence for the 2023 - 2025 board meeting schedule. The new meeting schedule was approved with one amendment. The January 25, 2024, meeting will be on January 24, 2024.

Motion: Erin Carney

Second: Adja Kaba

Motion passed.

Interim Director’s Report

Interim Library Director Dan Rogan discussed Library, Community, and County updates.

Director Search

The board approved the Director’s search Screening Committee members as Jessica Kraft, Lynn Stetler, and Mike Hogan. The approved Interview Committee members are Adja Kaba, Randy Klauk, and Jane Brissett.

Library Staff Dialogue

Dana Bjerke and Katrina Dombrowsky presented “Early Literacy Spaces” as the Library Staff Dialogue.

Bylaws 1st Read

The Board President Jane Brissett led the discussion on one proposed Bylaws change. The board voted and approved the Bylaws as presented.

Motion: Gordy Aune, Jr.

Second: Erin Carney

Motion passed.

Committee Reports

The next Executive Committee meeting is on August 9, 2023, at Ridgedale Library.

The Friends of Hennepin County Library (FHCL) ex officio Jane Brissett provided an update.

The Budget and Long-Term Planning Committee chair shared the next meetings are scheduled for June 21, 2023, at Brookdale Library, and September 20, 2023, at Minneapolis Central Library.

The Nominating Committee had no new updates.

The next Policy Committee meeting is on May 24, 2023, at East Lake Library.

Unfinished Business

No unfinished business.

New Business

No new business.

Adjourn

There being no further business, Adja Kaba made a motion to adjourn the meeting at 7:31 p.m.; seconded by Amal Karim. Motion passed. The next meeting of the Hennepin County Library Board will be held at 5:30 p.m., Wednesday, June 21, 2023, at the Brookdale Library, Meeting Room.

Lynn Stetler, Secretary



300 Nicollet Mall, Minneapolis, MN | 612-543-8100

supportHCLIB.org

Hennepin County Library funding recently received from the Friends of the Hennepin County Library

Friends of the Hennepin County Library
Current Support - \$300,000

Friends of the Hennepin County Library 2023 Support Summary

Current Support - \$300,000

Prior Support - \$900,000

Total Support - \$1,200,000

HENNEPIN COUNTY LIBRARY

events



HCL Celebrates Pride Month

June 23-25
Twin Cities Pride Festival

Hennepin County Library will be promoting library services at the annual [Twin Cities Pride Festival](#), held at Loring Park in Minneapolis. If you're attending, be sure to visit the Library's booth!

Find booklists, streaming music, and other resources in this year's [Pride news release](#).



New Exhibit at the Cargill Gallery

Through July 27
Minneapolis Central Library

"Our Souls Shine Bright" is a multimedia group exhibition from the ROHO Collective that illuminates the cultural experiences of artists of color.

Featuring paintings, drawings, sculpture, and photography, the show shares a united artistic voice that speaks to the emotion and required endurance of life post-pandemic and following the social uprisings of recent years.



Snake, Rattle, and Roll

Wednesday, June 28, 3pm
Westonka Library

Learn about and meet reptiles and amphibians that call Minnesota and Wisconsin home.

Watch a salamander eat, debunk turtle myths, touch snakes, and more! There will be a tiger salamander, 1-2 native turtles, 3-4 native snakes, and 2-4 exotic reptiles.

Even Doug the large boa constrictor will make an appearance! For the brave attendees time is reserved after the presentation to touch and hold the reptiles for a truly hands-on experience.

Sponsored by Friends of the Hennepin County Library.

This event is just one of 400+ Summer Learning activities this summer. Visit hclib.org/summer to browse the full list.

HENNEPIN COUNTY

LIBRARY BOARD

THE PUBLIC IS WELCOME AT ALL LIBRARY BOARD MEETINGS

Library Board Schedule

2023

Library Board Meetings

DATE	TIME	LOCATION
January 25, 2023	5:30 – 7:30	Minneapolis Central Library, Doty Board Room
March 22, 2023	5:30 – 7:30	Ridgedale Library, Robert H. Rohlf Meeting Room
Annual Meeting May 17, 2023	5:30 – 7:30	Edina Library, Meeting Room
June 21, 2023	5:30 – 7:30	Brookdale Library, ABC Meeting Room
September 20, 2023	5:30 – 7:30	Minneapolis Central Library, Doty Board Room
November 15, 2023*	5:30 – 7:30	Golden Valley Library, Meeting Room

Executive Committee Meetings

DATE	TIME	LOCATION
Jan. 11, 2023	5:30 – 7:30	Augsburg Park Library, Meeting Room
March 8, 2023	5:30 – 7:30	Brooklyn Park Library, Mississippi Room
April 19, 2023	5:30 – 7:30	Virtual
Aug 10, 2023	5:30 – 7:30	Ridgedale Library, Robert H. Rohlf Meeting Room

*Meeting in week three of November due to Thanksgiving holiday.

Updated June 2023

HENNEPIN COUNTY
LIBRARY BOARD

THE PUBLIC IS WELCOME AT ALL LIBRARY BOARD MEETINGS

Library Board Schedule

2024

Library Board Meetings

DATE	TIME	LOCATION
January 24, 2024	5:30 – 7:30	St. Louis Park Library, Meeting Room
March 20, 2024	5:30 – 7:30	Southdale Library, Ethel Berry Meeting Room
Annual Meeting May 15, 2024	5:30 – 7:30	Edina Library, Meeting Room
June 26, 2024	5:30 – 7:30	Brooklyn Park Library, Mississippi River Meeting Room
September 18, 2024	5:30 – 7:30	North Regional Library, Meeting Room 205
November 13, 2024*	5:30 – 7:30	Oxboro Library, River Valley Meeting Room

Executive Committee Meetings

DATE	TIME	LOCATION
February 8, 2024	5:30 – 7:30	Ridgedale Library, Robert H. Rohlf Meeting Room
June 6, 2024	5:30 – 7:30	Ridgedale Library, Robert H. Rohlf Meeting Room
August 8, 2024	5:30 – 7:30	Ridgedale Library, Robert H. Rohlf Meeting Room

*Meeting in week three of November due to Thanksgiving holiday.

Interfiling children's and adult non-fiction materials

Background

There are a variety of shelving practices for children's and adult non-fiction materials across HCL locations. While most locations interfile these two collections, this is not the case everywhere, and this inconsistency in practice and service can lead to confusion for patrons and staff.

Best Practice

HCL's best practice is to interfile children's and adult non-fiction. This recommendation does not include easy non-fiction collections. This best practice has both pros and cons.

Pros of this best practice

- Given the variety of reading and interest levels of patrons of all ages, it is most helpful for patrons to have just one location in which to look for nonfiction materials.
- Interfiling allows patrons of all ages to have access to the widest range of materials in the library's collection, whether they are using these resources for homework, research, recreation, or other personal use.
- Interfiling supports students and readers of all ages, including those with limited literacy skills, by co-locating related materials.
- Interfiling reduces the need for patrons to be directed to multiple locations to find everything a library has on a topic.
- Having consistency across HCL locations provides ease of use and supports a consistent patron and staff experience wherever possible.

Cons of this best practice

- Staff may need to offer more assistance for some patrons to find appropriate reading-level materials.
- It may be more difficult for some patrons to navigate physical collections.

Exceptions

The design of some of our library buildings will not accommodate interfiling of children's and adult nonfiction. Exceptions will be made at the discretion of the Library's Executive Team.

Implementation

Interfiling is most successfully implemented when it is part of a formal library building renovation or modification, with attention to the following details:

- Designing shelving heights and sightlines that allow families, caregivers and library staff to see or locate children as they access materials from multiple areas of the library.

- Adapting the collection to ensure that both adult non-fiction and children's non-fiction are wellrepresented.
- Developing clear signage and other strategies to assist patrons in locating and accessing materials.

Bernie Farrell, Coordinating Librarian for Youth Programs & Services; Gail Mueller Schultz, Coordinating Librarian for Collection Services; Ardis Wiley, Coordinating Librarian for Collection Evaluation, June 2016

Code of Conduct for Hennepin County Library Board Members

Hennepin County Library Board Policy

Purpose

The purpose of this policy is to state the conduct that is expected of the Hennepin County Library Board members and to outline member roles and responsibilities with regard to member conduct.

Principles

As members of the Hennepin County Library Board:

- We strive to advance Hennepin County Library's mission, vision, and Strategic Plan.
- We uphold the integrity of the Hennepin County Library.
- We encourage the Hennepin County Library to use its platform and programs to combat systemic racism and other injustices that perpetuate inequities within our community.
- We set and uphold the [Bylaws of the Hennepin County Library Board](#) and [Library Board Policies](#).
- We seek to develop our knowledge and understanding of library service.
- We value transparency.
- We embrace the principles defined in the American Library Association's Code of Ethics.
- We act with mutual respect and understanding, seeking foremost to listen, learn, and educate ourselves about diverse viewpoints.

Roles and Responsibilities

Library Board members will:

- Strive to attend all regular meetings of the Library Board and provide prior written or telephonic notice to the Board President of any inability to attend a meeting.
- Promptly respond to all scheduling and other requests from the Library Board's administrative staff.
- Strive to attend all special meetings of the Board.
- Volunteer to serve on one or more Board committees and attend all such committee meetings unless an excused absence is obtained in advance from the committee Chair.
- Make the distinction between personal philosophies, attitudes, and convictions with positions adopted by the Board.
- Strive for transparency in Board meeting discussions and disclose any potential conflict of interest that may exist with regard to any matter being discussed.

- Conduct themselves in such a manner as to give the clear impression that they cannot be improperly influenced in the performance of their duties as a Library Board member.
- Not receive anything of value, based upon any understanding that a vote, official action or judgment of the member would be influenced thereby.
- Be subject to the same conduct as local officials and follow Minnesota State Statutes pertaining to open meetings, conflicts of interest, and receipt of gifts from interested parties.

The Library Board will:

- Bring it to the attention of the President when a board member is in breach of this Code of Conduct.
- Determine whether or not a potential conflict of interest is such that it requires board members to excuse themselves from either participating in the discussion or being present for it.
- Record the decision in the meeting minutes.

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The Library Board President will:

- Discuss any concerns that may arise with individual members who may not be in adherence to this policy and resolve any outstanding issues.
- Advance ongoing, unresolved issues to the Hennepin County Board of Commissioners who is the appointing authority of this advisory board.
- Decide (in consultation with the Library Director regarding the Board’s budget) which Board members may attend local, state, and national library conferences or other educational events.

Associated Policies and Laws

- American Library Association. [Code of Ethics](#)
- Minnesota Statute 10A.07. Conflicts of Interest
- Minnesota Statute Chapter 13D. Open Meeting Law
- Minnesota Statute 471.895. Certain Gifts by Interested Persons Prohibited

Process

At a minimum, this policy is reviewed every five (5) years by the Hennepin County Library Board.

Policy History

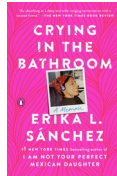
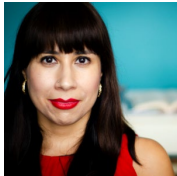
Next Review: 2023
 Date Approved: November 18, 2020
 Replaces: Ethics for Hennepin County Library Board Members

Upcoming Events Calendar – UPDATED 6/7/2023

Friends of HCL proudly presents our nation’s most thought-provoking voices in our two events series.

Pen Pals returns for its 27th season with ticketed events at Hopkins Center for the Arts this fall, and **Talk of the Stacks** continues its 2023 season with select events at Minneapolis Central Library’s Pohlad Hall.

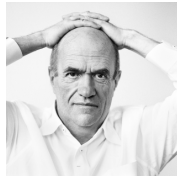
Both series provide a virtual option should patrons be unable to attend in person.



Talk of the Stacks with Erika L. Sánchez

FREE Event – Virtual Only

Wednesday, July 12, 2023 @ 6:30 p.m.

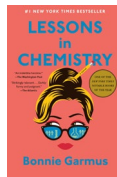


Pen Pals with Colm Tóibín

Ticketed Event – In-person + Virtual

Thursday, Sept. 14, 2023 @ 7:30 p.m.

Friday, Sept. 15, 2023 @ 11:00 a.m.

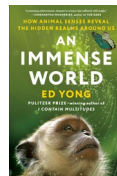


Pen Pals with Bonnie Garmus

Ticketed Event – In-person + Virtual

Wednesday, Oct. 25, 2023 @ 7:30 p.m.

Thursday, Oct. 26, 2023 @ 11:00 a.m.

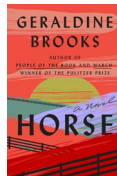


Pen Pals with Ed Yong

Ticketed Event – In-person + Virtual

Thursday, Nov. 30, 2023 @ 7:30 p.m.

Friday, Dec. 1, 2023 @ 11:00 a.m.

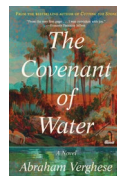


Pen Pals with Geraldine Brooks

Ticketed Event – In-person + Virtual

Thursday, Mar. 14, 2024 @ 7:30 p.m.

Friday, Mar. 15, 2024 @ 11:00 a.m.



Pen Pals with Abraham Verghese

Ticketed Event – In-person + Virtual

Monday, May 6, 2024 @ 7:30 p.m.

Tuesday, May 7, 2024 @ 11:00 a.m.

Season subscriptions to Pen Pals events are now on sale at www.supporthclib.org/pen-pals

Free registration for Talk of the Stacks events at www.supporthclib.org/talk-stacks