

# HENNEPIN COUNTY

## LIBRARY BOARD




THE PUBLIC IS WELCOME AT ALL LIBRARY BOARD MEETINGS

### February 21, 2024, 4:30-5:30 p.m.

Ridgedale Library | Meeting Room 174 | 12601 Ridgedale Drive | Minnetonka, MN 55305

# Library Board Agenda

## Budget & Long-term Planning Committee

1. Welcome and Call to Order
2. Attendance
-  3. Approval of Agenda\*
-  4. Approval of September 20, 2023, meeting summary\*
5. Presentation update of the 2024 Library Board Budget, CFO Patti Hetrick
6. Unfinished Business
7. New Business
-  8. Adjourn\*

 \*Denotes board action item

#### Library Board

Jane Brissett, President | Lynn Stetler, Vice President | Amal Karim, Secretary | Randy Klauk | Ashley Krohn | Michael Hogan | Erin Carney | Briana Eicheldinger | Adja Kaba | Jessica Kraft | Gordy Aune, Jr.

Library Director  
Scott Duimstra



# HENNEPIN COUNTY

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### Budget & Long-term Planning Committee Meeting

#### Meeting Minutes

The Hennepin County Library Board Budget & Long-term Planning Committee met on September 20, 2023, at Minneapolis Central Library, Doty Board Room.

#### Attendees

**Present:** Gordy Aune, Jr., Ashley Krohn, Randy Klauk, Briana Eicheldinger, Jessica Kraft, Jane Brissett, and Lynn Stetler

**Hennepin County Staff:** Interim Director Dan Rogan, Amy McNally, Josh Yetman, Ali Turner, Patti Hetrick, and Ayanna Muata

#### Call to Order

Chair Gordy Aune, Jr. called the Hennepin County Library Board Budget & Long-term Planning Committee meeting of September 20, 2023, to order at 4:30 p.m. and welcomed all in attendance.

#### Attendance of Library Board Members

Library Board Clerk Jeannette Lewis took the roll call. The Committee met the quorum with five Committee members present.

#### Approval of Agenda

Motion: Ashley Krohn

Second: Jessica Kraft

Motion passed.

#### Approval of Consent Items

Minutes of June 21, 2023.

Motion: Ashley Krohn

Second: Jessica Kraft

Motion passed.

#### Presentation Update of the 2024 Library Budget

CFO Patti Hetrick presented to the Committee the 2024 proposed library budget.

#### Unfinished Business

No unfinished business.



### New Business

No new business.

### Adjourn

There being no further business, Briana Eicheldinger made a motion to adjourn the meeting at 5:02 p.m.; seconded by Ashley Krohn. Motion passed.

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Amal Karim, Secretary

## Budget Discussion- February 1, 2024

1. Overall results of 2023 Budget Compared to Actual
2. Challenges of the Library Budget for 2023
  - Compact Shelving
  - Personnel
  - Conference Room Project Delayed
  - Copying and Printing Cost
  - E-rate equipment reimbursement of \$ 4M could not happen due to changes in county requirements for security.
3. Wins in 2023
  - Law Library Revenue Increase
  - Collection Budget Reconciliation between Horizon and APEX
  - FTE Reconciliation which increased utilization of existing FTE's
  - Passive Occupancy System installed and running.
4. Expected Challenges for the 2024 Budget
  - Need new money for Conference Room Technology
  - Personnel
  - Copying and Printing Costs
  - Money for the ongoing Maintenance of the Self-Check Maintenance
  - Increased IT Costs due to converting FTE's.
5. Discussion Items for the 2025 Budget
  - Zero-based Budgeting
  - Strategic Plan Driven
  - Identify Goals and Priorities for the 2025 Budget
  - Analyze and Prepare Data to support any new requests.