Interpreting a Permit Card

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Background

When the City of Minneapolis began issuing building permits it started using these index cards to keep an ongoing history of all permits issued to an address. Cards were started on buildings built prior to this time whenever someone requested a permit to do work on the building. These cards are a chronological listing of all permits issued for an address from 1884 up until a computerized permit system was implemented in 1974. Permit records after this date may be obtained through the City's Development Review Office.

The original permits were handwritten into bound books, 100 permits a book. Because of their deteriorating condition, the City's Inspection Department had them microfilmed so the data would be preserved. These rolls of building and Wrecking permit microfilm are available for public use at the City's Development Review Office. Because other types of permits are not permanent records, the books of Plumbing, Electrical, Heating, Street Use, Plastering & Lathing, and Elevator permits have been destroyed.

The city began using a computer system (PERMIT System) to track/issue permit information in 1973. Paper permits (all types) were filmed in numerical order by permit type. When the retention schedule was updated in 1993 it allowed for all permits, other than Building & Wrecking, to be destroyed 3 years after completion.

City Permit Records

Minneapolis Development Review

Minneapolis Development Review is a department of the City of Minneapolis' Community Planning and Economic Development division. The department issues and manages permits, licensing, and inspections for city residents, businesses, and other organizations.

The customer service center is located in downtown Minneapolis at 250 S. 4th St. in Room 300. Hours are 8-4:30 M-W & F, and 9-4:30 Th. The service center provides computer kiosks for viewing and printing digital permit records. These include:

- Permit index cards (1884-1973)
- Permit index records (1974-1989)
- Building and Wrecking permits (1884-Present)

All digital files are black & white pdf files. Digital files cannot be saved electronically. Printed copies only. There is a charge of 25 cents per copy. Assistance for searching and printing is available. More information is available at their website.

Hennepin County Library - Minneapolis Central Library

The James K. Hosmer Special Collections department houses the original permit index cards for 1884-1973. Search and browse the digitized permit index cards in the Hennepin County Library Digital Collections: http://digitalcollections.hclib.org/cdm/landingpage/collection/PermitCards

Special Collections is located on the 4th floor of the Minneapolis Central Library, 300 Nicollet Mall, Minneapolis. Hours are 10-4:30, M-Th and the 1st and 3rd Saturdays of the month.

Permit Codes Used on Permit Index Cards

| Alpha Identifier & Permit Type | Date First Permit Issued |
|--------------------------------------|--------------------------|
| A – Building Permits ¹ | June 11, 1884 |
| B – Building Permits ² | May 21, 1884 |
| C – Elevator | October 16, 1903 |
| D – Plumbing | July 10, 1884 |
| E – Moving | May 26, 1884 |
| F – Electric | June 18, 1890 |
| G – Steam & Hot Water | July 10, 1905 |
| H – Signs | June 24, 1905 |
| I – Wrecking | January 18, 1910 |
| J – Billboards | April 13, 1915 |
| K – Plastering | October 24, 1919 |
| L – Lathing | May 16, 1927 |
| M – Gas Burner | December 6, 1935 |
| N – Oil Burner | November 25, 1935 |
| O – Stokers | January 25, 1938 |
| P – Mechanical Warm Air (Forced Air) | January 25, 1938 |
| Q – Gravity Warm Air | January 25, 1938 |
| X – Street Use | April 18, 1893 |

¹ This type of building permit was issued for construction *within the Fire Zone* area of the city as outlined in the Building Code Section of the Code of Ordinances in force at the time. As set forth in the Ordinance, building construction within the Fire Zone was limited to certain types of construction using specific types of building materials. When the Uniform Building Code was adopted by the City in 1972 Fire Zones became irrelevant and all Building Permits were issued as type "B" from then on.

² This type of building permit was issued for construction *outside* of the Fire Zone area of the city as outlined in the Building Code Section of the Code of Ordinances in force at the time.

Permit Card Abbreviation "De-Coding"

There is no official "key" to the abbreviations for the terminology used on the permit cards. How they were completed was up to the individual clerk when doing entry on the card. However, we have attempted to give you interpretations for some of the most commonly used abbreviations based on what they were generally understood to mean. Below are several examples along with interpretations of the abbreviations used.

The Lot, Block and Addition information can be used to identify the location of the building on a plat map.

The hand-written "1D" in the upper right indicates the number of dwelling units for this address

The date is the date the permit was issued

"Contractor" is the name of the person or business to whom the permit was issued. This may be the contractor or the homeowner.

"Cost" is the estimated cost of the job.

"O.K." is the date of the final inspection and completion of the permit (if and when the inspector or clerk entered in onto the card)

Interpretations of abbreviations used in permit cards

| Abbreviation | Interpretation |
|--------------|--------------------------|
| add | addition |
| addn | addition |
| alt | alterations |
| alum | aluminum |
| amp | amperes |
| att | attachment |
| basin | sink |
| bldg | building |
| blk | block |
| blr | boiler |
| br. | brick |
| bsns | basins (sinks) |
| c basin | catch basin |
| calcin | calcinator (incinerator) |
| con | connect |
| conc | concrete |
| conn | connect |
| const | constructed |
| dble | double |
| det | detached |
| dev | device |

| dishw | dishwasher |
|----------|---|
| disposal | garbage disposal |
| drink | drinking |
| drs | drains |
| dwlg | dwelling |
| elec | electrical work |
| ехр | expansion |
| ext | exterior |
| exter | exterior |
| fam | family |
| fdn | foundation |
| feeder | circuit between main electrical service and sub-panel |
| fin | finished |
| fix | fixture (electrical) |
| fixt | fixtures (electrical) |
| fnt | fountain |
| fr | framed |
| g | gas |
| galv | galvanized |
| gar | garage |
| gs | gas |
| h.w. | hot water |
| hse | house |
| htg | heating |
| htr | heater |
| instl | installed |
| int | interior |
| inter | interior |
| kit | kitchen |
| lath | lathing (plaster work) |
| lets | letters |
| lite | gas light |
| liv | living |
| mach | machine |
| mec | mechanical |
| mech | mechanical |
| misc | miscellaneous |
| move | structure relocated |
| mtrs | motors |
| pip | piping (gas) |
| piping | piping (gas) |
| pl. | plaster |
| plast | plaster work |
| plbg | plumbing work |
| 1 -0 | j i - U - |

| pri | private |
|-----------|-----------------------|
| qtrs | quarters |
| redash | stucco work |
| remdl | remodeled |
| remod | remodeled |
| rep | repair |
| rge | range |
| rm | room |
| rpl | replace |
| rpl | replace |
| serv | service |
| sgl | single |
| stoker | stoker (coal burner) |
| stu | stucco |
| sty | story |
| trans | transformer |
| transf | transformer |
| tub | bathtub |
| ven. | veneer |
| vent | ventilation |
| ventl | ventilation |
| w.a. | warm air (forced air) |
| wash tray | laundry tub |
| wat | water |
| wd | wood or wooden |
| whse | warehouse |
| wir | wire or wiring |
| wrehse | warehouse |
| wtr cl | water closet (toilet) |
| wtr clo | water closet (toilet) |
| yd | yard |

Examples of Actual Permit Cards Along with Interpretations

Permit Card #1 – 1108 16th Ave. SE: A Residence

| 56 | INS | PECTOR C | OF BUILDINGS | 10 |) × |
|---|---|--|--|--|-------------------------------|
| LOCATION | 110816th Ave. S. E. | | | | |
| LOT | 28 6612 BLOCK | 2 ADD. 0109 0 | Elwelks 346 | THE TOTAL | |
| PERMIT NO. | CONSTRUCTION | DATE | CONTRACTOR | COST | о. к. |
| B 89850 D 51006 F 116120 F 116450 D 147365 B 212201 D 278042 O 1467 F 324834 D 404665 D 422561 M-112377 F 533315 G 52904 D 603732 K 85302 M 151935 G 76946 | 25x30 Fr. dwlg. Plbg. Elect. Elect. Plbg. 12x18 Pri. fr. gar. Plbg. Stoker Elec. Connect gas range con. gas rge. Inst. gas burner Trans, Gas Inst. exp. tank rpl g wat htr Paint Stucco Gas burner Repl. boiler | 10-3-10 11-3-10 11-12-19 11-20-19 9-6-22 8-7-28 12-21-37 10-5-39 10-17-39 10-6-48 9-21-49 7-11-56 9-18-56 9-18-56 2-24-61 6-17-64 12-2-69 12-2-69 | E. T Olson H. E. Van Orden J. W. Miller J. W. Miller M. Mattson G. M. Qinette Arthur Cragg Nelson Pettit O.B.Serv. Edw. F. Seestrom M. Mattson McKee Plbg. Fowler Gas Htg.Co. Ted's Elec. Service Comfort Htg Pagelkopf Plbg D.F. Vizecky Const. H. O. Soderlin Inc. H. O. Soderlin Inc. | 2900. 240. 75. 75. 20. 200. 140. 235. 20. 5. 10. 200. 495. | 1-27-11 5-17-38 12-5-39 |

B 89850 – 25 x 30 (ft.) Framed Dwelling

B 212201 – 12 x 18 (ft.) Private Framed Garage

F 533315 – Transformer installed for gas burner

G 52904 – Installed expansion tank

D 603732 – Replace gas water heater

Permit #2 - 218 15th Ave. S.: A Business

| LOT | 5 BLOCK 3412 1483 | | Town of Minneapolis | | |
|--------------------|---------------------------|-------------------|---|---------------|-------|
| ERMIT NO. | CONSTRUCTION | DATE | CONTRACTOR | COST | о. к. |
| B 27436 | 22x40 Wd. blacksmith | | | | |
| | shop | 4-12-92 | Gust Carlson | 300. | |
| B 32262 | 12x22 Addn. | 4-6-94 | Gust Carlson | 50. | |
| B 35528 | 12x22 Addn. | 10-2-95 | Gust Carlson | 25. | |
| F 11466 | Elect. | 12-9-04 | J. E. Kelvie | 10. | |
| B 70364 | Alt. shop to foundry & | | | | |
| D FOCEO | rep. | 3-13-07 | G. E. Stowe | 1000. | |
| B 70658 | Steel cupola 36"x16' | 4-2-07 7-22-10 | G. E. Stowe | 500. | |
| B 88638 F 72272 | Rep. to whse. | 5-18-15 | Reliance Oil & Supply Co | . 150. 35. | |
| H 1236 | | 5-28-15 | | 100. | |
| F 86020 | Galv. iron sign Elect. | 8-21-16 | Northern Display Co. Mpls. Elect. Const. Co. | 50. | |
| I 1439 | Fr. shed | 9-9-19 | W. A. McLean | 60. | |
| F 36707 | Elect. | 8-17-20 | W. O. Hartig Elect. Co. | | |
| 5 9328 | g wat htr | 1-27-60 | KL Anderson | 30. 120. | |
| | | | | | |
| | SEE 1/ | 126-30 Washi | ngton Avenue South | | |

B 27436 – Wooden Blacksmith Shop

B 32262 - 12ft x 22ft addition (also B 35528)

B 70364 – Alterations: Shop changed to a foundry, and repairs

B 66638 – Repairs to warehouse

H 1236 - Galvanized iron sign

I 1439 - Framed shed constructed

D 589328 - Gas water heater installed

"SEE 1426-30 Washington Avenue South" indicates this property was also identified by this address at different times in its history. Permit cards may also be filed under this address.

Permit Card #3 - 2512 2nd St. NE: A Business

| 79 | | | OF BUILDINGS | . X | 4 |
|--|---|-------------|------------------------------------|---------------------------|--------|
| LUCATIO | N 2512 2nd St. N.E. | | | | |
| LOT 8, | ATT - 1 ATT - | 13 AD | D. B. S. Wrights | | |
| PERMIT No. | CONSTRUCTION | DATE | CONTRACTOR | COST | |
| В 376084 | 100x100x12 Mach.Shop & Metal Stamping Bldg. | 9-18-61 | King Jones | 75,000. | Survey |
| F 584643 | 80'-60 amp plug in d | uct | 61 EnterpriseElec.Co. | 9,000. | |
| D 611541 | plbg, fixt, wat met. g pip, wat htr | 10-24-61 | Bowler Co | 4,000. | |
| M 131527 P 45336 | 4 Gas Burners Air Cond, Mech.W.A.; Vent. Sys. | 11-24-61 | Perfection Htg. Perfection htg. | 3,820. 3,820. | |
| Н 39026 | flat wall sign(plastic) | ets)1-18-62 | Hamann Sign Co. | 200. | |
| м 144743 | | 12-19-66 | | 1,200. | |
| P 55644 | Instl. 1 Mec.W.A.Ht & 1 Vent. Sys. | 12-19-66 | Fred Vogt & Co. | 1,200. | |
| F 625999 | mtr for gas htg plan | at 2-9-67 | John Ess Electric | 75. | |
| M 156186 | gas burner | | Standard Htg. | 550% | |
| | | | | | |
| | | | | | |
| | | | | | |
| F-33 12-1958 1 | ом | | | | |
| And the state of t | | | | description of the second | |

B 376084 – Construction of a machine shop and metal stamping building

F 584643 – Wiring for fixtures with 600 ampere; 80ft 60 ampere plug installed in duct work.

D 611541 – Plumbing, miscellaneous fixtures, water meter, gas piping and water heater installed

P 45336 – Air conditioning, Mechanical Warm Air Heating (Forced Air furnace) and ventilation system installed

H 39026 - Flat wall sign with plastic letters installed

P 55644 – Installed a mechanical warm air heating and ventilation system.

F 625999 – Installed meter for gas heating plant

Permit Card #4 - 100-06 E. 22nd St.: An Institution

| LOCATIO | OVER 0224 INS | | F BUILDINGS Northwester Theological | to be a second to the second t | minute and the second s |
|--|--|---|--|--|--|
| LOT | 6 BLOCK | | D. Pond & Pettibone's | Addn. | |
| PERMIT No. | CONSTRUCTION | DATE | CONTRACTOR | COST | |
| F 57288 F 57900 F 242046 D 221518 G 27830 G 29316 F 351670 P 4595 D 342354 0 5413 | 87x78.2Ston.&Reinfor Conc. Dwlg. Plbg Elect. Elect. Elect. Elect dwlg Plbg - dwlg Alt Special device Motor for gas Alt.to Mech.W.A. Rpl gas rge Stoker Motor for stoker Inst. Stoker Plbg., gas rge Wiring Repr. boiler Repr. stoker | 3-12-12 3-19-12 5-4-12 1-9-13 8-16-13 9-5-13 9-3-30 9-11-30 8-12-40 1-28-42 2-9-42 2-9-42 1-4-44 9-25-48 8-27-48 8-27-48 8-27-48 8-27-48 | H N Leighton Co A W Scott Pierson-Wilcox Elec do do Clarence H. Jerdee F M Tripp Engolf & Kronberg H A Ronnader P J Mooney P Sales Chas F. Dymoke Waterbury Co Caron P&H N.W. Hanna Fuel Carl E. Lindgren N.W. Hanna Co Caron P&H Lyndale Elec Daniel Bell N.W. Htg.Engrs. | 3000. 100. 250. | 9-8-30 10-30-30 10-15-40 |

B 96936 – 87 x 78 (ft.) Stone and reinforced concrete dwelling

G 29316 - "Special device" - Mystery!

F 351670 – Motor installed for gas furnace

P 4595 – Alterations to mechanical warm air furnace (forced air)

D 342354 – Replace gas range

O 7547 – Installed coal burning furnace ("stoker")

D 406612 – Repairs to plumbing and gas range

G 39177 – Repairs to boiler

Note: Specific institution is identified on card

Note: Building is large enough that it spans over several address numbers ("100-06")

Permit #5 – 103 W. 36th St.: A Residence

| LOCATION LOT E 1 | 0 3 6 9 INS 103W 36th St. /3 of 1 & 2 BLOCK 20104 9023 | | OF BUILDINGS | | 10 X |
|--|---|---|--|---|---|
| PERMIT NO. | CONSTRUCTION | DATE | CONTRACTOR | COST | о. к. |
| B 70539 G 776 F 20752 D 34027 F 21383 D 83771 F 105285 F 105494 F 105501 D 154894 B 220244 F 260401 | 26.6x28 Fr. Dwlg. H. W. Htg. Plt. Elec. Plbg. Elec. Elec. Elec. Elec. Plbg. Rep. after fire Elec. | 3-26-07 3-26-07 4-19-07 4-26-07 6-14-07 4-29-15 10-7-18 10-18-18 10-18-18 7-9-23 2-26-30 5-22-33 | S. B. Appleton S. B. Appleton Gugler Elec. Mfg. Co. J. J. Reilly Pike Elec. Co. M. Cogwin S. Side Elec. Co. Jacob Andresen Co. J. Andresen Co. Woodward Page F. Co. J. B. Larrawa & Son L. L. Elstad | 3500. 350. 25. 330. 50. 15. 110. 50. 10. 70. 500. 325. | 6-20-07 10-24-18 10-24-18 10-24-18 1-9-24 |
| B 248243 D-380619 M 73566 D 591032 D 60974 B 416374 B440526 | Rep. Fr. Dwlg. Repl water closet Inst. gas burner rpl g wat htr conn rge Reroof dwlg. Misc repairs, reroof, mod | 4-15-37 8-18-47 1-30-52 3-16-60 8-25-61 7-15-69 el city 4-6 | U. S. Roof Co. F.H. Muralt Francis J. Fox Mpls Gas Pfaff & Almos 73 Village Builders | 400. 60. 250. 150. 270. 5,600. | |

B 70539 – 26.6 x 28 (ft.) Framed Dwelling

G 776 – Installed hot water heating plant (hot water heater)

B 220244 - Repairs after fire

B 248243 – Repairs to framed dwelling

D 380619 – Replaced water closet (might indicate an exterior toilet or outhouse)

D 609745 – Connect range

B 416374 – Reroof house

B 440526 – Miscellaneous repairs, reroof. Repairs done as part of the Model City program.

Examples of records from the Minneapolis Development Review office

Post-1973 Permit Indexes – 250 S. 4th St.

| | | ONSRUCTION COMMENTS | R | CONTRAC | AMOUNT | IMATED - | ADDITION EST | | PLAN | COMPL | I SSUE | ADDRESS PERMIT. NUMBER |
|---------------|----------------------|---------------------|-------------|---------|---------|----------|---------------|-----|---------|----------|----------|------------------------------|
| | | | | -,- | 156 | SUBD NO | AUDITORS | | 46 | | S 4TH ST | 250 |
| HN BROS | EMENT ** LEVAHN BROS | G-COTI REPLACEME | | | .00 | 1,065 | | 9 | 0000 | 02/27/81 | 02/20/81 | 0011729 |
| | MAINT BATTLE ELEC | | | | .00 | 800 | _ | | 0000 | 04/05/82 | 04/28/81 | F760850 |
| EV | MONTGOMERY ELEV | ALTS & REPRS MON | | , 1. | .00 | 750 | | | 0000 | 09/18/81 | 08/12/81 | CO11908 |
| * # T.C.M. | R FOR OFFICES * # T. | N REMODE 2ND FER F | | | .00 | 29,000 | | BZQ | 1161 | 03/04/82 | 11/24/81 | B511707 |
| NTR | S ** HAYES CONTR | P-MWA.A/C ALTS | | | 00 | 18,000 | | | 0000 | 06/11/82 | 11/25/81 | 9015480 |
| LD SCAFFOLDI | SIDEWALK TO HLD SCAF | 100' PORT OF SIL | | | .00 | . 0 | | | 2 0000 | 03/25/82 | 11/25/81 | X012025 |
| | | 50+30A CKTS 2-FI | | | .00 | 15,000 | 1020 | | 0000 | 08/03/82 | 12/09/81 | F766756 |
| | OF MPLS | 82 MAINT CITY OF | | | .00 | 900 | | | 0000 | 09/29/83 | 01/30/82 | F767741 |
| I ELEC | BOXES WILSON ELEC | 3-30A CKTS FL BO | | | .00 | 300 | | | 0000 | 01/06/83 | 02/26/82 | F768186 |
| | APROX 12X15X64 LENTH | | | • | .00 | 78,000 | | | 1164 | 09/13/82 | 04/08/82 | B513052 |
| ` | | FL2 DF HAYES CO | | | .00 | 500 | 1 | | 2 0000 | 07/14/82 | 04/12/8 | 0845139 |
| * LUCKIE CON | RTN OF ZND FL * LUCK | INT. RMODL PORTN | | | .00 | 3,500 | | | 1166 | 09/13/82 | 07/08/82 | B515382 |
| | RISER ELEC . | 18-30A CKTS. RIS | | | .00 | 1,800 | | | 0000 | 01/99/83 | 07/08/82 | F770613 |
| | LATH 5 YDS | INT. PLAST & LA | | | .00 | 2,200 | | | 0000 | 06/29/83 | 07/14/82 | K099716 |
| 4 | URT STEFFENSEN | FL3 2SNK CURT | | | .00 | 1,450 | | | 3 0000 | 06/03/83 | 10/30/82 | D849053 |
| RT & T RECPT | UP 2 WALL PART E 1 | 2ND FL, HOOK UP | | | 40.50 | 275 | | | 3 0000 | 01704783 | 11/22/82 | F773950 |
| * | R COMML | RPR GENERATOR C | • | | 35.50 | 1,000 | • | 20 | 3 0000 | 03/04/83 | 02/04/83 | CO12471 |
| PER A. LARSON | R 3RD FL FREE PER A. | INSTL DR & FR 3 | CONTRACTOR | GENERA | .00 | 850 | N | | 1168 | 09/27/83 | 02/11/83 | B519492 |
| | RCL, MAINT. | ALT \$900 COMRCL | MINNEAPOLIS | CITY D | 40.50 | 900 | > | | 5 0000 | 01/18/85 | 03/28/83 | F776458 |
| 3/1/84 | FOR 3/1783 TO 3/1784 | MAINTENANCE FOR | LECTRIC | WILSON | 40.50 | 500 | | | 5 00000 | 08/12/85 | 04/12/8 | F776805 |
| | RCL | ALT \$100 COMRCL | LECTRIC | WILSON | 30.50 | 100 | | | 4 0000 | 02/02/84 | 07/14/8 | F779068 |
| OR LAB | STILL-5TH FLOOR LAB | RPL 1 WATER STI | EN, CURT J | STEFFE | 30.50 | 500 | | | 3 0000 | 10/24/83 | 09/27/8 | 0854286 |
| CL | UIPMENT, COMRCL | RPR MISC. EQUIP | |) | 35.50 | 1,000 | | i e | 4 0000 | 04/13/84 | 03/19/84 | C012919 |
| | RCL: MAINTENANCE | | | | 31.50 | 800 | | | 5 0000 | 08/12/8 | 04/13/8 | F785957 |
| | ATOR #2, COMRCL | 7 | | • | . 35.50 | 1.000 | 1 | | 4 0000 | 09/24/84 | 06/19/8 | CO13021 |

Building Permit – 300-14 2nd Ave. (Guarantee Loan Building)

| AGREEMENT. | arraigation to build inside bines binite. |
|--|--|
| Made this I day of See 1888 by | 01170 Worth Western Guaranty Loan Co |
| serveen the City of Minnenpolis, by H. J. BAUMAN | Architect O.F. Mirk. |
| clor of Buildiggs, party of the first part and | Builder Monnapolis, Menn Lod 7th 1898. |
| of the second part, that for and in consideration | PROPOSED LOCATION OF BUILDING. No. STIERT PART OF LOT. LOT BLOCK TOWN, ADDITION ON SURDIVISION, WAND, |
| vilding Permit No. A 1170 to Leur in hand | Mill Con 3 Sto 2 nd are da 6+7 64 In meaports 19010 |
| red by said party of the first part, said part of | Depth. Average Res. Dufft of Measure of the overlay To be Completed. Estimated from |
| ond part agree to do the proposed work in ac- | 128 150 176 12 From, mick History Office Bureing may 1890 1250 400 |
| tatement hereto attached, and in the plans and | 7.4 |
| cations of which the said application and statement | to have necessary metallic ledders or stand pipes |
| vart, and in strict accordance with the provisions of dinance cutilled, "AN ORDINANCE TO RE- | F 171D |
| TE THE CONSTRUCTION, REPAIRS, AND | 2,3817 |
| ENPOLISTS OF BUILDINGS IN THE CITY OF | |
| A Manuel (Soil) | |
| 13. H Blown Ruft (Seat) | I hereby certify that the above statement is substantially correct: |
| 20.00 | |

Additional Sources for House & Building Information

Lot Surveys

Lot surveys are drawings conducted by surveyors establishing the property lines for a specific property. These were normally done at the time the house or building was first constructed. However, lot surveys were also sometimes conducted for permit projects where the location of property lines was significant, such as when adding a garage or retaining wall.

The Hennepin County Library has lot surveys for Minneapolis properties on microfilm for building permit work performed from 1916 to 1965. These are arranged by "B" building permit number. The reels are stored on the 3rd floor of the Minneapolis Central Library and can be scanned or printed. Scanning is free, prints are 10 cents per page.

City Directories

Minneapolis city directories are useful for determining the residents of a house or function of a building over time. Entries can be looked up using address (i.e., "reverse directory") or names. City directories recorded the names of homeowners, the spouses of homeowners, and roomers (as with a boarding house). The occupations of the residents were also normally recorded. Businesses will be listed by name and function.

The directories covering 1859-1922 are freely available <u>digitally</u> on the Hennepin County Library website and are keyword searchable. Directories from 1922-present are available in print and on microfiche on the 4th floor of the Minneapolis Central Library in both the Special Collections department and in the 4th floor general collection stacks. PDF versions of the 1923-29 directories are also available for searching in the Special Collections dept.

Census Data

Census data is recorded decennially and is publically available through the 1940 census. Census data is useful for determining all of the residents at a specific address, including children. It will also provide age, place of birth, and occupational information. Census information is freely available from the Census Bureau. It is also available through Ancestry and Heritage Quest, two databases which also provide a variety of additional genealogy search tools. Ancestry is freely available for use within Hennepin County Library locations. Heritage Quest may be used remotely with library card log-in.

Newspapers and Subject Vertical Files

House and building information is often available from newspapers and other print sources. The <u>Historic</u> <u>Minneapolis Tribune (1867-1922)</u> is freely available through the Minnesota Historical Society. The Special Collections department also has extensive newspaper clipping files on buildings, houses and individuals.

Plat Books

Plat maps record the specific location of structures on city lots and properties, as well as location and type of sewer and water lines. Special Collections houses several plat maps from the 1880s to the 1980s. Many of these are available online (1885 - 1887 - 1898 - 1914 - 1940). Additional plat books are available at the University of Minnesota's Borchert Map Library.

House/Building Plans

The <u>Northwest Architectural Archives</u> at the University of Minnesota houses the architectural plans for many houses and buildings in Minneapolis available for viewing by the public. Please contact them ahead of time before visiting.

Photographs

There are several sources for photographs of city houses, buildings and other features, but they are scattered and none is comprehensive. Finding historic photos of a prominent building will generally be far easier than locating one for an ordinary house. Local sources include:

- Special Collections has thousands of Minneapolis-related photos, many of which are available digitally at <u>digitalcollections.hclib.org</u>. You may have better luck searching for a street name or neighborhood, rather than a specific address.
- The Minnesota State Historical Society has many digital images of Minneapolis houses on their website.
- The <u>Hennepin History Museum</u> houses an extensive collection of home and building photographs. These are not available digitally, but can be viewed in person at the museum.
- The University of Minnesota's <u>UMedia Archive</u> is another good source for house and building photos, as is <u>Minnesota Reflections</u>.

Minneapolis **PropertyInfo**

This is a free database which will provide basic building information and recent history on sales, permits, inspections and taxes.

Hennepin County Land Information

Tax and other property survey information can be found in the Hennepin County Interactive Property Map.

Current and historic section maps can be viewed on the County Surveyor's Office website.