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HENNEPIN COUNTY

LIBRARY BOARD




THE PUBLIC IS WELCOME AT ALL LIBRARY BOARD MEETINGS

May 24, 2023, 5:30-7:30 p.m.

East Lake Library | Meeting Room | 2727 East Lake Street | Minneapolis, MN 55406

Library Board Agenda

POLICY COMMITTEE

1. Welcome and Call to Order
2. Attendance
-  3. Approval of Agenda*
-  4. Approval of April 5, 20223, meeting summary*
5. Code of Conduct for HCL Board Members Policy discussion and revisions
-  6. Adjourn*

 *Denotes board action item

Library Board

Jane Brissett, President | Lynn Stetler, Vice President | Amal Karim, Secretary | Randy Klauk | Ashley Krohn | Michael Hogan | Erin Carney | Briana Eicheldinger | Adja Kaba | Jessica Kraft | Gordy Aune, Jr.

Interim Library Director
Dan Rogan



HENNEPIN COUNTY

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Policy Committee

Meeting Summary

The Library Policy Committee met on Wednesday April 5, 2023, via Microsoft Teams.

Attendees

Committee members: Chair Jane Brissett, Gordy Aune, Jr., Michael Hogan

Library Board members: Adja Kaba, Lynn Stetler, Ashley Krohn, and Randy Klauk

Staff: Dan Rogan, J.R. Genett, Ali Turner and Jeannette Lewis

Welcome and Call to Order

Chair Jane Brissett called the meeting to order at 5:33 p.m. and welcomed attendees.

Approval of Agenda – Amended

Motion by: Gordy Aune, Jr.

Seconded by: Michael Hogan

Motion passed.

Attendance

Attendance taken by the board clerk. All committee members are present.

Policy Review Schedule

Committee members discussed the policy review schedule and added the Communication policy, Freedom to View and the Freedom to Read policy to the 2023 schedule.

Approval of October 12, 2022, Meeting Summary

Motion by: Mike Hogan

Seconded by: Gordy Aune, Jr.

Motion passed.

Library Board

Adja Kaba, President | Jane Brissett, Vice President | Lynn Stetler, Secretary | Ashley Krohn | Randy Klauk | Michael Hogan | Gordy Aune Jr. | Briana Eicheldinger | Amal Karim | Jessica Kraft

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Administrative Policy Discussion – De-accession of Artwork

Library staff Ali Turner discussed the staff recommended administrative policy changes with the committee and welcomed suggestions and feedback on the policy.

Library Board Bylaws

The policy committee discussed the proposed board Bylaw's changes. The committee voted on the two proposed amendments. The changes will be brought forth to the full board for a vote at the Annual meeting.

Motion: Gordy Aune, Jr.

Seconded: Mike Hogan

Motion Passed.

Adjourn

Chair Jane Brissett adjourned the meeting at 6:55pm.

Library Board

Adja Kaba, President | Jane Brissett, Vice President | Lynn Stetler, Secretary | Ashley Krohn | Randy Klauk | Michael Hogan | Gordy Aune Jr. | Briana Eicheldinger | Amal Karim | Jessica Kraft

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Dan Rogan



Code of Conduct for Hennepin County Library Board Members

Hennepin County Library Board Policy

Purpose

The purpose of this policy is to state the conduct that is expected of the Hennepin County Library Board members and to outline member roles and responsibilities with regard to member conduct.

Principles

As members of the Hennepin County Library Board:

- We strive to advance Hennepin County Library's mission, vision, and Strategic Plan
- We uphold the integrity of the Hennepin County Library
- We set and uphold the [Bylaws of the Hennepin County Library Board](#) and [Library Board Policies](#)
- We seek to develop our knowledge and understanding of library service
- We value transparency
- We embrace the principles defined in the American Library Association's Code of Ethics
- We act with mutual respect and understanding

Roles and Responsibilities

Library Board members will:

- Make the distinction between personal philosophies, attitudes, and convictions with positions adopted by the board
- Strive for transparency in Board meeting discussions and disclose any potential conflict of interest that may exist with regard to any matter being discussed
- Conduct themselves in such a manner as to give the clear impression that they cannot be improperly influenced in the performance of their duties as library board members
- Not receive anything of value, based upon any understanding that a vote, official action or judgment of the member would be influenced thereby
- Be subject to the same conduct as local officials and follow Minnesota State Statutes pertaining to open meetings, conflicts of interest, and receipt of gifts from interested parties

The Library Board will:

- Determine whether or not a potential conflict of interest is such that it requires board members to excuse themselves from either participating in the discussion or being present for it
- Record the decision in the meeting minutes

The Library Board President will:

- Discuss any concerns that may arise with individual members who may not be in adherence to this policy and resolve any outstanding issues
- Advance ongoing, unresolved issues to the Hennepin County Board of Commissioners who is the appointing authority of this advisory board

Associated Policies and Laws

- American Library Association. [Code of Ethics](#)
- Minnesota Statute 10A.07. Conflicts of Interest
- Minnesota Statute Chapter 13D. Open Meeting Law
- Minnesota Statute 471.895. Certain Gifts by Interested Persons Prohibited

Process

This policy is reviewed every five (5) years by the Library Director (or designee) in consultation with the Library's legal counsel. The Library Director (or designee) makes recommendations to the Library Board Program/Policy Committee. The Committee reviews and revises as necessary, endorses and advances to the full Library Board for approval.

Policy History

Next Review Date: 3/2021

Date Approved: 2017

Previous Policy Dated: 5/22/05

Replaces: Ethics for Hennepin County Library Board Members